

MINUTES OF THE PARISH COUNCIL MEETING
Thursday 22 November 2007 at 7.30 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action																				
1. Attendance	Mr DE Savage (Chairman) P Mr WA Ashworth (Vice Chairman) P <table border="1" data-bbox="467 428 1255 596"> <tr> <td>Mr JA Clowes</td><td>P</td> <td>Mr J Norton</td><td>P</td> </tr> <tr> <td>Mrs PA Cotton</td><td>P</td> <td>Mr RC Parry</td><td>P</td> </tr> <tr> <td>Mr G Laws</td><td>P</td> <td>Mr AC Rickards</td><td>P</td> </tr> <tr> <td>Mrs IM Mackenzie</td><td>P</td> <td>Mr MJ Street</td><td>P</td> </tr> <tr> <td>Mrs YD Moore</td><td>P</td> <td>Mr P Such</td><td>A</td> </tr> </table> County Councillor K Oliver - P Borough Councillors WN Guthrie – P; MW Oliver - P P = present, A = apology, N = non-attendance	Mr JA Clowes	P	Mr J Norton	P	Mrs PA Cotton	P	Mr RC Parry	P	Mr G Laws	P	Mr AC Rickards	P	Mrs IM Mackenzie	P	Mr MJ Street	P	Mrs YD Moore	P	Mr P Such	A	
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Mrs IM Mackenzie	P	Mr MJ Street	P																			
Mrs YD Moore	P	Mr P Such	A																			
2. Declarations of interests	GL and MJS declared personal interests in item 17.2 re Farmers Market																					
3. Minutes	Resolved: 1. Council meeting – 25 October 2007 approved 2. Planning Committee – 8 November 2007 – actions and recommendations approved 3. Finance & General Purposes Committee – 8 November 2007 – actions and recommendations approved c07/57																					
4. Borough Council reports	1. LDF – MWO gave update on process; particular mention of proposal to withdraw site R2; problem of car parking in HC highlighted 2. Local Government Review – WNG gave update report; CBC had secured funding for appeal against judicial review decision; appeal likely to go ahead; in meantime general progress being made towards formation of shadow authority 3. Cheshire Year of the Garden – Clerk reported on full minute of this item from last CBC “At Home” meeting. Members asked to consider with a view to making decision re participation at next Council meeting MWO presented apologies and left meeting	Clerk																				
5. Matters arising	1. Hedges and hedge cutting – Clerk waiting for meeting date 2. Christmas lights – Noted that it had not been possible to arrange switch on ceremony this year. JAC reminded members that lights would be erected on Sunday 24-11-07	Clerk All																				

<p>6. Finance</p>	<p>1. Accounts 2006/7 – Clerk reported receipt of clean report from External Auditor. Resolved: c07/58</p> <ul style="list-style-type: none"> • Refer report to F&GP for further consideration and action (if any) • Clerk publish notice to advertise completion of audit <p>2. Treasury Deposit – Clerk reported 3 months deposit expired and sum of £25,000 (including village centre bond) now returned to branch accounts. Surplus money now required to meet current commitments. Resolved: c07/59</p> <ul style="list-style-type: none"> • GL and Clerk authorised to arrange investment of funds depending on when village centre bond to be repaid <p>3. Short term borrowing – see item 10.2</p> <p>4. Fidelity Insurance – Clerk reported insurers would allow reduction in cover and refund of premium during period when balances lower. Resolved: c07/59</p> <ul style="list-style-type: none"> • GL and clerk to arrange reduction in cover in line with cash flow forecasts <p>5. Accounts for payment – Resolved following authorised: c07/60</p>																												
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<p>7. Task Groups</p>	<p>1. Reorganisation – Chairman announced report completed and would be passed to Clerk for circulation on 23-11-07</p> <p>2. Playing Fields – Council received report of TG meeting with Steve Jones of CBC re Dane Valley. Resolved: c07/61</p> <ul style="list-style-type: none"> • TG continue investigations about funding and future maintenance costs as expeditiously as possible • Decision as to whether Council wished to proceed with proposed acquisition deferred to next meeting 	<p>DES & Clerk</p> <p>PFTG</p> <p>Clerk</p>																											
<p>8. Vision</p>	<p>Clerk had circulated updated reports on different sections to keep members informed of progress. Next stage for full report to be drawn together with aims conclusions and an immediate action plan</p>	<p>IMM WAA JAC GL Clerk</p>																											
<p>9. Parish Plan</p>	<p>Clerk had circulated minutes of last SG meeting. Moving towards consultation process. Vision Group would need to consider meeting with SG</p>	<p>Clerk</p>																											

10. Village centre project	<p>1. Report – JAC gave update; snagging work coming to an end; Clerk to obtain formal consent for re-siting seats</p> <p>2. Finance / cash flow – Clerk had prepared brief report but more figures required from CBC to complete forecast of short term borrowing requirements. Resolved: c07/62 – GL, JAC and Clerk be authorised to complete forecast and make arrangements with bank</p> <p>3. Church Civic Service – Council received report from Clerk setting out proposals for service on 10-02-07. Resolved: c07/63 – Clerk be authorised to proceed with arrangement in consultation with Chairman and other members</p>	<p>Clerk</p> <p>GL JAC Clerk</p> <p>Clerk</p>
11. County Council report	<p>KO reported on following:</p> <ul style="list-style-type: none"> • Parkway parking restrictions to be considered at Highways meeting on 03-12-07 • Report on Mill Lane in view of accident record • Launch of “Transforming Learning Communities” • Congleton Locality Board – next meeting 13-12-07 – main agenda item anti-social behaviour 	
12. Outside bodies	<p>1. Sandbach Almshouses Charity – IMM reported on forthcoming Christmas lunch</p> <p>2. Public transport – ACR reported on forthcoming meetings</p>	
13. Police	<p>Police TG had met Inspector Gamage. Clerk to circulate e-mail from Inspector re items discussed and future meetings</p>	Clerk
14. Telephone mast – Broad Lane	<p>GL reported on work being undertaken to erect mast and resulting problems. Council had not objected to original planning application but this was over 6 months ago so decision could be reversed. Resolved: c07/63</p> <p>1. That this Council deplores the destruction and damage being wrought to the wildlife habitat in the vicinity of marl pits in Broad Lane, in contravention of the European Wildlife Directive (this being habitat of the Great Crested Newt in particular), by the erection of an aerial and associated buildings by Orange Communications.</p> <p>2. The Council likewise deplores the failure to categorise the proposal correctly within the regulations so that wider consultation was avoided and the local amenity thereby put at risk.</p> <p>3. The Council calls upon Orange Communications to cease work forthwith and restore the site to its original condition, including the four trees already destroyed.</p> <p>4. The Council deplores the action of United Utilities in improperly allowing this work to be carried out on the site conveyed to them for the sole and exclusive purpose of</p>	

	<p>delivering water supplies to the area. This in contravention of their duty of care to the community they purport to serve and in abuse of their powers as a water utility.</p> <p>5. The council likewise deplors the attitude of the communications company in failing to allow independent vouching of their technical data on plot coverage and the fact that they have commenced work knowing that there were serious concerns about this location.</p> <p>Clerk to convey above points to UU and Orange Telecom</p>	Clerk
15. Future meetings	Members discussed items for inclusion on future agendas	Clerk
16. General correspondence	<ol style="list-style-type: none"> 1. Chalc and NALC newsletters – Available for members 2. CCC Environmental Assessment – Clerk to arrange for report to be considered by appropriate TG 3. CBC Planning bulletin (including LDF update) Clerk to circulate 	Clerk Clerk
17. Members items	<ol style="list-style-type: none"> 1. Sandbach Today – Julie Walker, Community Liaison Officer, CBC, had organised similar event in HC on 20-11-07; enabled local groups to display their activities. To be repeated 2. Farmers market – Concern expressed about chaos in village caused by this event on 17-11-07. Not known whether event to be repeated but need to keep under review 	
18. News	<ol style="list-style-type: none"> 1. Newsletter – PAC reported on progress of winter newsletter which was on target 2. Web site – Clerk reported Jim Pulling proposing major review 	
19. Salaries, Clerk's contract and office	Chairman had prepared report and provided budget figures to GL. He proposed defer further discussion because LGR may involve Council undertaking more functions which would increase Clerk's responsibilities and impact on contract and job specification	
	Close 9.15 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 3 January 2008. Until approved they are draft minutes	

MINUTES OF THE PLANNING COMMITTEE
Thursday 6 December 2007 at 7.30 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action						
1. Attendance	Mr WA Ashworth (Committee Chairman) P Mr DE Savage (Chairman of the Council) A <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Mrs PA Cotton P</td> <td style="width: 50%;">Mr AC Rickards P</td> </tr> <tr> <td>Mr J Norton A</td> <td>Mr MJ Street P</td> </tr> <tr> <td></td> <td>Mr P Such A</td> </tr> </table> P = present, A = apology, N = non-attendance	Mrs PA Cotton P	Mr AC Rickards P	Mr J Norton A	Mr MJ Street P		Mr P Such A	
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Mr J Norton A	Mr MJ Street P							
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2. Declarations of interests	None							
3. Minutes	Resolved: 22-11-07 approved							
4. Planning Applications	Resolved: No objection to the applications set out in schedule below	Clerk						
5. Christmas / New Year period	Resolved: Chairman, Chairman of Council and Clerk be authorised to deal with any planning applications which would otherwise be out of time and, if necessary, refer any applications to Council meeting on 03-01-08	WAA, DES, Clerk						
6. Parish Plan	Clerk had circulated agendas and minutes of Steering Group; noted that they were preparing questionnaire for consultation							
7. Vision	Clerk reported Group making progress; further meeting being arranged for next week to finalise document							
8. LDF	CBC had offered a meeting on Monday 17-12-07. Clerk to arrange attendance with Vision Group	Clerk						
9. Members' items	<ol style="list-style-type: none"> 1. Local Government Review – Clerk reported decision in Cheshire postponed. Further information awaited 2. Property on corner of Hawthorn Villas and Knutsford Road – Further concern about condition of this property; Clerk to press CBC to take action 3. Parking near entrance to Precinct – Clerk to make further complaints to agents about parking by delivery lorries 4. Hedges – Clerk reported on meeting with Mark Bone of CCC to discuss condition (especially height) of hedges on Broad Lane, Middlewich Rd / Chester Rd and Knutsford Rd; details to be circulated 	Clerk Clerk Clerk						

	Close 7.50 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 17-01-08. Until approved they are draft minutes	

Planning applications

07/1102/FUL	HC Community Pre School	Amendment to temporary permission
07/1156/FUL	Cheshire Pat Medical Centre, Manor Lane	Extensions
07/1174/FUL	20 Chester Rd	Extensions
07/1191/FUL	11 Danefield Rd	Alterations
07/1215/FUL	16 Station Rd	Widening access
07/1289/FUL	22 Sandiford Rd	Extensions

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
Thursday 6 December 2007 at 8.00 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action				
1. Attendance	Mrs IM Mackenzie (Chairman) P Mr DE Savage(Chairman of the Council) A <table border="1" data-bbox="467 394 1255 468"> <tr> <td>Mr JA Clowes P</td> <td>Mrs YD Moore A</td> </tr> <tr> <td>Mr G Laws P</td> <td>Mr RC Parry P</td> </tr> </table> P = present, A = apology, N = non-attendance	Mr JA Clowes P	Mrs YD Moore A	Mr G Laws P	Mr RC Parry P	
Mr JA Clowes P	Mrs YD Moore A					
Mr G Laws P	Mr RC Parry P					
2. Declarations of interests	RCP declared an interest in item 9 re HC Singers					
3. Minutes	Resolved: 22-11-07 approved					
4. Matters arising	1. Village centre stone – JAC reported this item resolved and BCPC is paying half value of stone which equates to figure originally anticipated 2. Christmas lights – All switched on					
5. Accounts 2006/7	Committee considered report from External Auditor and auditor's letter. Clerk confirmed completion of audit process had been advertised as required. Resolved: report be received					
6. Reports	1. Financial update – Report from Clerk showing current balances, cash flow forecast, VAT recovery and income 2. Six months accounts – Circulated by GL 3. Village centre – Reports from GL, JAC and Clerk on cash flow and anticipated payments before end December 4. Fidelity guarantee – Reduced to £50,000 until April 2008 when next instalment of precept due; position to be reviewed after budget process completed Resolved: reports be received and position noted					
7. Budgets	GL presented Full Year projection and invited comments to assist with budget preparation; Clerk and GL to meet to finalise budget figures	GL & Clerk				
8. Accounts for payment	Resolved: Clerk be authorised to arrange payment of accounts not exceeding £30,000 plus VAT for Village Centre project	Clerk				
9. Holmes Chapel Singers	Committee considered request for donation. Agreed, donation not viable because of current cash position during village centre project; assistance should be offered in making sure room hire charges are reasonable	Clerk				

10. Task Groups, Youth Club, Salaries	None of these matters could proceed because reports no available. GL indicated it would be necessary to resolve salary issue at the budget meeting	
11. Members' items	Local Government Review – Clerk reported decision in Cheshire postponed. Further information awaited	
	Close 8.55 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 17-01-08. Until approved they are draft minutes	