

Holmes Chapel Parish Council

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1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ



AMENITIES COMMITTEE

TO ALL MEMBERS OF THE AMENITIES COMMITTEE –

You are summoned to attend a meeting of the Amenities Committee on **Thursday 25 January 2018** at the Academy Suite, Holmes Chapel Community Centre commencing at 7.00 p.m.

AGENDA:

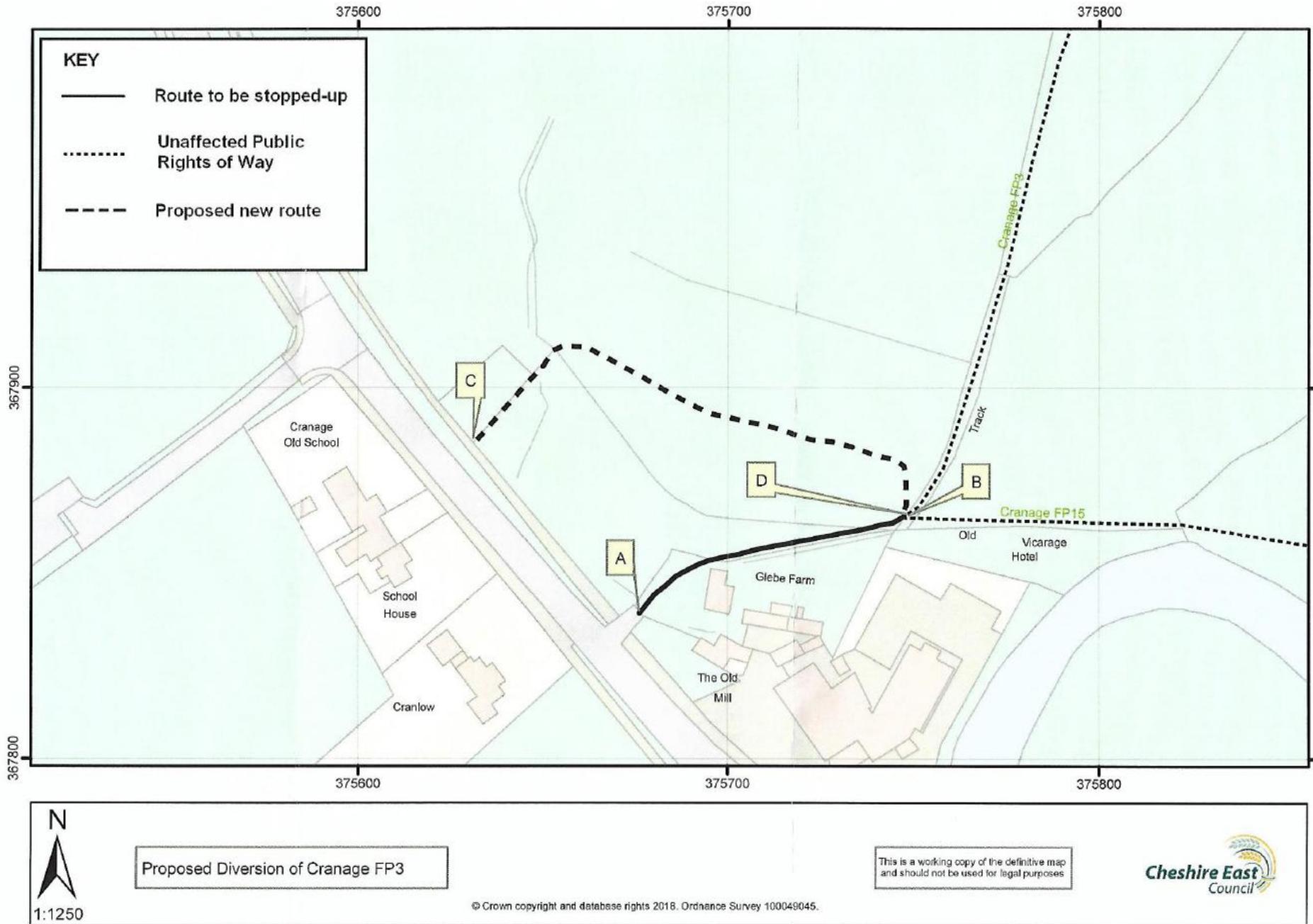
1. **Apologies** - To approve any apologies for absence.
2. **To receive Declarations of any**
 - a) **disclosable pecuniary interests or**
 - b) **other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Minutes** -To approve the minutes of the Committee meeting held on 30 November 2017 – copies circulated.
5. **Matters arising –** To receive verbal reports on any matters arising from the above minutes:
 - a. **Elm Drive Amenity and Play Area –** A site meeting is being arranged and a request has been sent to Cheshire East regarding the availability of S106 money.
 - b. **Youth Report and follow up by the partnership.**
6. **Planning applications** - To consider any applications on list recently circulated by CEC.
 - a. **18/0151C Land off Macclesfield Road, Holmes Chapel,**
Erection of a single storey extension to the rear of the dwelling (Amendment to approved application 15/1248C).
Comments deadline – 14th February 2018
7. **Consultation on the proposed diversion of Cranage Public Footpath No3 (Part).** To consider and agree a response from Holmes Chapel Parish Council. (Documents circulated separately and map shown in appendix 1.)
8. **Memorial Benches**
 - a. **To receive an update regarding the memorial bench on Parkway.**
 - b. **An update regarding the memorial bench to PCSO Jill Cope.**

9. HCCC

- a. To receive a verbal report on the JLMC meeting of 23rd January 2018.
 - b. To receive an update on car parking proposals.
 - c. To receive an update on SP Energy/Sanofi Access.
 - d. To receive an update on the leaking roof – main roof.
 - e. To receive an update on the leaking roof – conservatory roof.
 - f. To receive an update on the leaking pipework.
 - g. To receive an update on the Poplar Trees
 - h. To receive an update on the Skatepark matting
10. **Dane Meadow** - to receive a verbal report from Cllr Savage on the audit of the Dane Meadow.
11. **Sensory Garden** - to receive an update
12. **Conservation Area Project** – To receive an update and to note receipt of the minutes of the meeting held on 19th December 2017. (See appendix 2)
13. **Village Tree Survey** To receive a verbal update.
14. **Information forwarded by Northern Rail**
- a. To note receipt of the plan of the CCTV at Holmes Chapel Station. (Circulated separately).
 - b. To note receipt of the route improvements and temporary timetables (<https://www.northernrailway.co.uk/travel/improvement-works>)
15. **To consider a response to the DfT consultation on the future direction of Community Rail.** (<https://www.gov.uk/government/consultations/future-of-community-rail-strategy>). Response deadline 28th January 2018.
16. **Bus Review** – to receive an update and a report of the meeting held on 16th January 2018 with representatives from Cheshire East and attended by the Clerk and Cllr Blomeley (notes to be circulated separately). Also to note the request from a resident for a bus service to Knutsford.
17. **Reports from outside bodies.**
- a. Sandbach Almshouses
 - b. Rail report
 - c. HCP
 - d. Police
18. **Public Speaking**
19. **Chairman and Clerk's reports**
17. **Future Agenda Items**

Sue Davies
Clerk of the Council
19th January 2018

Appendix 1



Appendix 2



Conservation Area Working Task Group



Notes of the meeting of 19th December 2017, 10:00am

1, Church Walk, Holmes Chapel

Present: Cllr J Clowes, Cllr S Ranger, Valerie White, Alan Perrin, and Sue Davies (Clerk to the Parish Council).

1. Apologies for Absence

J Keen.

2. Notes of the previous meeting on the 17th October 2017

The notes of the meeting of the 17th October 2017 were agreed by those present.

3. Matters Arising

None

4. Display Boards

4.1. Locations and Permissions

Four locations have been proposed for the A2 boards. At each location, appropriate permission will be required from the wall owners and the Conservation Officer at Cheshire East.

- Barclays wall *Action: A Perrin*
- The bottle bank wall *Action: A Perrin*
- The Sensory Garden *Action: HCPC*
- Age UK *Action: HCPC*

4.2. Content

The content of the boards was reviewed. However, it was noted that the company commissioned to do the art work will make the final arrangement from the content handed to them.

It was agreed that the photographs should be numbered, and the number shown on the map.

It was also agreed that:

- The Barclays Bank board would benefit from a photograph with 'character' and people.
- The Bottle Bank board had some suggested word changes and captions.
- Comments on the Church Walk board included: The two photographs at the bottom of were considered too similar, placing an early map of the assembly rooms could replace a photograph as there isn't a photograph of Church Walk. John Clowes also agreed to consider the introductory text.

4.3. Co-op Grant and other financial matters

Appendix 2

Cllr Clowes informed that the co-op grant had been awarded of £1800 and £3000 was budgeted in the Parish Council capital account for 2018/19.

It was agreed that additional street signs need costing. Various options were considered.

Action: HCPC to pursue

The Street Signs considered were:

- London Road – near the Sensory Garden or over the road.
- Church Walk – already free standing
- Middlewich Road – on the new wall adjacent to the entrance to Sainsburys
- On the Square (attach to a building) – possibly the hairdressers

It was agreed that street signs should be blue and gold (parish colours) and should, depending on price, be in cast aluminium.

Action: SR to check where we could get street signs from.

5. Consultation with Business Owners

5.1. Letter and Guidance notes

The consensus on the draft letter was positive. It was agreed that the content needs to be approved by the conservations officers at Cheshire East before being circulated.

It was also agreed to source some more Clear Way Forward leaflets from Cheshire East.

Action: HCPC to contact Cheshire East conservation officer and to acquire more leaflets.

5.2. Contacts with J18 and BNI

Action: Steve Ranger agreed to contact J18.

5.3. Spreadsheet of addresses in Conservation Area

Steve Ranger had prepared a list of businesses (not just those in the conservation area) to tie in with the 'Shop Front' report prepared by John Clowes. Those businesses where discussions were required were identified on the spreadsheet. There was some confusion regarding the location of one of the hairdressers which requires clarification.

5.4. Process of Consultation

All properties in the Conservation Area would receive the letter referred to in 5.1 above. This would be followed up by direct discussions with businesses where we would like to see improvements to shop fronts.

Specific meetings would be set up with the Co-op (regarding both its entrances) and Sainsburys.

It was agreed that Church Walk needs to be made more interesting and suggestions included considering some uniformity. In addition, the surface is currently very unattractive.

It was agreed that a list is needed of who to talk to and that would be the focus of the next meeting.

Action: HCPC to forward an up to date report to the conservation officer with the Parish council LOGO added.

6. Trees in the Conservation Area

Appendix 2

It was agreed that a letter be drafted for distribution to relevant owners clarifying the requirements of tree care within the conservation area.

Action: John Clowes to draft

7. Programme for Publicising our Activities

It was agreed that displays would be prepared for the library and Co-op and press releases drafted. The press releases should be issued prior to the display boards being put in place.

Action: John Clowes, Valerie White and Alan Perrin

8. Funding

It was agreed that for current work, funding is sufficient, but that considerable funding will be required in the future (approx. two years) for improvements to Church Walk.

A scheme is needed to put forward to show people.

Action: John Clowes to ask Andrea Berry, a local architect, if she would be able to help.

9. Any other Business

None

10. Date of Next Meeting

Tuesday, 30th January, 10:00am