

**HOLMES CHAPEL PARISH COUNCIL**  
**BUDGET WORKING PAPER**

EXPENDITURE HEAD									
EXPENDITURE		Budget 2007-8 £		Actual to Sep-07 £		Est Actual 2007-8 £		Budget 2008-9 £	Comments
<b>EMPLOYEES</b>									
Clerk		5400				6750		7700	Following review
Police Support Officer		11000		11000		11000		11000	
Clerical Assistant								4680	9 hours pw
Security									
Cleaning									
Pension									
N.I.		2600				200		645	inc. clerical asst.
Training		500		184		300		500	inc. Clerk's course.
Travel/Subsistence									
<b>TOTAL EMPLOYEES</b>		<b>19500</b>		<b>11184</b>		<b>18250</b>		<b>24525</b>	
<b>PREMISES</b>									
Maintenance & Repairs									
Electricity/Gas		500		435		620		650	
Rent & Service charges		1000		124		170		200	
Rates									
Water									
Cleaning Charges									
Office accommodation charge								1500	guesstimate dep on location
Premises Insurance									
<b>TOTAL PREMISES</b>		<b>1500</b>		<b>559</b>		<b>790</b>		<b>2350</b>	
<b>DIRECT TRANSPORT COSTS</b>									
Insurance									
Leasing									
Travel									
<b>TOTAL TRANSPORT</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>	
<b>SUPPLIES/SERVICES</b>									
Courier services									
Postage		488						485	
Telephone		989		204		450		470	
Printing/Stationery		523		185		400		415	
Members IT costs								1200	
Equipment Lease/Rentals									
Planning appeals, inquiries								5000	
Special cleans								700	Chewing gum special cleans(2)
Fees/Professional									
Legal Fees									
Audit Fees									
- External			905				400		
- Internal		250	558	1463		1463	500	900	
<b>TOTAL SERVICES</b>		<b>2250</b>		<b>1852</b>		<b>2313</b>		<b>9170</b>	
<b>OTHER CHARGES</b>									
Chairman's Allowance		1000		437		750		1000	
Entertainment									
PR & Advertising									
Newsletter									
- Printing			771		1300		1250		based on 4 issues
- Delivery		2500	340	1111	530	1830	400	1650	
Playing fields-general mntnce		1000							
Insurance		750				1500		1600	
Election expenses								1500	
Subscriptions - Chalc			929				960		
- Playing Flds Assn			17				18		
- Community Cl			66				68		
- Twinning Assn			60				62		
- CPRE		1250	20	1092		1092	20	1128	
Parish Plan-quality status		1250		471		900		2600	Balance of £3500 grant
Section 137 payments									
- Youth Club	2000		500		2000		1000		
- Churchyards	1000		1000		1000		1000		
- CAB	300		300		300		300		
- Hospice	500		1000		1000		1000		
- Other	450	4250	0	2800	0	4300	0	3300	
Garden competition-prizes etc		175		128		129		132	
Village Volunteers		2000				89		250	
Bus shelters		1000		587		1200		0	end of lease payment
Christmas lights and decorations		600				600		620	
Contingency		2300		511				1000	
<b>TOTAL OTHER COSTS</b>		<b>18075</b>		<b>7137</b>		<b>12390</b>		<b>14780</b>	
<b>FINANCE COSTS</b>									
Redemption		1270						12300	
Bank interest paid									
Bank Charges				10		250			
Loan interest		5147				3690		7302	
Other Interest								200	
<b>TOTAL FINANCE COSTS</b>		<b>6417</b>		<b>10</b>		<b>3940</b>		<b>19802</b>	
<b>TOTAL EXPENDITURE</b>		<b>47742</b>		<b>20742</b>		<b>37683</b>		<b>70627</b>	
<b>INCOME</b>									
Precept		44492		44492		44492		66527	
Donations									
Grants		1250		471		900		2600	
Bank Interest Received		3000		3516		3600		500	
VAT Recovered				1991		811		1000	
Other				20		20			
<b>TOTAL INCOME</b>		<b>48742</b>		<b>50490</b>		<b>49823</b>		<b>70627</b>	
<b>NET TOTAL</b>		<b>-1000</b>		<b>-29748</b>		<b>-12140</b>		<b>0</b>	