



AMENITIES COMMITTEE
Minutes of meeting on 18 October 2018
 at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



Part I – Public and Press present

1. Attendance	Cllr J Clowes Cllr B Bath Cllr M Blomeley Cllr S Ranger Cllr M Street	Mrs S Davies - Clerk to the Council
2. Apologies	The committee RESOLVED (A18/19/35) to accept apologies from Cllr A Armitt (unforeseen circumstances) Cllr P Cotton (holiday) and Cllr D Savage	
3. Declarations of Interest	None	
4. Public Speaking	None.	
5. Minutes	RESOLVED (A18/19/36) to approve the minutes of the Committee Meeting held on 13 September 2018 parts I and II	
6. Matters Arising	None	
7. Planning Matters	None	
8. Public Rights of Way	Proposed extinguishment of public footpath No 1 : RESOLVED (A18/19/37) to make NO OBJECTION to the proposal.	
9. Holmes Chapel Community Centre	<p>The following updates were noted by the committee:</p> <ol style="list-style-type: none"> 1) The Clerk reported on various operational matters raised at the monthly meeting with the site manager, which included continuing problems with the poplar trees at the entranceway, further consideration of options for the Girl guides storage needs and other minor grounds maintenance issues. An asbestos survey is also currently being undertaken. 2) The date of the next JLMC meeting is 23rd October 2018 3) Cllr Bath and the Clerk verbally updated the committee following a meeting with Duttons and ES&R regarding the works to redesign the entranceway. Work is due to start mid November 2018. 4) Cllr Bath updated on the status of the change to the lease for access to the substation by Sanofi, noting the purchase of Sanofi by Recipharm. This change of ownership will involve further legal costs and Recipharm have been asked to cover the costs. 5) The notes from the meeting regarding pitch options were noted by the committee, and the actions agreed. Cllrs Clowes and Bath to update drawings if required. It was noted that potential lack of usage of the pitch during the daytime Monday to Friday is an issue. 6) The results of the initial thermal imaging survey report were debated by the committee in relationship to the problems with leaks. Quotes are currently being sought to address the issue both in the immediate term to repair the current leak and a long term solution. A more detailed thermal imaging report will be supplied in due course. 7) The drainage issues at the Skatepark were discussed, noting that in the main they do not affect use of the Skatepark. It was agreed that the situation should continue to be monitored and appropriate advice sought. 	

	<p>RESOLVED (A18/19/38)</p> <ol style="list-style-type: none"> I. To accept the report. II. To obtain the thermal imaging photographs, if possible. III. To write to residents in the vicinity of the Community Centre to inform of the forthcoming work and to apologise for any inconvenience. IV. To write to Scottish Power to assure their required access will be maintained during the entranceway redesign. V. To arrange three quotations for work on the roof, including both short term and longer term options. VI. To contact Duttons for advice on a solution to the drainage problems at the Skatepark. VII. To monitor the drainage problems at the Skatepark in the coming weeks.
<p>10. Dane Meadow</p>	<p>The notes of the meeting on Friday 12 October 2018 with ANSA were received by the committee.</p> <p>RESOLVED (A18/19/39)</p> <ol style="list-style-type: none"> I. To accept the report and actions II. To contact Caroline Griffies (ANSA) regarding street sweeping and leaf removal schedules for Holmes Chapel. III. To chase Tim Body (CEC) for the costs relating to the Wildflower Meadow project.
<p>11. Update on the Play Areas</p>	<p>1) s106 monies available for Elm Drive play area: The clerk updated the committee regarding the equipment proposed by Elaine Webster of Greenspaces.</p> <p>2) The maintenance of the play areas (Elm Drive and Middlewich Road) was discussed. ANSA have confirmed that Cheshire East own the land and have full responsibility for the equipment.</p> <p>3) Strathmore Close – Cllr Clowes offered to draw up a plan of the proposals, with help required from Cllrs Armitt and Street.</p> <p>RESOLVED (A18/19/40)</p> <ol style="list-style-type: none"> I. To confirm to ANSA that the play equipment proposed at Elm Drive is satisfactory. II. To remove the play area equipment from the Parish Council asset register. III. To draw up plans for Strathmore Close before bringing back to the committee again. IV. To ask developers for the arrangements for future maintenance of the new play areas included in their current developments.
<p>12. Tree Planting</p>	<p>The committee debated suitable locations for new trees to be planted in 2019/20, further to the village tree survey.</p> <p>RESOLVED (A18/19/41)</p> <ol style="list-style-type: none"> I. To ask CEC for permission to plant trees of species identified on the schedule at the following locations marked on the tree plan: Nos 25 – 29 (Bramhall Drive), 69,70 (Picton Square) and 76 – 78 (Aldi area Manor Lane) <p>The committee discussed the issue of the dead trees on Bellway estate.</p> <p>RESOLVED (A18/19/42) to arrange a meeting with Bellway to highlight the need to replace the dead trees.</p>

<p>13. Conservation Area Project</p>	<p>1. The notes of the meeting held on 20 September 2018 were received.</p> <p>2. The Clerk updated the Committee with progress on the procurement of the information panels, which are now at the final draft stage. Licence agreements are in place for each of the boards.</p> <p>3. Cllr Clowes updated the committee of the creation of an initial plan of Church Walk, which will form the starting point for proposed improvements. A meeting with the businesses in the Walk has been arranged for 3 December 2018 at 6pm.</p> <p>4. The condition of the bollards at the Red Lion was noted, but it was considered that the PC could not contribute to re-painting.</p> <p>RESOLVED (A18/19/43)</p> <ol style="list-style-type: none"> I. To accept the report and agree the actions therein. II. To contact the Red Lion to discuss the bollards on their boundary III. To contact CEC regarding the broken bollard by Barclays bank IV. To proceed with the order for the heritage street signs.
<p>14. NHS Dental Funding</p>	<p>The recent correspondence regarding NHS dental funding in Holmes Chapel was noted by the committee.</p> <p>RESOLVED (A18/19/44)</p> <ol style="list-style-type: none"> I. To determine if Dr Khan has given notice to NHS England. II. For the Clerk and Cllr Ranger to send a further letter to Fiona Bruce MP, copied to NHS England. III. To request details of the NHS funding assessment.
<p>15. Project List</p>	<p>The list of projects was debated by the Committee. RESOLVED (A18/19/45) to apply the following changes:</p> <ol style="list-style-type: none"> I. Sensory garden status to change to completed. II. Croco Path changes to 2019/20 – refreshed quote from ANSA to be chased. III. Skate park matting changes to 2019/20 IV. Strathmore Close play area – funds required changed from £10K to £5K.
<p>16. Reports from Outside Bodies</p>	<p>The committee heard the following reports from the representatives of:</p> <ul style="list-style-type: none"> • Connected Communities: Cllrs Ranger attended the meeting earlier today, and re-informed the committee of the launch of the Community hub at the HCCC on 24 November 2018 at 10.30 am, followed by a further opening ceremony at the library. Cllr S Ranger will attend on behalf of the Council • Sandbach Alms-houses: Cllr Cotton attended the recent meeting on 10 October 2018, where maintenance issues were discussed and the accounts for last year approved. The next meeting of the trustees is on 9 January 2019. • Holmes Chapel Partnership: Cllr Armitt reported that the partnership plan to run the HC Show again next year, and the arrangements are in hand for the Christmas market. The Dementia friendly project is successful with the memory cafe running well and the sensory garden completed. A new editor for the monthly newsletter has also been found. • Education Services: Nothing to report • Health and Social Services: Cllr Cotton attended the patient panel meeting on 1 October 2018. Work to extend the building is being approved by NHS England, with completion hoped for by 2020. A new dermatoscope is being purchased with funds from the patient panel. The appointment system is under review. Next meeting 3 December 2018. • Library: The consultation regarding the library staying open on

	<p>Wednesday afternoons was noted by the committee.</p> <p>RESOLVED (A18/19/46) to accept the report and actions.</p>
17. Public Speaking	None
18. Chairman and Clerks reports	<p>The Clerk reported on:</p> <ul style="list-style-type: none"> • An invitation to assist the guides during national parliament week, which runs from 12 – 16 November 2018. Cllrs Clowes, M Ranger and S Ranger have volunteered to assist on the evenings of the 12th and 13th November. • A request from a guide leader to decorate the parish office window during this week was noted by the committee • A letter of congratulations has been received from Fiona Bruce, regarding the work in pursuing a path from the Cottons Estate. • The Royal British Legion is launching the poppy appeal on Saturday 27 October to be opened by Cllr Bath in the precinct, with invites to all parish Councillors. • There has been a request for articles for the Connected Communities publication. • Large poppies are being installed through the Village centre on Monday 22 October, with volunteers requested – Cllrs Armitt, Bath, Blomeley and Street have volunteered so far. <p>The Chairman reported:</p> <ul style="list-style-type: none"> • On the provision of bulbs for the Girl Guiding group to plant in the village • An e-mail has been issued to all local groups regarding the WW1 exhibition, and invites to the closing ceremony.
19. Future Agenda Items	None.
Part II	The Committee RESOLVED (A18/19/47) that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
1. Persimmon Path	The Committee were updated on the latest correspondence regarding the Persimmon footpath link.
The meeting closed at 9.05p.m.	

These minutes will be submitted for approval at the next Committee meeting scheduled for 29 November 2018

Signed as Chairman of the Committee as a true and accurate record:

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