

MINUTES OF THE PARISH COUNCIL MEETING
Thursday 30 August 2007 at 7.30 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action																				
1. Attendance	Mr DE Savage (Chairman) P Mr WA Ashworth (Vice Chairman) P <table border="1" data-bbox="496 464 1248 632"> <tr> <td>Mr JA Clowes</td> <td>A</td> <td>Mr J Norton</td> <td>A</td> </tr> <tr> <td>Mrs PA Cotton</td> <td>P</td> <td>Mr RC Parry</td> <td>A</td> </tr> <tr> <td>Mr G Laws</td> <td>P</td> <td>Mr AC Rickards</td> <td>P</td> </tr> <tr> <td>Mrs IM Mackenzie</td> <td>P</td> <td>Mr MJ Street</td> <td>P</td> </tr> <tr> <td>Mrs YD Moore</td> <td>P</td> <td>Mr P Such</td> <td>P</td> </tr> </table> County Councillor K Oliver - A Borough Councillors WN Guthrie – A; MW Oliver - A P = present, A = apology, N = non-attendance	Mr JA Clowes	A	Mr J Norton	A	Mrs PA Cotton	P	Mr RC Parry	A	Mr G Laws	P	Mr AC Rickards	P	Mrs IM Mackenzie	P	Mr MJ Street	P	Mrs YD Moore	P	Mr P Such	P	
Mr JA Clowes	A	Mr J Norton	A																			
Mrs PA Cotton	P	Mr RC Parry	A																			
Mr G Laws	P	Mr AC Rickards	P																			
Mrs IM Mackenzie	P	Mr MJ Street	P																			
Mrs YD Moore	P	Mr P Such	P																			
2. Declarations of interests	None																					
3. Announcements	<ol style="list-style-type: none"> Frank Walton - Agreed Contribution of £50 to presentation at next "At Home". Clerk had written to FW following resolution passed at meeting on 16-08-07; letter of thanks received Nick Shatwell – Chairman reported sad news of sudden death at 53 of Nick Shatwell, Electoral Services Officer at CBC; Clerk to send letter of condolence 	Clerk Clerk																				
4. Minutes	Resolved: <ol style="list-style-type: none"> Council meeting – 02-08-07 and 16-08-07 approved Planning Committee – 16-08-07 – actions and recommendations approved Finance & General Purposes Committee – 16-08-07 – actions and recommendations approved c07/48																					
5. Matters arising	<ol style="list-style-type: none"> 1/3 Chester Rd – CBC Planning Committee site inspection had taken place immediately before this meeting; WAA and MJS had attended with Clerk as HCPC reps.; Clerk gave brief report noting committee were concerned about adequacy of parking, number of vehicle movements, open space and access to site; Planning Officer to investigate these issues and report back to committee Chalc – IMM agreed to attend AGM on 18-10-07 Seats – Refurbished seats to be provided at corner of Manor Lane (A54) and in front of Library 	IMM																				

6. Accounts for payment	Resolved: As per F&GP minutes plus			Clerk
	Townsend & Renaudon	Village Centre QS fees	£2573 – 91	
	DR Cowgill	Print cartridges	£69-98	
	c07/49			
7. Reports from Task Groups	<ol style="list-style-type: none"> 1. See paras 8 & 9 below. 2. Most Groups due to report to next meetings on Village Design Statement issues 3. Strategy Committee also has to report on Local Government Review 			
8. Village Centre update	<ol style="list-style-type: none"> 1. Delays caused by stone not to specification thickness; equipment being stolen from compound; traffic ignoring no through road signs 2. Complaints about uneven paying of stones and cutting should be picked up on snagging 3. Clerk to ask Tim Allen of CBC to address all these issues and ways of making up delay 4. Chairman to respond to traffic complaints about Sandiford Rd 5. Results of CCTV surveillance and ongoing monitoring required 			Clerk DES Clerk
9. Garden competition results	<p>Council received report from Task Group and results were noted; presentations at HC Library on Saturday 22 September at 10.00 p.m. Clerk had sent out usual invitations to attend presentations</p>			All
10. LDF	<ol style="list-style-type: none"> 1. Clerk reported that consultation would run from 03-09-07 to 12-10 -07; information would be available on CBC and HCPC web sites 2. Chairman reported he had invited CBC Portfolio Holder, Barry Moran and Richard House to attend Council meeting on 27-09-07 and reps. of Cranage and Goostrey PC's would be invited 3. Meeting on 27-09-07 would be opportunity to discuss site R2 in detail and Council's comments should not be submitted before then; issues of village infrastructure should be mentioned with a view to arranging further meetings 			
11. Borough Council reports	<p>Chairman confirmed car parking proposals had been thrown out for further consideration with a suggestion that particular attention need to be given to HC because of amount of privately provided parking</p>			
12. County Council reports	<p>Noted Area Highways Committee would take place n 03-09-07. Chairman asked to clarify position parking restrictions, particularly in relation to Parkway</p>			DES

13. Code of Conduct	<p>Council considered:</p> <ul style="list-style-type: none"> • Report with recommendations • Commentary – which is useful and should deal with most of the questions being asked • Model code <p>Resolved:</p> <ol style="list-style-type: none"> 1. That the Council adopts the compulsory provisions of the Model Code of Conduct prescribed by the Local Authorities (Model Code of Conduct) Order 2007 insofar as it relates to Town and Parish Councils (“the Model Code”) with immediate effect 2. That the Council should not adopt optional paragraph 7 of the Model Code with immediate effect 3. That the Council adopts optional paragraph 12(2) of the Model Code with immediate effect 4. That all members do note the need to renew their registrations of interests within 28 days of the date of adoption of the Model Code 5. That a copy of the adopted Code of Conduct be provided to every member of the Council <p>c07/50</p>	<p>All Clerk</p>
14. Outside bodies	<ol style="list-style-type: none"> 1. Sandbach Almshouses Charity – IMM reported that she would attend Annual Inspection on 19-09-07 2. Community Rail Partnership – ACR gave verbal report and will produce info for circulation 	<p>IMM ACR</p>
15. Police	<p>Members discussed recent incidents in Precinct and Macclesfield Rd and at AP Club. Noted Police were investigating</p>	
16. General correspondence	<p>Courses – Clerk reported on future attendance at courses GL – Overview of Grant Funding Opportunities JAC - How to Develop Effective Grant Applications</p>	<p>GL JAC</p>
17. Agendas	<p>Members discussed items for inclusion in future agendas</p>	<p>Clerk</p>
18. members items	<ol style="list-style-type: none"> 1. Public toilets – Chairman and Clerk to investigate why toilets closed 2. London Rd Traffic Lights – Chairman passing on complaints and arranging for District Highway engineer to attend site meeting 3. Litter on Co-op Car Park – Clerk to write to Co-op 4. Middlewich road Playing Field – Clerk to report broken glass 5. PCSO – Complaint about lack of action – no action to be taken 6. Flyers through letter boxes – No action because no 	<p>DES & Clerk DES Clerk Clerk</p>

	laws being broken 7. Westmorland Terrace – WAA reported problems of anti-social behaviour have started again. Police including PCSO have been informed and are taking action	
19. News items and newsletter	PAC gave update on items to be included in newsletter. Agreed space should be reserved to report decision on Kinderton Waste Tip or latest news.	
	Close 8.50 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 27 September 2007. Until approved they are draft minutes	

MINUTES OF THE PLANNING COMMITTEE
Thursday 13 September 2007 at 7.30 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action						
1. Attendance	Mr WA Ashworth (Committee Chairman) P Mr DE Savage (Chairman of the Council) P <table border="1" data-bbox="495 430 1247 535"> <tr> <td>Mrs PA Cotton A</td> <td>Mr AC Rickards A</td> </tr> <tr> <td>Mr J Norton A</td> <td>Mr MJ Street P</td> </tr> <tr> <td></td> <td>Mr P Such A</td> </tr> </table> P = present, A = apology, N = non-attendance	Mrs PA Cotton A	Mr AC Rickards A	Mr J Norton A	Mr MJ Street P		Mr P Such A	
Mrs PA Cotton A	Mr AC Rickards A							
Mr J Norton A	Mr MJ Street P							
	Mr P Such A							
2. Declarations of interests	None							
3. Minutes	Resolved: 16-08-07 approved							
4. Planning Applications	Resolved: 07/0830/FUL – 1 Bromley Drive – Demolition of dwelling and new dwelling – Withdraw original objections in view of info. received from CBC 07/0890/FUL – 6 Hawthorne Close – Extension – No objection	Clerk						
5. Kinderton	DES and Clerk reported: <ol style="list-style-type: none"> 1. Secretary of State had given planning approval to Kinderton but refused Clayhanger 2. Members of CAD had met on 11-09-07 and wished to obtain Counsel's opinion on merits of an application for Judicial Review which would have to be made within 6 weeks of decision (now 5 weeks) 3. Clerk had made enquiries and cost of Counsel's opinion likely to be £1500 which Middlewich and HC would have to share subject to contributions from others later 4. Resolved: Clerk obtain Counsel's opinion in conjunction with Clerk of Middlewich TC, F&GP to approve financial contribution 5. Further meeting to be held on 24-09-07 	Clerk						
6, Parish Plan	Chairman gave report of last meeting							
7. Village Design Statement	Only report back from IMM as School Governor All Task groups need to report back by next Council meeting on 27-09-07							
8. LDF	Barry Moran (Portfolio Holder) and Richard House of CBC to attend next Council meeting on 27-09-07 – reps of Goostrey and Cranage PC's also invited							

9. Motor cycle parking	DES outlined proposals for a motor cycle park on Library Car Park in response to public demand. Agreed no objection to proposals	DES
10. General correspondence	<ol style="list-style-type: none"> 1. Public conveniences – Report going to next CBC Executive indicating new brick built toilets to be completed by end March 2008 2. 1 / 3 Chester Rd – Following site meeting on 30-09-07 application is on agenda for CBC Planning Committee on 18-09-07 recommended for approval 3. NALC Quarterly Bulletin – Available for members to collect 4. Area Forum 3 – Meeting to be held on 24-09-07; sole item on agenda being LDF 	All All
11. members' items	<ol style="list-style-type: none"> 1. Complaints – Clerk to report following: <ul style="list-style-type: none"> • Light in passage adjoining 2 Macclesfield Rd • Hedge on Station Rd (Sandiford Rd to Swan) • Nettles near bus stop outside Sandringham Ct 2. Reminders – <ul style="list-style-type: none"> • Hedge on Knutsford Rd • Police re action on Library break in and theft of dumper truck from compound for village centre project 3. London Rd Traffic Lights – DES reported on meeting with James Wood of Cheshire Highways who would consider and report back on various issues of concern including condition of road surface 	Clerk Clerk
	Close 7.55 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 11 October 2007. Until approved they are draft minutes	

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
Thursday 13 September 2007 at 8.00 p.m.
Community Room Holmes Chapel Library

Subject	Minute	Action				
1. Attendance	<p>Mrs IM Mackenzie (Chairman) P Mr DE Savage (Chairman of the Council) P</p> <table border="1"> <tr> <td>Mr JA Clowes P</td> <td>Mrs YD Moore A</td> </tr> <tr> <td>Mr G Laws P</td> <td>Mr RC Parry P</td> </tr> </table> <p>P = present, A = apology, N = non-attendance</p>	Mr JA Clowes P	Mrs YD Moore A	Mr G Laws P	Mr RC Parry P	
Mr JA Clowes P	Mrs YD Moore A					
Mr G Laws P	Mr RC Parry P					
2. Declarations of interests	None					
3. Minutes	Resolved 30-08-07 approved					
4. Matters arising	<p>Church floodlights – Clerk reported:</p> <ul style="list-style-type: none"> • Assurance from SP Manweb that Council using best tariff • Energy saving bulbs are being used • Time clocks had been adjusted <p>Agreed review at end of year</p>	Clerk				
5. Financial report	Clerk presented report dealing with current financial position Arising therefrom need to review CAB	Clerk				
6. Village Centre project	<ol style="list-style-type: none"> 1. Clerk presented financial statement to date 2. JAC reported on current issues; site meeting report to be circulated 3. Letter from Mrs Gregory of Church Walk indicating claim for compensation for loss of business; Clerk to reply denying liability 	Clerk				
7. Dane Valley	<p>Clerk reported on Discussions with Steve Jones of CBC and ways of going ahead with purchase of Dane Valley. Agreed:</p> <ol style="list-style-type: none"> 1. before proposals could proceed report required from Playing Fields TG for next meeting on figures already supplied 2. Clerk to obtain up to date costings and details of H&S inspections / risk analysis 3. Clerk to provide details of title 4. All reports to cover: <ul style="list-style-type: none"> • Dane Valley West • Dane Valley East • Play areas on Middlewich Rd and Elm Drive 	<p>WAA JAC JN DES</p> <p>Clerk Clerk</p>				
8. Village Volunteers	No information available on services to be provided by lengthsman. JAC asked consideration be given to hiring services of gardener to work 3 hrs for 40 weeks, estimated					

	annual cost £1,440	
9. Budgets	GL reminded members of need to start work on budgets at next meeting and info. required. Details to be circulated.	GL & Clerk
10. Kinderton	Clerk reported on discussion at earlier Planning Committee – agreed Clerk proceed to obtain Counsel’s opinion jointly with Middlewich TC	Clerk
11. Members’ items	<p>1. Notice Board – Chairman to press for progress</p> <p>2. Broad Lane Hedge – Clerk to press for CCC to take action against landowner</p> <p>3. Police / PCSO – Concern expressed about lack of Police presence during traffic problems in village centre; problem may be poor supervision of PCSO. Agreed following info be requested from Police:</p> <ul style="list-style-type: none"> • Details of supervision of PCSO • PCSO time sheets • Explanation about lack of activity on library break in and theft of dumper truck from village centre compound • Need to obtain info from CCTV <p>4. Church Notice Board – Clerk to ask Police to check for CCTV coverage of vandalism</p>	<p>IMM</p> <p>Clerk</p> <p>YDM & Clerk</p> <p>“</p>
	Close 9.10 p.m.	
	These minutes will be submitted for approval at the next meeting scheduled for 11-10-07. Until approved they are draft minutes	