



# Holmes Chapel Parish Council

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## TO ALL MEMBERS OF THE AMENITIES COMMITTEE

You are summoned to attend a meeting of the Amenities Committee on **Thursday 13 July 2017** at the Academy Suite, Holmes Chapel Community Centre, commencing at 7.00 p.m.

### AGENDA:

#### Part I - Public and Press Present:

1. **Apologies** - To approve any apologies for absence.
2. **To receive Declarations of any**
  - a) **disclosable pecuniary interests or**
  - b) **other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Minutes** -To approve the minutes of the Committee meeting held on 15 June 2017 – copies circulated
5. **Matters arising** – To receive verbal reports on any matters arising from the above minutes:
  - **Defibrillator** – has been purchased. Awaiting installation;
  - **Benches** – benches at Bessancourt still pending;
  - **Dane Meadow drainage** – Work is due to take place at the drains. The clerk is in contact with CEC property.
6. **Planning applications** - to consider any applications on list recently circulated by CEC.
  - **17/3078C** 15 Cotton Field Road, CW4 7ET. Variation of condition 1 (approved plans) on approval 15/0553C
  - **17/3191C** 4 Moreton Drive, CW4 7EL. Construction of single storey rear extension
7. **Police** – to note the arrangements for a replacement PCSO and a new community Sergeant.

**8. Sensory Garden** – to receive a verbal report from Cllr Clowes on progress.

**9. Conservation area project** – to receive a verbal update on progress.

**10. Holmes Chapel Community Centre** –

- I. to receive a report from Cllr Savage and S Ranger on attendance at the JMLC on 12 July;
- II. to receive a report from the clerk on other matters:
  - fencing
  - skate park sign and landscaping
  - insurance.

**11. Review of Project List** – to review progress on future projects for this Committee.  
See Appendix 1.

**12. Reports from outside bodies**

**13. Public Speaking**

**14. Future Agenda Items**

**15. Chairman and Clerk's reports**

**Nicola Clarke**  
**Clerk of the Council**  
**7 July 2017**

## Appendix 1

### Holmes Chapel Parish Council – Capital Projects and Wish List – Revised June 2017

No.	Project Title	Justification/Status Research/Seeking Funds/Seeking Contract/Implementation	Funding Requirements	Responsible Member	Responsible PC Committee	Planning Period	Recommendation
4	Resurfacing of path by River Croco	Existing path in poor condition and strong community support.  Specification agreed.  Complete work 2019/20	Phase 2 funds in Cap Prog £12426 for 2019/20	John Clowes	Amenities	2016/17	COMPLETED STAGE 1 April 2017 Funds for stage 2 covering path from Arran Close to Glencoe included for 2019/20.
5	HCCC Car Park Marking and resurfacing	Poor condition and gives poor impression of HCCC Provisional estimates obtained. These will be reviewed in March/April 2016 to identify an accurate specification/cost, which may need to include drainage. There is a need to include line marking as well. There may be a need to bring some of the line marking forward to provide identified spaces for Station car parking.	£25,000 + £5,000 for line marking.  £30k in Cap Prog 2017/18	Brian Bath	Amenities		Funded by PC funds £30000 17/18  REVIEW AFTER JM&LC ON July 2017
10	HCCC Skatepark completion	Project to come up with funds to provide mesh matting on side bunds to the Skatepark. Also skatepark path to be completed	Needs more definition for matting, preliminary estimates £3-£5k. A figure of £5k allocated 2017/18 for path.	Brian Bath	Amenities	2017/18	Both items are required for full operation of skatepark
11	Improved signage for Conservation Area	NP work has shown we need to highlight our Conservation Area to provide protection. Signage, awareness programme.  WG set up	Funding will come available from Coop grant at end of 2017 (approx £1600) £5000 in Cap Prog for 2018/19	John Clowes	Amenities	2017/18	Some funds available from Co-op grant. Await final figure and get help with creation of interpretation boards. Coop Funds should be available 2017/18 or 2018/19.
12	New Play Area, Strathmore Close	The south and west of the village does not have a play area but one was originally planned on land near Strathmore Close.  Agreed at Committee that much more research required of neighbours to establish whether they want minor improvements and small play	£10k Cap Prog 2019/20		Amenities	2018/19	Delay until 19/20 Preparatory specification work to be carried out 2018/19.  .

		area Not initiated					
13	Create Outdoor Fitness area in Dane Meadow	Better use of Dane Meadow by joggers  Not initiated	unknown	Not assigned	Amenities	Not defined	Delete unless HCP wish to take lead
14	Phase 2 Village Centre	Some work was not completed because of a shortage of funds in 2002. In addition some work will be needed in the next 5 years to maintain existing stonework and street furniture.  Not initiated	£50 to £80k	John Clowes	Infrastructure	2019/20	Delay until 20/21. Preparatory specification work to be carried out.
16	Extending Christmas Lights	To improve area provided with public Christmas lighting and to enhance village trade at Christmas time.  POSSIBLE THAT FURTHER FUNDS COULD BE SOUGHT EXTERNALLY FOR ANY ADDITIONAL EXTENSIONS OR OTHER IMPROVEMENTS.	£2k approved for 2017/18 Further £3k in Cap Prog for 2018/19	Mike Street	Infrastructure	2017/18	PARISH COUNCIL HAS AGREED EXPENDITURE (May 2017) FOR EXTENSION OF LIGHTS COVERING St LUKES CHURCH (£2k)
17	Improvements to land at corner of Chester Road and Brookfield Drive	Area of green space which could be made more attractive and include seating. Relates to bus stop seating on Chester Road.  Not Initiated	£5k Cap Prog 2021/22  £1000 for seat 2018/19 Cap Prog	John Clowes	Amenities	2020/21	Put on hold until bus stop seating on Chester Road is in place. Discuss a tidy up of overgrown areas with ANSA. Major spend delay until 2021/2
19	Contribution to pedestrian safety improvements	To deliver improvements in conjunction with Cheshire East Council For consideration and discussion	£20k 2017/18 initially Review subsequent years, NOT INCLUDED IN CAP PROG	Mike Blomeley	Infrastructure		To be discussed with CEC October 2016. This is not really a project – remove until can be specified??
20	Sensory Garden outside Fire Station	To improve the area to provide a sensory garden to help those suffering from dementia.  Research	Estimated cost £3000 but not currently sourced	John Clowes	Amenities	2017/18	Research underway June 2017. Joint funding with HCP?
21	HCCC Conservatory Roof	To repair leaking roof	£8000 allocated to Cap Prog 2018/19	Brian Bath	Amenities	2017/18	
22	Upgrade path near library	To improve surface of desire line path across grass	£1000 from Cap Prog 2018/19. May require		Infrastructure		

			further funds				
23	Improvements to Picton Square	Aim is to provide a quiet area rather than play area. Concern about excessive enhancement and seating creating problems for local residents. Develop a suitable scheme and gather views on enhancement of the area.	Reduce expected spend to £5000 in 2020/21		Amenities	2018/19	Put on hold at present for planning in 2018/19.
24	Upgrade Church Walk	Work to improve appearance of part of Conservation Area. Repave, improve lighting, replace planters and add street furniture	£10k in Cap Prog for 2019/20 but will probably need to raise more funds (£15k) from elsewhere		Infrastructure	2018/19	Generally favoured but will be a costly project and require major cooperation from various property owners. Review with CEC Conservation Officer 2017/18 and as part of Conservation Area project.
25	Elm Drive - land adjacent to the Play Area	Provide additional paths and seating along the terrace of the River Dane.	Benches by donation. Paths £10k to £20k in 2021/22		Amenities	2020/21	Agreed benches should be added and can be paid for via memorials. Consider further enhancement to paths and access down to the River Dane.