



Holmes Chapel Parish Council

Acting Clerk of the Council: Sue McKay
Email: clerk@holmeschapelparishcouncil.gov.uk
01477 533934

Admin - Sue McKay
Email: admin@holmeschapelparishcouncil.gov.uk

1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ



TO ALL MEMBERS OF THE AMENITIES COMMITTEE.

You are summoned to attend a meeting of the Amenities Committee on **Thursday 14 September 2017** at the Holmes Chapel Community Centre commencing at **5.45 p.m.**
Note the early start as the Community Resilience event will start at 7.00 p.m.

AGENDA:

Part I - Public and Press Present:

1. **Apologies** - To approve any apologies for absence.
2. **To receive Declarations of any**
 - a) **disclosable pecuniary interests or**
 - b) **other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 10 minutes. After questions the Chairman will reconvene the meeting.
4. **Minutes** -To approve the minutes of the Committee meeting held on 13 July 2017 – copies circulated
5. **Matters arising** – To receive verbal reports on any matters arising from the above minutes:
 - **Skatepark** – Canvas have commented on the skatepark surface
 - **PCSO** – several members are attending a meeting on 26 September 2017 to meet the new Community Sergeant and PCSO for Dane Valley;
 - **Memorial Benches** – work has started on the memorial benches near Bessancourt.
 - **Defibrillator** – this has now been installed in the phone box at Chester Road. Phone box signs have been ordered.
6. **Planning applications** - to consider any applications on list recently circulated by CEC.
 - **17/4302C** 2 Chester Road, CW4 7BH. To split an existing single household into two properties

7. Elm Drive Play Area –

- to note a letter received regarding an accident at the play area which is currently under investigation by Ansa. See letter sent separately.
- Goal post repairs – to receive quotation for repairs. See Appendix 1

8. Sensory Garden – to receive a report on progress with the project from Cllr Clowes. See Appendix 2 and plans sent separately.

9. Bus Shelter on London Road – to note that CEC have contacted the Parish Council regarding the licence agreement for the bus shelter on London Road. The current licence relates to Congleton Borough Council and there may be a requirement to change the licence.

10. Defibrillator – to consider a request to maintain the defibrillator in the Co-op. See information at Appendix 3

11. Conservation Area project – to receive a verbal report on a meeting held on 22 August 2017.

12. Holmes Chapel Community Centre – to receive updates on the following:

- Drainage work and tarmac of driveway
- JLMC – any items to be included in the agenda for 11 October meeting.

13. Reports from outside bodies

- Sandbach Almshouses
- Rail report
- Holmes Chapel Partnership
- Police

14. Public Speaking

15. Future Agenda Items

16. Chairman and Clerk's reports

Sue McKay
Acting Clerk of the Council
8 September 2017

Appendix 1

3rd July 2017

Sue McKay
Administrative Assistant
Holmes Chapel Parish Council
1 Church Walk
Holmes Chapel
CW4 7AZ



Quotation

Re: Supply and installation of replacement parts for goal posts.

Prices as follows:

Supply and installation of 4no net supports, 24no net clips and 20no net pegs,
including installation of existing nets.
£196.00

Please note the above price is based on the goal posts not being damaged and all threads being in working order.

The above prices are subject to VAT at the current rate and site survey.

Trading Terms

All prices quoted are valid for 30 days from the date of issue.

All payments are due no later than 14 days from the date of invoice.

If you wish to proceed with this quotation please tick the items you require and sign the acceptance below.

Authorised signature of acceptance :
Position :
Date :

Estimate prepared by Steve Milligan – Marketing Coordinator

By placing an order with Maple Leaf Designs Ltd you are agreeing to be bound by our trading terms and conditions, and that you are fully aware of what is stated in our quotation and which products you will receive.

Please check www.mapleleafdesigns.co.uk for more information and examples of play equipment, surfacing and other playground products.

Appendix 2

BREAKDOWN OF CONSTRUCTION WORK FOR SENSORY GARDEN

ITEM NUMBER	JOB	NOTES
1	Remove all existing plant material except for the maple tree. Remove existing litter bin. Reposition the sand container, if still required, to the wall of the main Precinct border	
2	Create a footpath through the site as shown on the plan. Material is resin bonded gravel over a tarmac surface. Position the existing sandstone rocks to create a change of level as shown on the plan and adjust the top soil levels, adding new soil as required. If necessary replace or improve existing top soil where of poor quality.	
3	Supply plants as defined on the plants list and plant up in accordance with the planting plan.	

Appendix 3

The Parish Council have been approached by Sally Ball, Heartstart training officer, to request for the Council to take on the maintenance of the Defibrillator in the Co-op. This is presently maintained by fundraising activities by Heartstart, not the Co-op.

The Cost to the Council would be as follows:

Replaceable Item	Cost to Replace	Date due to expire
Pads	£70 every 2½ years	In 6 months
Battery	£180 every 4 years	In 2 years

The total cost per annum to the Council would average at £80.

The Council already maintain two defibrillators situated in telephone boxes. (Barclays Bank, Village Square and Chester Road)