



**AMENITIES COMMITTEE**  
**Minutes of meeting on 13 July 2017**  
**at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA**



**Part I – Public and Press present**

<b>1. Attendance</b>	Cllr J Clowes Cllr A Armit Cllr B Bath Cllr M Blomeley Cllr S Ranger Cllr M Street	Mrs N Clarke – Clerk to the Council				
<b>2. Apologies</b>	<b>RESOLVED (A17/18/11)</b> to accept apologies from Cllr D Savage (family commitments)					
<b>3. Declarations of Interest</b>	None					
<b>4. Public Speaking</b>	None					
<b>5. Minutes</b>	<b>RESOLVED (A17/18/12)</b> to approve the minutes of the Committee Meeting held on 15 June 2017.					
<b>6. Matters Arising</b>	<ul style="list-style-type: none"> <li>• <b>Defibrillator</b> – has been purchased and delivered. Due to be installed early August.</li> <li>• <b>Benches</b> – benches at Bessancourt still pending.</li> <li>• <b>Dane Meadow drainage</b> – Work is due to take place at the drains. The clerk is in contact with CEC property.</li> </ul>					
<b>7. Planning Applications</b>	<p>The Committee considered the application listed below and <b>RESOLVED (A17/18/13)</b> to comment as follows:</p> <table border="1" data-bbox="421 1290 1461 1599"> <tr> <td data-bbox="421 1290 724 1458"><b>17/3078C</b> 15 Cotton Field Road CW4 7ET</td> <td data-bbox="724 1290 1461 1458">Variation of condition 1 (approved plans) on approval 15/0553C  <b>No Objection.</b></td> </tr> <tr> <td data-bbox="421 1458 724 1599"><b>17/3191C</b> 4 Moreton Drive CW4 7EL</td> <td data-bbox="724 1458 1461 1599">Construction of single storey rear extension  <b>No Objection</b></td> </tr> </table>		<b>17/3078C</b> 15 Cotton Field Road CW4 7ET	Variation of condition 1 (approved plans) on approval 15/0553C  <b>No Objection.</b>	<b>17/3191C</b> 4 Moreton Drive CW4 7EL	Construction of single storey rear extension  <b>No Objection</b>
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<b>17/3191C</b> 4 Moreton Drive CW4 7EL	Construction of single storey rear extension  <b>No Objection</b>					
<b>8. Police</b>	The Committee noted the arrangements for a replacement PCSO and new community Sergeant, Ms Claire Lloyd. Sgt Lloyd has been invited to meet the Council as soon as possible.					
<b>9. Sensory Garden</b>	<p>Cllr Clowes reported on initial discussions on producing a garden by the precinct entrance in conjunction with members of the Community. Projected costs are around £3,000.</p> <p><b>RESOLVED (A17/18/14)</b> to draft a letter outlining the Parish Council view on locations to send to the Holmes Chapel Partnership.</p>					

<b>10. Conservation Area Project</b>	<p>Cllr Clowes reported on progress with the working group. Holmes Chapel residents Mr A Perrin and Mrs V White have taken responsibility for design of display boards to be installed in the streets of the conservation area. Meeting of working group to be arranged shortly.</p>
<b>11. Holmes Chapel Community Centre</b>	<p>Cllr Ranger gave a verbal summary of the Joint Leisure Management Committee meeting on 12 July 2017. The lease document and MOU were discussed and revised, the quarterly report presented by the centre manager and future plans for further development discussed. Work is taking place to push the social side of the Community Centre – Cllr Ranger is producing a report.</p> <p>The Clerk reported on:</p> <ul style="list-style-type: none"> <li>• Fencing – work to replace the perimeter fence has been halted following the accidental gas pipe damage. A review meeting is taking place on 14 July 2017.</li> <li>• Skatepark landscaping – quotes are being sought.</li> <li>• Insurance – a meeting has been arranged for 20 July 2017 with the broker and ES&amp;R.</li> <li>• Drainage – work is taking place on 14 July 2017.</li> </ul> <p><b>RESOLVED (A17/18/15)</b> to accept the report.</p>
<b>12. Review of Project List</b>	<p>The latest list of projects was reviewed.</p> <p>The Committee <b>RESOLVED (a17/18/16)</b> to approve the amended list. See Appendix 1.</p>
<b>13. Reports from Outside Bodies</b>	<p>The Committee heard the following reports from the representatives of :</p> <ul style="list-style-type: none"> <li>• Sandbach Almshouses: Cllr Cotton sent a report outlining the new trustee appointments Regular maintenance and health &amp; safety discussions have taken place. Tree work and signage have been approved.</li> <li>• Public Transport: The Clerk and Cllr Street reminded members of the Bus Services Review Consultation closing date on 26 July 2017. A submission has been made to CEC on behalf of the parish Council. The car parking at the railway station has increased to £3 per day.</li> <li>• Holmes Chapel Partnership: Cllr Blomeley reported that initiatives are being undertaken by the partnership on the Dementia Friendly Scheme. Arrangements for the Holmes Chapel show in September 2017 are ongoing.</li> <li>• ChALC – No further news.</li> </ul>
<b>14. Public Speaking</b>	<p>None</p>
<b>15. Future Agenda Items</b>	<ol style="list-style-type: none"> <li>1. HCCC Masterplan</li> <li>2. Landscaping at Skatepark area</li> <li>3. Sensory Garden</li> <li>4. Elm Drive public land provision of benches</li> </ol>
<b>16. Chairman and Clerks reports</b>	<p>The Chairman reported on input he has given on the Remembrance garden at the Comprehensive School.</p> <p>The Clerk</p> <ol style="list-style-type: none"> <li>1. Asked members opinion about the clash between the Community Resilience</li> </ol>

	<p>event and the Amenities Committee meeting on 14 September 2017. It was agreed to move the Committee meeting to 31<sup>st</sup> August. (subsequently, due to staff and councillor holidays, it has been decided to keep the meeting on its original date of 14 September starting at 5.45pm BUT with a shortened agenda so as to finish by 6.45pm.)</p> <ol style="list-style-type: none"> <li>2. Informed members that confirmation has been received on the CEC decision to close the Arclid HWRC on 30 September 2017.</li> <li>3. Reported on an abusive resident who spoke to the Clerk and assistant on 12 July 2017. Councillors expressed concern..</li> </ol>
<p><b>The meeting closed at 8.40 p.m.</b></p>	

These minutes will be submitted for approval at the next Committee meeting scheduled for 14 September 2017.

Signed as Chairman of the Committee as a true and accurate record:

.....Date.....

## Appendix 1

### Holmes Chapel Parish Council – Capital Projects and Wish List – Revised 13 July 2017

No.	Project Title	Justification/Status Research/Seeking Funds/Seeking Contract/Implementation	Funding Requirements	Responsible Member	Responsible PC Committee	Planning Period	Recommendation
4	Resurfacing of path by River Croco	Existing path in poor condition and strong community support.  Specification agreed.  Complete work 2019/20	Phase 2 funds in Cap Prog £12426 for 2019/20	John Clowes	Amenities	2018/19	COMPLETED STAGE 1 April 2017 Funds for stage 2 covering path from Arran Close to Glencoe included for 2019/20.
5	HCCC Car Park Marking and resurfacing	Poor condition and gives poor impression of HCCC Provisional estimates obtained. These will be reviewed in March/April 2016 to identify an accurate specification/cost, which may need to include drainage. There is a need to include line marking as well. There may be a need to bring some of the line marking forward to provide identified spaces for Station car parking.	£25,000 + £5,000 for line marking.  £30k in Cap Prog 2017/18	Brian Bath	Amenities	2017/18	Funded by PC funds £30000 17/18  <b>Review at Oct 12 2017 Amenities meeting</b>
10	HCCC Skatepark completion	Project to come up with funds to provide mesh matting on side bunds to the Skatepark. Also Skatepark path to be completed	Needs more definition for matting, preliminary estimates £3-£5k. A figure of £5k allocated 2017/18 for path.	Brian Bath	Amenities	2017/18	Both items are required for full operation of skatepark
11	Improved signage for Conservation Area (also see item 24)	NP work has shown we need to highlight our Conservation Area to provide protection. Signage, awareness programme.  WG set up	Funding will come available from Coop grant at end of 2017 (approx £1600) £5000 in Cap Prog for 2018/19	John Clowes	Amenities	2017/18	Some funds available from Co-op grant. Await final figure and get help with creation of interpretation boards. Coop Funds should be available 2017/18 or 2018/19.
12	New Play Area, Strathmore Close	The south and west of the village does not have a play area but one was originally planned on land near Strathmore Close. Agreed at Committee that much more research required of neighbours to establish whether they want minor improvements and small play area	£10k Cap Prog 2019/20		Amenities	2018/19	Delay until 19/20 Preparatory specification work to be carried out 2018/19.

14	Phase 2 Village Centre	Some work was not completed because of a shortage of funds in 2002. In addition some work will be needed in the next 5 years to maintain existing stonework and street furniture.  Not initiated	£50 to £80k	John Clowes	Infrastructure	2019/20	Delay until 20/21. Preparatory specification work to be carried out.
16	Extending Christmas Lights	To improve area provided with public Christmas lighting and to enhance village trade at Christmas time.  POSSIBLE THAT FURTHER FUNDS COULD BE SOUGHT EXTERNALLY FOR ANY ADDITIONAL EXTENSIONS OR OTHER IMPROVEMENTS.	£2k approved for 2017/18 Further £3k in Cap Prog for 2018/19	Mike Street	Infrastructure	2017/18	PARISH COUNCIL HAS AGREED EXPENDITURE (May 2017) FOR EXTENSION OF LIGHTS COVERING St LUKES CHURCH (£2k)
17	Improvements to land at corner of Chester Road and Brookfield Drive	Area of green space which could be made more attractive and include seating. Relates to bus stop seating on Chester Road.  Not Initiated	£5k Cap Prog 2021/22  £1000 for seat 2018/19 Cap Prog	Mike Blomley  John Clowes	Infrastructure  Amenities	2017/18  2020/21	Bus stop seating on Chester Road planned for 2017/18. Discuss a tidy up of overgrown areas with ANSA. Major spend delay until 2021/2
19	Contribution to pedestrian safety improvements	To deliver improvements in conjunction with Cheshire East Council For consideration and discussion	£20k 2017/18 initially Review subsequent years, NOT INCLUDED IN CAP PROG	Mike Blomeley	Village Infrastructure		
20	Sensory Garden outside Fire Station	To improve the area to provide a sensory garden to help those suffering from dementia.  Research	Estimated cost £3000 but not currently sourced	John Clowes	Amenities	2017/18	Research underway June 2017. Joint funding with HCP?
21	HCCC Conservatory Roof	To repair leaking roof	£8000 allocated to Cap Prog 2018/19	Brian Bath	Amenities	2017/18	
22	Upgrade path near library	To improve surface of desire line path across grass	£1000 from Cap Prog 2018/19. May require further funds		Infrastructure		
23	Improvements to Picton Square	Aim is to provide a quiet area rather than play area. Concern about excessive enhancement and seating creating problems for local	Reduce expected spend to £5000 in 2020/21		Amenities	2018/19	Put on hold at present for planning in 2018/19.

		residents. Develop a suitable scheme and gather views on enhancement of the area.					
24	Upgrade Church Walk (also see item 11)	Work to improve appearance of part of Conservation Area. Repave, improve lighting, replace planters and add street furniture. Included in work of Conservation Area Working Group	£10k in Cap Prog for 2019/20 but will probably need to raise more funds (£15k) from elsewhere	John Clowes	Infrastructure	2018/19	Generally favoured but will be a costly project and require major cooperation from various property owners. Review with CEC Conservation Officer 2017/18 and as part of Conservation Area project.
25	Elm Drive - land adjacent to the Play Area	Provide additional paths and seating along the terrace of the River Dane.	Benches by donation. Paths £10k to £20k in 2021/22	Mike Street	Amenities	2017/18 2020/21	Agreed benches should be added and can be paid for via memorials 2017/18 onwards. Consider further enhancement to paths and access down to the River Dane 2020/21.