



Holmes Chapel Parish Council

Clerk of the Council: Nicola L Clarke

Email: clerk@holmeschapelparishcouncil.gov.uk

01477 533934

Assistant: Sue McKay

Email: admin@holmeschapelparishcouncil.gov.uk

01477 533934

1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ

AMENITIES COMMITTEE

TO ALL MEMBERS OF THE COMMITTEE – Cllr JA Clowes, Cllr A Armitt, Cllr B Bath, Cllr Mike Blomeley, Cllr PA Cotton, Cllr DE Savage and Cllr MJ Street.

You are summoned to attend a meeting of the Amenities Committee on **Thursday 20 October 2016** at the Academy Suite, Holmes Chapel Community Centre commencing at 7.00 p.m.

AGENDA

Part I – Public and Press present:

1. **Apologies** – To resolve to approve any apologies for absence and reasons.
2. **Declarations of interest** – To receive any declarations of interest.
3. **PUBLIC SPEAKING** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the Parish Council meeting.
4. **Minutes** - To approve the minutes of the meeting held on 15 September 2016 (draft minutes circulated)
5. **Matters arising** – To receive a verbal report from the clerk on matters arising from previous minutes for information only:
 - **Sign by Archimedes Screw**: the sign has been ordered and is due to be installed in November 2016
 - **Remembrance garden** – update from Cllr Clowes
6. **Planning applications** – to consider any applications circulated by Cheshire East Council:
 - **16/4720C** – 24 Chester Road, CW4 7DP. Two storey rear extension to accommodate a lift shaft and wet room.
 - **16/4705C** – 25 Chester Road, CW4 7DJ. Demolition of part of the dwelling to the front and rear; single storey extension to the front including a change in the roof, and other associated alterations to dwelling and site.

- **16/3208C** – 45, Middlewich Road, CW4 7EH. Construction of two new dwellings to the rear of 45 Middlewich Road. Amended plans.
7. **Friends of Dane Meadow** – to suspend standing orders and receive a report on the Friends of Dane Meadow from Hazel Sutcliffe.
 8. **Dane Meadow** – to receive a report of a meeting with the police and culprits following the spate of vandalism at the Meadow.
 9. **Croco Path: lead Cllr Clowes** - to receive an update on the project.
 10. **Police** – to obtain the view of the committee on the current situation. See report at Appendix 1.
 11. **Skate park** – to receive a report on the project from Cllr Street. See Appendix 2.
 12. **Reports from outside bodies:**
 - **Sandbach Almshouses** – Cllr Cotton
 - **Rail report** – Cllr Street
 - **Holmes Chapel Partnership** – Cllr Blomeley
 - **ChALC** – Cllr Cotton and Street
 - **Health Centre** – Cllr Cotton
 - **Leisure Centre** - Cllr Savage
 13. **Future agenda items** – councillors to request any agenda items for future meetings.
 14. **Chairman and Clerk’s reports** – To receive any reports
 15. **PUBLIC SPEAKING** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the Parish Council meeting.

Nicola Clarke
Clerk of the Council
14 October 2016

Appendix 1

Report to Amenities Committee – 20 October 2016 PCSO contract

Background

In 2015 the role of the PCSO was changed by the Police and Crime Commissioner to cover electoral ward areas rather than individual towns and villages without consultation of town and parish councils. Chief Inspector Gareth Lee attended a meeting of the Full Council on 12 November 2015 to answer questions on the changes.

At a council meeting on 18 February 2016 a resolution was passed (c15/16/92) “*to suspend the renewal decision until the contract is issued by the Police & Crime Commissioner , and to ask the parishes of Brereton and Middlewich if they have signed a Service Level Agreement.*”

An invoice covering the first 6 months' was received on 5 August 2016 despite no draft contract. The clerk contacted them to remind them that the council will not pay the invoice.

The clerk wrote to Inspector Paul Beauchamp and Sgt Penny Jones on 23 August 2016 to appraise them of the situation.

Current position

The clerk attended an open police session at Knutsford on 7 October 2016 with the intention of speaking to David Keane, Police and Crime Commissioner. He was not there but the clerk informed the staff of the situation and was promised action would be taken. Later that day two emails were received, one from Ben McCrorie and one from Martin Eaton, Governance Office for the P&CC:

Ms Clarke

Thank you for your e-mail to the Commissioner dated 20 September regarding the PCSO contract – Holmes Chapel. This has been discussed with the Commissioner and he has asked me to respond to you directly.

The Commissioner view is that PCSOs have a very important role to play in policing, ensuring that Cheshire has a service which is truly connected with our local communities and believes that working with partners such as Parish Councils has an crucial part to play in this. The Commissioner has initiated a review of PCSO part-funding arrangements which is being led by Assistant Chief Constable Sarah Boycott. As such the Commissioner has shared your correspondence with ACC Boycott so contact can be made with you directly to discuss the matter further.

Best wishes

Ben McCrorie

Planning & Strategy Officer

Nicola

I have been passed your invitation to the Commissioner to attend Holmes Chapel's Parish Council meeting on 20 October 2016. I am aware that unfortunately the Commissioner's diary is full for the next two weeks, and he may not be able to attend.

However, as part of his regular consultation with Town and Parish Councils, there will be a meeting on Tuesday 8 November 2016 commencing at 6.30pm at Congleton Town Hall, where you can discuss any issues with the Commissioner. The Commissioner will be formally writing out to invite all Chairmen of Town and Parish Councils in Cheshire East next week.

Regards

Martin Eaton

Governance Officer

Looking forward

Attendance at the meeting with the PCC on 8 November 2016 is vital to speak to him directly and inform him of the difficulty the parish council has had in resolving the issue.

To await contact from ACC Boycott

Confirmation that the council will not fund a PCSO for 2016 /17 and no provision is made in the budget for 2017 / 18 if the PCSO is allocated the electoral ward area as part of their duties.

Nicola Clarke

Clerk of the Council

Appendix 2

Report to Amenities Committee – 20 October 2016 Skate park provision

A meeting was held on 11 October 2016 at the proposed site of the skatepark with Holmes Chapel Partnership, ES&R, Canvas and the young lads from the skatepark working group.

1. The area was marked out with chalk and a ground / level survey was undertaken by Canvas.
2. Items to be included in the planning application were agreed including access, path to the site, security and health and safety issues. Canvas might be able to source the access path at a lower rate than the parish council but quotes will be sought in due course.
3. Access to the site will require the removal of three sections of the fence between the buildings and the rugby field.
4. The final design of the skatepark was agreed between the youths and Canvas to ensure it will flow easily and provide enough kit for all users (bikes, scooters, skateboards and in-line skaters).
5. The route of the path was discussed by the group.
6. A suggestion of additional concrete cubes to be used as seating was raised by Canvas and the requirement for a litter bin (from ROSPA). Canvas to send a quote through which would be paid for outside the contract.
7. Two tear shaped bunds will be created from the spoil adjacent to the railway line and seeded.
8. It is hoped a planning application will be submitted to CEC by 28 October 2016 which will mean work to start in January 2016 and be completed by February half term. Canvas can work in all weathers as they will protect the work area.

Recommendations:

To agree the path line to the site.

To allow a sum of money to provide seating cubes and a litter bin outside the contract.

To obtain quotes to remove panels in the fence.

Nicola Clarke
Clerk of the Council