



# Holmes Chapel Parish Council

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**1 Church Walk, Holmes Chapel, Cheshire, CW4 7AZ**



## AMENITIES COMMITTEE

### TO ALL MEMBERS OF THE AMENITIES COMMITTEE –

You are summoned to attend a meeting of the Amenities Committee on **Thursday 8<sup>th</sup> March 2018** at the Academy Suite, Holmes Chapel Community Centre commencing at 7.00 p.m.

### AGENDA:

1. **Apologies** - To approve any apologies for absence.
2. **To receive Declarations of any**
  - a) **disclosable pecuniary interests or**
  - b) **other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Minutes** -To approve the minutes of the Committee meeting held on 25th January 2018 – copies circulated.
5. **Matters arising** – To receive verbal reports on any matters arising from the above minutes:
  - a. **Youth Report and follow up by the partnership.**
6. **Planning applications** - To consider any applications on list recently circulated by CEC.
  - a. **18/0925C Bank Farm House, Middlewich Road, Holmes Chapel, CW4 7ER**  
Full planning permission for demolition of existing dwelling and the erection of 6 no. Dwellings and ancillary infrastructure (Resubmission of 17/4804C)  
*Comments deadline – 22<sup>nd</sup> March 2018*
  - b. **18/0932C Land adjacent to Manor Lane Farm, Manor Lane, Holmes Chapel**  
Non material amendment to application 14/4130C  
*Comments deadline – Not available*
  - c. **18/0969C 7, Manley Close, Holmes Chapel, CW4 7HL**  
Single storey rear extension  
*Comments deadline – 23<sup>rd</sup> March 2018*
  - d. **18/0979C 7, Chester Road, Holmes Chapel, CW4 7DP**  
Rear two storey extension  
*Comments deadline – 19<sup>th</sup> March 2018*

## **7. S106 monies potentially available**

- a. **To resolve to meet with James Baggeley of Cheshire East Council regarding S106 money available for ecological environment.**

13/0041C – Cotton Hall Farm, Middlewich Road – Ref 407b

- b. **To resolve to meet with the Green Spaces team regarding various S106 monies -** including 14/4130C – Land adjacent to Marsh Hall, Manor Lane - Ref 514a, Elm Drive play area.

8. **Footpath Link Path between Persimmon and Seddon Estates** – To receive a verbal update.
9. **Meeting with CBRE Ltd, 2<sup>nd</sup> February 2018** – To receive notes from a meeting held with Lorraine Jennings of CBRE (managers of the precinct). (To be circulated.)
10. **Memorial Benches**
  - a. **Parkway bench relocation:** To receive an update regarding the memorial bench on Parkway and its relocation to the precinct.
  - b. **Memorial bench to PCSO Jill Cope:** To receive a verbal update.
11. **HCCC**
  - a) **To receive the details of the proposed RFQ and timetable.** (See separate attachment.)
  - b) **Pitch Options:** To receive a verbal feedback on a meeting held on the 7<sup>th</sup> March with HC Hurricanes and HCRFC and ESAR.
  - c) **Operational Matters:** To receive a verbal feedback from the Clerk on the monthly meeting with ES&R.
12. **Dane Meadow** - To receive an update on issues relating to drainage causing flooding to a path and any other issues.
13. **Sensory Garden** - to receive an update
14. **Conservation Area Project** – To receive a verbal update and to note receipt of the draft minutes of the meeting held on 30<sup>th</sup> January 2018. (See appendix 1)
15. **Village Tree Survey** To receive a verbal update.
16. **Bus Review** – to note the revised bus timetable due to take effect on the 1<sup>st</sup> April 2018 (See appendix 2)
17. **Reports from outside bodies.**
  - a. **Sandbach Almshouses**
  - b. **Rail report**
  - c. **HCP**
  - d. **Police**
18. **Public Speaking**
19. **Chairman and Clerk's reports**
20. **Future Agenda Items**

# Appendix 1



## Conservation Area Working Task Group



### Notes of the meeting of 30<sup>th</sup> January 2017, 10:00am 1, Church Walk, Holmes Chapel

Present: Cllr J Clowes, Valerie White, Alan Perrin, and Sue Davies (Clerk to the Parish Council).

The Cheshire east Conservation Officer, Alexandra Fairclough, also attended. Due to traffic problems, she arrived just after item 4 had started to be discussed.

#### 1. Apologies for Absence

J Keen, S Ranger.

#### 2. Notes of the previous meeting on the 19<sup>th</sup> December 2017

The notes of the meeting of the 19<sup>th</sup> December 2017 were agreed by those present.

Actions from the last meeting not covered elsewhere:

- The clerk still needs to acquire some Clear Way leaflets.
- Junction 18 still needs contacting – The Clerk agreed to pursue this.
- The draft letter regarding trees in the conservation area is still outstanding,
- The architect contacted by Cllr Clowes to help redesign Church Walk is unable to provide assistance.

#### 3. Matters Arising

##### 3.1. Requirements for Planning Permission for signage and panels (size A2 or 025 sqm)

It has been established in consultation with Alexandra Fairclough and through the Clerk's discussions with other towns who have erected A2 boards, that Planning Permission is not required.

##### 3.2. Approval of documentation, signage and panels by CEC conservation officer - Alexandra Fairclough.

*Action: AF to look at the proposed documentation and panels and to confirm acceptability to the group.*

#### 4. Display Boards and Street Signs

##### 4.1. Locations and Permissions - boards

###### a) Barclays

Nothing further has been heard from Barclays Bank and it was agreed a further letter be sent to the bank manager.

*Action: A Perrin*

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## b) Bottle Bank

Permission has been granted but it has been requested that the business plans to place their own advertising board and a light up, so the proposed position may need moving to the side.

*Action: A Perrin to further talk to the business to ensure they understand the planning permission requirements for advertising.*

## c) Church Walk

J Clowes and the Clerk informed that they have talked to the land owner of one side of Church Walk, R Cussons. Mr Cussons is supportive of the project but also has his own sign to be put up listing businesses. It was agreed that the landowner of the other side also needs contacting with a view to putting this board on the opposite wall to that originally planned:

*Action: The Clerk to set up a meeting.*

## d) Sensory Garden

This board will be free standing as part of the Sensory Garden project. It was suggested by A Fairclough that this board could be inclusive and that some funding may be available.

## 4.2. Content - boards

A designer and printer is required for the boards. Shelley of Shrewsbury, who have done Knutsford's boards could be contacted.

*Action: The clerk to contact Shelley to set up a meeting such that more could be learned about the artwork techniques and materials available.*

## 4.3. Locations and permissions – Street Signs

It was noted that Williams Row have a recently put up 'heritage style' sign and that maybe the group should try and be consistent with that.

It was suggested signs are required at: Macclesfield Road, Middlewich Road, London Road, The Square, Church Walk.

*Action: The Clerk to find out the sourcing of the Williams Row sign.*

## 4.4. Funding and Costs

The U3A currently hold the grant money which will be transferred to the parish Council at the beginning of the next financial year.

The Parish Council have £3000 in the capital funds for the project in 2018/2019. Church Walk

## 5. Consultation with Business Owners

### 5.1. Letter and Guidance notes

After comment by A Fairclough, and amendments if required, the letter will be circulated. It was agreed that these would be personally delivered and that primary contact details should be obtained at each business.

Actions:

*A Fairclough to comment on and endorse the letter and the list of shop fronts.*

*A Fairclough to ascertain if any funding is available that could be used by shop keepers to help them improve.*

*The HCPC Office to deliver the letter as soon as finalised.*

# Appendix 1

## 5.2. Contact with J18

*Action: The Clerk to pursue*

## 5.3. Spreadsheet of addresses in Conservation Area

The list is available and complete and it was agreed that contact details could be added as the letter is delivered.

## 5.4. Process of Consultation

Further discussions with shops where it was felt improvements could be made will follow on. A Fairclough stressed that some form of encouragement may be required.

## 6. Trees in the Conservation Area – Consultation with land owners

Trees within the conservation area have been identified. A further letter will be drafted to affected businesses to explain the implication.

*Action: John Clowes to draft*

## 7. Programme for Publicising our Activities

A programme for publishing the activities of the group is required and it was considered important that comments can be made back to the group. The display is currently being prepared for the library based on the draft boards.

*Action: J Clowes and Valerie White to update the power point of the boards to version 2 and to organise the library display.*

The following was also agreed:

- Press Releases to local newspapers to tie in with the library display.
- An article to be written for the Village Magazine.

*Action: John Clowes*

## 8. Funding

Already covered in previous items.

## 9. Any other Business

**Church Walk** – This was recognised as a key part of the conservation area. Ownership needs establishing. The Parish Council Have planned to put money into the capital budget for improvements in a couple of years. A scheme is required for such things as new pavements and lights. A Fairclough suggested some funding may be available.

*Actions:*

*A Fairclough to investigate funding options and to talk to D Hallam at Cheshire East who may be able to offer advice.*

*The Clerk to circulate the Townscape Heritage Website link.*

## 10. Date of Next Meeting

**Tuesday, 6<sup>th</sup> March, 10:00am**

## Appendix 2

### 319 Sandbach - Holmes Chapel - Goostrey - Twemlow Green - Sandbach

Operated by Tomlinson Travel  
from 1st April 2018

#### Mondays to Fridays (excluding Public Holidays)

<b>Sandbach Common</b>	0845	1015	1215	1345
Brereton, Bears Head	0852	1022	1222	1352
<b>Holmes Chapel, Shopping Precinct</b>	0900	1030	1230	1400
Cranage, Needham Drive	0903	1033	1233	1403
Allostock, Chapel Lane	0908	1038	1238	1408
<b>Goostrey, Booth Bed Lane</b>	0915	1045	1245	1415
Goostrey, Railway Station	0918	1048	1248	1418
Twemlow Green, Post Office	0920	1050	1250	1420
<b>Holmes Chapel, Shopping Precinct</b>	0925	1055	1255	1425
Brereton, Bears Head	0933	1103	1303	1433
<b>Sandbach Common</b>	0940	1110	1310	1440

### 316 Sandbach - Cookesmere Lane (Circluar)

This service is fully supported by Cheshire East Council.

#### Mondays to Fridays (excluding Public Holidays)

<b>Sandbach Common</b>	0945	1115	1315
Cookesmere Lane	0949	1119	1319
Belmont Avenue	0951	1121	1321
<b>Sandbach Common</b>	0955	1125	1325

**Service 319:** Sandbach Common, Congleton Road, Holmes Chapel Road, Newcastle Road, Newcastle Road South, Newcastle Road North, Dog Lane, London Road, Knutsford Road, London Road, Allostock, Wash Lane, Princess Road, Chapel Lane, London Road, New Platt Lane, Goostrey, Main Road, Station Road, Goostrey Lane, Macclesfield Road, Holmes Chapel, London Road, Dog Lane, Newcastle Road North, Newcastle Road South, Newcastle Road, Holmes Chapel Road, Congleton Road, Sandbach Common.

**Service 316:** The Commons, Congleton Road, Hightown, Bradwall Road, Cookesmere Lane, Queens Drive, Princess Drive, Belmont Avenue, Cookesmere Lane, Bradwall Road, Hightown, Congleton Road, The Commons.

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