

MINUTES OF THE AMENITIES COMMITTEE
Thursday 28 April 2016 at 7.00 p.m.
1 Church Walk, Holmes Chapel, CW4 7AZ

1. Attendance	Cllr DE Savage Cllr B Bath Cllr M Blomeley Cllr J Clowes Cllr MJ Street Mrs Nicola Clarke – Clerk
2. Apologies	RESOLVED (a15/16/59) to receive apologies from Cllr Cotton and Cllr S Ranger
3. Public Forum	None
4. Declarations of Interest	None
5. Minutes	RESOLVED (a15/16/60) to approve the minutes of the Committee meeting held on 3 March 2016
6. Matters arising	Phone mast at Sam Dales - a planning application has been submitted, and comments made by Full Council also submitted Community pay-back – work is now being undertaken at various sites around the village, including Dane Meadow, Bessancourt and Jubilee Walk.
7. Planning Applications	None
8. Dane Meadow	The Committee were informed of the following points: <ol style="list-style-type: none"> 1. Cllr Clowes reported that Cox Contractors have been on-site addressing the outstanding snagging issues. 2. United Utilities have worked on a leakage from a drain. 3. The information sign at the viewing platform is peeling. A repair will be carried out. 4. Community Payback have been working on the meadow and will continue to do so as commissioned. 5. Cllr Savage reported that the HCP has grant funding money available for use for open spaces. 6. The Committee discussed the Dane Meadow website and Facebook page, and ownership of both. Cllr Savage confirmed his son is hosting the Dane Meadow Website and has offered to continue hosting at £30 per annum. The Facebook page has been closed, and the e-mail address will be changed and managed by HCP. Responsibility for the website will be transferred to HCP. RESOLVED(a15/16/61) <ol style="list-style-type: none"> i. That Cllr Clowes to speak to Tim Allen, CEC, regarding resolving the snagging issues. ii. To ask CEC to continue to cut the grass between the car park and the picnic benches.
9. Sign by Archimedes Screw	The Committee considered the quotations for the signs and RESOLVED (a15/16/62) <ol style="list-style-type: none"> i. To contact the landowner to arrange a meeting to discuss content of the sign. ii. To use Williams Design and Print to manufacture the sign,

	with input of content and design by the Parish Council, subject to confirmation of price.
10. Commemorative Tree	The Committee RESOLVED (a15/16/63) <ol style="list-style-type: none"> i. to hold an “official” tree-planting ceremony on the 10th June 2016 at 11am ii. To invite 2 representatives from each Primary School, the Chairman of the HCP, Chairman of the Council and Alan Bethell (Tree Surgeon) to attend a short ceremony. iii. Cllr M Street will install the signs prior to the ceremony. iv. The Clerk to send invitations and contact the Press.
11. Pathway along Croco Brook	The Committee were updated, following a meeting with ANSA to discuss their quote. More details were required, and ANSA are to send a further detailed quote. Alan Bethell has been dropping woodchippings off for spreading on the path.
12. Skate park working group	The Committee heard that the Youth Facilities Working Group are continuing their fundraising activities, with a number of activities planned for the Village fair. The JLMC held a meeting on 27 April 2016 and confirmed their approval for the project as set out in the Masterplan.
13. Police	There was nothing to discuss.
14. CCTV	The 4 th Quarter reports were reviewed by the Committee.
15. Committees and Structure	The structure and responsibilities of the Committee were reviewed, and the Committee RESOLVED (a15/16/65) to implement the structure as detailed in Appendix 1.
16. Reports from Almshouses and Rail Report	<ul style="list-style-type: none"> • Almshouses – No further news. • Rail Report – Cllr Street reported that the booking office at Holmes Chapel station is being rebuilt in July 2016.
17. Chairman’s and Clerk’s reports	The Clerk reported that the Neighbourhood Plan will be submitted to CEC on 29 April 2016 requesting a move to Regulation 14, opening the formal consultation phase.
The meeting closed at 8.05pm.	

These minutes will be submitted for approval at the next meeting scheduled for 9 June 2016. Until approved they are draft minutes.

Signed as Chairman of the Committee as a true and accurate record:

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Date.....

Appendix 1 – Amenities Committee Functions

Planning applications

Liaison with relevant Task or Project Group(s)

Public Services

Schools

Police/PCSO – Monitoring

CCTV

Fire

Health Centre

Library

Public transport

Rail

Buses

Station

Leisure & Recreation and Open Space

Leisure Centre

Play Areas

Cranage Playing Fields

Dane Valley

Youth Facilities

Joint Use Arrangements

Green Spaces