

MINUTES OF THE PARISH COUNCIL MEETING
Thursday 25 October 2007 at 7.30 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action																				
1. Attendance	Mr DE Savage (Chairman) P Mr WA Ashworth (Vice Chairman) P <table border="1" data-bbox="467 428 1255 596"> <tr> <td>Mr JA Clowes</td> <td>P</td> <td>Mr J Norton</td> <td>P</td> </tr> <tr> <td>Mrs PA Cotton</td> <td>P</td> <td>Mr RC Parry</td> <td>A</td> </tr> <tr> <td>Mr G Laws</td> <td>P</td> <td>Mr AC Rickards</td> <td>P</td> </tr> <tr> <td>Mrs IM Mackenzie</td> <td>P</td> <td>Mr MJ Street</td> <td>P</td> </tr> <tr> <td>Mrs YD Moore</td> <td>P</td> <td>Mr P Such</td> <td>A</td> </tr> </table> County Councillor K Oliver - A Borough Councillors WN Guthrie MW Oliver – both A P = present, A = apology, N = non-attendance	Mr JA Clowes	P	Mr J Norton	P	Mrs PA Cotton	P	Mr RC Parry	A	Mr G Laws	P	Mr AC Rickards	P	Mrs IM Mackenzie	P	Mr MJ Street	P	Mrs YD Moore	P	Mr P Such	A	
Mr JA Clowes	P	Mr J Norton	P																			
Mrs PA Cotton	P	Mr RC Parry	A																			
Mr G Laws	P	Mr AC Rickards	P																			
Mrs IM Mackenzie	P	Mr MJ Street	P																			
Mrs YD Moore	P	Mr P Such	A																			
2. Declarations of interests	None																					
3. Minutes	Resolved: 1. Council meeting – 27 September 2007 approved 2. Planning Committee – 11 October 2007 – actions and recommendations approved 3. Finance & General Purposes Committee – 11 October 2007 – actions and recommendations approved c07/55																					
4. Matters arising	1. Code of Conduct – All members have completed the forms. Further CBC presentation for members on 08-11-07 2. LDF – Comments, as circulated to members, have been delivered to CBC, but not yet acknowledged; have asked for meeting to discuss infrastructure; have received a copy of King Sturge submission for Bluemantle on Sanofi Aventis site 3. Public conveniences – Further complaints about unhygienic condition reported to CBC 4. Nick Shatwell – Frank Walton kindly represented Clerk at the memorial service 5. Parking Restrictions Parkway – A number of objections from traders have been copied to Council and acknowledged. Decision at November Highways 6. Training course 30-10-07 – Members who were to attend so confirmed																					
5. Finance	1. Budget – GL gave update and indicated areas where more information required 2. Accounts for payment – Resolved approve accounts as per F&GP minutes plus																					

	Clerk's expenses - £50 Clerk's presentation £20 for poppy wreath and £8-75 for refreshments for training course	Clerk
6. Task groups	<ol style="list-style-type: none"> 1. Reorganisation – Chairman had produced proposals to streamline Task Groups but unable to circulate because of computer problems. Would circulate as soon as possible 2. Communications task Group – PAC presented report which had been circulated. Resolved - report be received 	DES
7. Parish Plan	<p>DES reported on last Steering Group meeting. Arising therefrom Clerk to deal with following</p> <ol style="list-style-type: none"> 1. article for inclusion in newsletter and web site 2. circulation of minutes 3. make sure CBC aware of parish Plan preparation from LDF point of view 	Clerk
8. Kinderton	Clerk reported on Meeting on 17-10-07 – all parties agreed that Counsel's advice be accepted and no court action taken. Various issues to be pursued. Clerk contacting William Upton of Counsel to discuss fees and possibility of seeking advice on further issues, in particular Operator's Licence and MRF	Clerk
9. Village centre project	<ol style="list-style-type: none"> 1. JAC gave update on work which now 1 week behind 2. Resolved - approve cost of £650 to renovate and re-site two seats – c07/56 3. Position re felling and lopping of trees noted 4. Village Volunteers likely to take up maintenance of area behind green 5. Agreed Clerk to arrange meeting with Traders 6. Chairman to approach Methodist Church about service before switching on Christmas tree lights 	JAC Clerk DES
10. Village Infrastructure	<ol style="list-style-type: none"> 1. Clerk presented report which had been circulated and which was prepared from questionnaire to members. 2. Agreed "ad hoc" group be appointed to review document and to present final report for approval of Council with recommended action – WAA (Chairman), IMM, JAC, GL 	WAA, IMM, JAC, GL & Clerk
11. Borough Council reports	<ol style="list-style-type: none"> 1. "At Home" Clerk reported on last meeting which included presentation to Frank Walton, presentation to members on Code of Conduct, Cheshire Year of the Garden 2008, CBC Economic & Corporate Strategy 2. Local Government Review – Chairman reported on current position including CBC application for Judicial Review which was refused but may go to appeal with other Councils contributing to cost; confusion over 	

	elections and potential freezing of assets	
12. Parish Council elections	Chairman reported that whatever position under LGR, anticipated HCPC elections would go ahead on 01-05-08. He asked members notify Clerk in confidence whether or not standing to enable some forward planning	All
13. Outside bodies	<ol style="list-style-type: none"> 1. Sandbach Almshouses Charity – IMM to provide report of last meeting for circulation 2. Community Rail Partnership – ACR reported next meeting 13-11-07; to circulate details of new web site 3. Chalc - IMM to provide report of last AGM for circulation 	<p>IMM</p> <p>ACR</p> <p>IMM</p>
14. Police	<p>YDM reported on following:</p> <ul style="list-style-type: none"> • Number of officers on holiday at same time • New PC, Kate Burns • CCTV visual link to Winsford • CAM meeting • Trying to arrange meeting with Insp. Gamage to discuss concerns 	YDM
15. Agendas	Members agreed items for inclusion in future agendas	Clerk
16. Annual Remembrance Service	Members noted times for service on 11-11-07. JAC unable to attend	
17. Members' items	<ol style="list-style-type: none"> 1. Highway issues – Clerk to report the following: <ul style="list-style-type: none"> • Light on Church Hall not working • Waste bin overflowing – passage from Macclesfield Rd to Church View • Repainting of white lines required – especially Macclesfield Rd 2. Leisure Centre – Clerk to press for meeting 	<p>Clerk</p> <p>Clerk</p>
	Close 9.10 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 22-11-07. Until approved they are draft minutes	

MINUTES OF THE PLANNING COMMITTEE
Thursday 8 November 2007 at 7.30 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action						
1. Attendance	Mr WA Ashworth (Committee Chairman) P Mr DE Savage (Chairman of the Council) A <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Mrs PA Cotton P</td> <td style="width: 50%;">Mr AC Rickards A</td> </tr> <tr> <td>Mr J Norton P</td> <td>Mr MJ Street P</td> </tr> <tr> <td></td> <td>Mr P Such A</td> </tr> </table> P = present, A = apology, N = non-attendance	Mrs PA Cotton P	Mr AC Rickards A	Mr J Norton P	Mr MJ Street P		Mr P Such A	
Mrs PA Cotton P	Mr AC Rickards A							
Mr J Norton P	Mr MJ Street P							
	Mr P Such A							
2. Declarations of interests	None							
3. Minutes	Resolved: 11 October 2007 approved							
4. Planning Applications	Resolved: no objection to the applications listed below							
5. Parish Plan	Minutes of meeting held on 1 November 2007 received							
6. Vision / Design statement	Group appointed at last Council meeting had met earlier in evening and hoped to produced revised report for next Council. Resolved: 1. Group's verbal report be received 2. Approval of final version be referred to next Council 3. Discussions be arranged with Parish Plan Steering Group at a convenient date	WAA IMM JAC GL Clerk Clerk						
7. LDF	Agreed approach be made to CBC for meeting as soon as Vision document available in complete form	Clerk						
8. members' items	1. Bus stop sign London Rd – Clerk to ask ACR to make enquiries about new bus stop sign 2. Sign on London Rd for public conveniences – Clerk to arrange for sign to be pointed in correct direction 3. Heavy Lorries on Macclesfield Rd – Attention drawn to this issue; accepted that any solution would be long tern but noted these issues would be raised in Vision document 4. Hedges and hedge cutting – Clerk to remind CCC about need for meeting	Clerk Clerk Clerk						
	Close 8.00 p.m.							

Planning applications:

07/0972/FUL	35 West Way	Extension
07/0998/FUL	Green oak, Middlewich Rd	Increase size of garage
07/1025/FUL	9 Hillcrest Ave	Extension
07/1075/FUL	54 Alumbrook Ave	Extension

These minutes will be submitted for approval at the next meeting scheduled for 06-12-07. Until approved they are draft minutes

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
Thursday 8 November 2007 at 8.00 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action												
1. Attendance	<p>Mrs IM Mackenzie (Chairman) P Mr DE Savage (Chairman of the Council) A</p> <table border="1"> <tr> <td>Mr JA Clowes P</td> <td>Mrs YD Moore P</td> </tr> <tr> <td>Mr G Laws P</td> <td>Mr RC Parry A</td> </tr> </table> <p>P = present, A = apology, N = non-attendance</p>	Mr JA Clowes P	Mrs YD Moore P	Mr G Laws P	Mr RC Parry A									
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2. Declarations of interests	None													
3. Minutes	Resolved - 11 October 2007 approved													
4. Matters arising	Christmas lights – Clerk to check if DES has made arrangements with Methodist Church – if not then event should not proceed	Clerk / DES												
5. Accounts	GL presented accounts for half year to 30-09-07 consisting of payments, receipts and bank reconciliation; further information to be available for next Council	GL												
6. Budgets	GL reported on progress and items where more information required in particular Highways, Playing fields and Dane Valley													
7. Village centre	<p>JAC gave verbal report:</p> <ul style="list-style-type: none"> • Most work completed • Snagging being carried out • Problem over storage of surplus material needed to be resolved – Clerk to speak to Tim Allen 	Clerk												
8. Dane Valley	Noted Task Group had met and WAA arranging meeting with Steve Jones of CBC	WAA												
9. Youth Club	Agreed defer to next meeting for report from DES	DES												
10. Accounts for payment	<table border="1"> <tr> <td>Carrick Plant Ltd</td> <td>Third interim payment</td> <td>£47440-63</td> </tr> <tr> <td>Townsend & Renaudon</td> <td>QS Services</td> <td>687-60</td> </tr> <tr> <td>Marshalls</td> <td>Plants</td> <td>89-30</td> </tr> <tr> <td>DR Cowgill</td> <td>Expenses flowers</td> <td>23-00</td> </tr> </table>	Carrick Plant Ltd	Third interim payment	£47440-63	Townsend & Renaudon	QS Services	687-60	Marshalls	Plants	89-30	DR Cowgill	Expenses flowers	23-00	Clerk
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11. Grants	<p>JAC had circulated notes on course attended – “How to develop effective grant applications”</p> <p>Resolved report be received</p>													

12. Salaries, staffing and office	<p>Agreed defer to full Council for report from DES. Members expressed concern that this report was overdue. Agreed Clerk take following actions:</p> <ul style="list-style-type: none"> • Ask DES to circulate report on this issue and on Task Groups • Provide details of time sheets 	<p>Clerk DES Clerk</p>
	Close 9.10 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 06-12-07. Until approved they are draft minutes	