



Holmes Chapel Parish Council

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AMENITIES COMMITTEE

TO ALL MEMBERS OF THE COMMITTEE – Cllr JA Clowes, Cllr A Armitt, Cllr B Bath, Cllr M Blomeley, Cllr PA Cotton, Cllr K O'Regan, Cllr DE Savage and Cllr MJ Street.

You are summoned to attend a meeting of the Amenities Committee on **Thursday 9 March 2017** at the Academy Suite, Holmes Chapel Community Centre commencing at 7.00 p.m.

AGENDA:

Part I - Public and Press Present:

1. **Apologies** - To approve any apologies for absence.
2. **To receive Declarations of any**
 - a) **disclosable pecuniary interests or**
 - b) **other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Minutes** -To approve the minutes of the Committee meeting held on 26 January 2017 – copies circulated
5. **Matters arising** – To receive verbal reports on any matters arising from the above minutes:
6. **Planning applications** - to consider any applications on list recently circulated by CEC.
 - **17/0968C** – Victoria Sports and Social Club, Victoria Avenue, CW4 7BE. Install six lighting columns and eight luminaires to illuminate two tennis courts.
 - **17/1038C** – Crossmere Farm, Davenport Lane, Brereton Heath, CW12 4SU demolition of existing livery buildings and construction of new detached dwellings

7. Dane Meadow

- To confirm the completion of the retention work at the Meadow and that all invoices have been paid;
- To receive a report on maintenance at the Meadow and a meeting with Anthony Murray from Ansa. See Appendix 1
- To receive a report on a meeting with the CEC Ranger and opportunities for additional support;
- To receive a report on drain issues and correspondence with United Utilities.
- To determine action on the long term integrity of the viewing platform.

8. Phone box – Westway / Chester Road – to determine how to use the redundant BT phone box. Cllr Armitt has requested that the Council purchase a second defibrillator. The clerk will provide a verbal report on grant providers and a possible contribution by the Partnership.

9. Pathway along Croco brook - to receive an update on progress by Cllr Clowes and Blomeley. Work is due to start on 13 March and an explanatory letter to residents in the immediate area has been delivered. See Appendix 2.

10. Skate park project - to receive a verbal report from the clerk on the project.

11. Projects - to consider prioritising capital projects arising from the Neighbourhood Plan. See attached documents CE37 and Discussion paper on open spaces.

12. Reports from outside bodies

- **Sandbach Almshouses**
- **Rail report**
- **HCP**
- **Police** – to receive a report from Cllr O'Regan on a recent meeting and from the clerk on changes to PCSO powers

13. Future Agenda Items

14. Chairman and Clerk's reports

15. Public Speaking

Nicola Clarke
Clerk of the Council
3 March 2017

Appendix 1 – Dane Meadow

Dane Meadow - Cyclical maintenance

Cyclical maintenance / cleaning	Responsibility	Frequency of operation	Comments
Litter picking	HCPC delegated to Friends	As required	Carried out as required and satisfactory
Bin emptying	ANSA	ANSA schedule	Generally satisfactory
Cleaning of signs, litter bins, seats, waymarker signs	HCPC or Friends	As required, inspect annually	As required. No problem to date
Weeding / weedkilling along edge of paths / bridleway to maintain path width	HCPC contracted to ANSA	twice per year: 1. Early May 2. Aug/Sept	Completed in May but there are still areas where weeds need better control – eg bottom of steps from Cotton Wood, along several path edges.
Grass mowing – meadow <u>Meadow areas</u> – 1) between south grass path and woodland, 2) NW and SW thirds of central area <u>Mowed areas</u> – central third	ANSA	<u>Mowed area</u> - 5 times per year <u>Meadow areas</u> - once per year	Only done 3 times Yet to be carried out but due now.
Grass mowing – path around meadow	ANSA	4m width path around meadow – 5 times per year	Only done 3 times. Would like two additional paths cutting through meadow next year – discussed with Kevin B and Jeremy Orme
Grass mowing – car parking area	ANSA	5 times per year	Only done once
Grass mowing – centre of bridleway	ANSA	once per year	Not been done but not required as slow grass growth
Fallen branches / trees	ANSA	As required	Satisfactory but would like to discuss pollarding some of the willows before they fall over.
Flail mowing to sides of paths & bridleway	ANSA	3 times per year	Only done once
Strimming of inaccessible sides of paths	ANSA	3 times per year	Only done once
Topping up of self binding gravel to paths and step treads	Holmes Chapel Parish Council	As required – inspect annually	Not required to date
Lubrication of gate hinges, latch, drop bolt / keep and lock	Holmes Chapel Parish Council	As required – inspect annually	Not required to date

Green Comments – recommendation change from ANSA

Red Comments – comments on work during 2015

Appendix 2 - Croco path

Week 1 – Construct new retaining wall at point of severe erosion (Lochmaben Close area)

Week 2 – Construct path from Glencoe Close to Peebles Close

Week 3 – Construct path from Peebles Close to Dunoon Close

Week 4 – Contingency if needed

“We will close of each area whilst we’re working and open them up again as soon as possible to minimise the inconvenience to the public. Having spoken to Chris about the welfare unit we may well use the grass area near Lochmaben Close during the first week but we will confirm once we’ve had a walk round week commencing 27th Feb. Do you envisage any issue with this?”