

MINUTES OF THE MEETING OF THE PARISH COUNCIL
Thursday 17th December 2015 at 7.00 p.m.
at The Community Room, Holmes Chapel Library

Peter Hartwell and Tom Barton from ES&R gave a presentation to the council before the meeting. They recapped on the combined achievements of the Parish Council and ES&R and outlined plans for continuing development of the Community Centre.

Part I – Public and Press present

<p>1. Attendance</p>	<p>Cllr S Ranger Cllr B Bath Cllr M Blomeley Cllr J Clowes Cllr P Cotton Cllr L Gilbert – CEC Ward Member Cllr D Grice Cllr R Parry Cllr MJ Street Cllr M Ranger</p> <p>Mrs NL Clarke – Clerk Mrs Sue McKay - Assistant</p> <p>Mr John Latham Mrs Anita Armitt</p>
<p>2. Apologies</p>	<p>RESOLVED (c15/16/67) to receive apologies from Cllr D Savage.</p>
<p>3. Declaration of Interest</p>	<p>None</p>
<p>4. Public Forum</p>	<p>None</p>
<p>5. Resignation and Co-option</p>	<p>The council noted the resignation of Lee Slaughter on 9th December due to work commitments. This vacancy is currently being advertised.</p> <p>Mr. J Latham and Mrs A Armitt both stood to fill another vacancy on the council.</p> <p>Cllr M Ranger proposed Mrs A Armitt, which was seconded by Cllr R Parry. Mr J Latham was not proposed.</p> <p>There were 8 votes for Mrs A Armitt and 1 abstention -The council RESOLVED (c15/16/68) that Mrs A Armitt join the council. Mrs Armitt signed the Declaration of office and joined the meeting.</p> <p>After the co-option process, Mr. John Latham left the meeting.</p>
<p>6. Council Minutes</p>	<p>RESOLVED (c15/16/69) To approve the minutes of the meeting held on 12 November 2015 Part I and Part II (draft minutes circulated)</p>
<p>7. Committee Minutes</p>	<p>RESOLVED (c15/16/70)</p> <ul style="list-style-type: none"> • To approve the actions and the recommendations of the Strategy and Community Partnerships Committee held on 19 November 2015 (draft minutes circulated). • To approve the actions and the recommendations of the Amenities Committee held on 26 November 2015 (draft minutes circulated) • To approve the actions and recommendations of Technical Services Committee held on 3 December 2015 (draft minutes

	<p>circulated) subject to an amendment of item 9.</p> <ul style="list-style-type: none"> To approve the actions and the recommendations of the Finance Committee held on 10 December 2015 (draft minutes circulated)
8. Matters Arising	<p>The Clerk reported:</p> <ul style="list-style-type: none"> Gladman planning application 15/2902C - this looks likely to be heard at the Southern Planning committee on 27 January 2016. Aldi planning application 15/3673 – The application was passed on the 16th December 2015 despite strong opposition from the Co-op. Hermitage Bridge – Andrew Kelly (CEC) has confirmed that the report is now complete and once approved by his senior team will be sent to Cllr D Brown (CEC) in January 2016 for final approval. It is envisaged that work will be authorised to start in the Spring. HGV Re-routing order - public meeting was held on 21 November 2015. There was press coverage and a promise from Fiona Bruce of setting up a meeting with Network Rail about the bridge on Station Road. This will be progressed. Town and Parish Council Conference - Sue McKay and Cllr Street attended and notes have been circulated. The Halo lights at the pedestrian crossing in the village centre have been promised at the turn of the year.
9. Project Planning	<p>RESOLVED (c15/16/71) to approve the recommendation from Strategy & Partnerships Committee on adoption of the document (See Appendix 2). This policy will be published on the website and will be subject to review.</p>
10. Highways issues	<p>The council received a report from Cllr Street on proposed diversion routes through Holmes Chapel during the upcoming conversion of the M6 to Smart M-way, as well as a proposed route for the Congleton by-pass and RESOLVED (c15/16/72)</p> <ul style="list-style-type: none"> To contact Highways England to invite a representation to attend the next council meeting to explain the thinking behind the proposed diversion route; To contact CE Highways (Andrew Ross, Paul Griffiths) to invite a representation to attend the next council meeting to explain the thinking behind the proposed by-pass route, which has implications on traffic in Holmes Chapel.
11. Holmes Chapel Community Centre	<p>The council received a report on work at the centre. Progress has been according to plan, and several areas are now open. The Centre now has 301 members, which is ahead of projected targets. The Brooklands building is due to be occupied by ES&R staff before the end of the year. Repairs have been made to the car park. Proposals were given for work to refurbish the community rooms, bar and kitchen. Proposals for funding of the next phase (Community Room & cellar) should be finalised by the next council meeting.</p>

12.Parking in Holmes Chapel centre	The council discussed issues surrounding changes to private car parks in the village centre and RESOLVED (c15/16/73) to create a Car-Parking Working Group, chaired by Cllr Ranger. This group will discuss car parking options and liaise with all the owners of car parks in the village, with a view to creating a holistic approach to car parking in the village which will support both small and larger local businesses.
13.Boundary Signs	The council RESOLVED (c15/16/74) to proceed with the purchase and the installation of the 5 signs as recommended by Technical Services.
14.Cheshire East Ward Member report	RESOLVED (c15/16/75) to suspend standing orders and receive a report from Cllr Gilbert. <ul style="list-style-type: none"> • Commented on the resignation of Cllr Michael Jones, stating that there will be an official enquiry into the situation. • The CEC Budget is still under review, including council tax rates. • The Local plan is progressing to the next stage of approval. The comments on the Local Plan led into a short report from Cllr B Bath on proposed housing levels in Holmes Chapel. He has requested an urgent meeting with Mr. T Evans (CEC) on Tues 5 th January 2015 to clarify the situation.
15.Budget 2016-17	The council considered the draft budget from Finance Committee with a view to bringing recommendations to the Full Council meeting on 14 January. At 8.30pm Cllr L Gilbert left the meeting.
16.Finance	RESOLVED (c15/16/76) to approve the following: 16.1 Bank Reconciliation - to note the balance at 30 November 2015 is £178,719.11 16.2 Accounts for payment - to approve the schedule of payments (see Appendix 3) 16.3 Unity Trust Bank - to note the bank is now open and the Clerk will send instructions for authorisation when the account is fully open.
17.Outside Bodies	The council received reports on: <ul style="list-style-type: none"> • Sandbach Almshouses Charity Cllr P Cotton informed the council of her representation of HCPC at the 300yr old charity. It is comprised of 29 houses providing independent living for the over 60's. • Community Rail Partnership Cllr Street informed the council of the handover of the rail service from Northern to Arriva. The council noted the closure of the railway in Holmes Chapel from the 13th – 24th February 2016 for essential repairs to the viaduct.
18.Christmas and New Year	RESOLVED (c15/16/77) to delegate urgent planning applications and payments within the approved budget to the chairman and clerk over the Christmas Period. The council noted note that the Parish Council office will close after

	business on Tuesday 22 December and re open on Monday 4 January 2016.		
19. Chairman and Clerk's reports	The Clerk reminded members of the opening event at Holmes Chapel Community Centre on 9 January 2016. This will include a bake sale to support fundraising for the Youth Facilities Group.		
20. Urgent Planning Application	<p>The Committee urgently considered the application listed below and RESOLVED (c15/16/78) to comment as follows:</p> <table border="1"> <tr> <td>15/5634C 40 Coniston Drive, Holmes Chapel</td> <td>Proposed two-storey Side Extension in place of single storey attached garage, New Porch and Internal alterations. No Objection</td> </tr> </table>	15/5634C 40 Coniston Drive, Holmes Chapel	Proposed two-storey Side Extension in place of single storey attached garage, New Porch and Internal alterations. No Objection
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	The meeting closed at 8.50 p.m.		

These minutes will be submitted for approval at the next meeting scheduled for 14 January 2016. Until then they are draft minutes.

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

Schedule of Payments Nov/Dec 2015

Number	Payee	Description	Amount
NC	Coop - 65527366	Trans Current to Co-op	10,000.00
15165	Royal Mail	Pre-paid postage October	14.88
15166	CBJ Digital	WebSite maintenance 2016	432.00
15167	Alan Bethell	Tree and hedge trim HCCC	300.00
15168	The Village Mag Peter Capps	Village Mag November	75.00
15169	CHALC	S McKay training 19th Nov	30.00
15170	BT Payment Services	Phone and Internet October	110.08
15171	Malcom Hughes	Surveys at HCCC	3,300.00
15172	South Cheshire Banners	neighbourhood plan stickers	57.60
15173	Nicola Clarke	Reimbursement	55.05
15174	Dave Wilcox VV	Oak Tub VV	42.00
15175	ICO	Annual fee	35.00
15176	Nicola Clarke / Sue Mckay	Salaries November	1,812.93
15177	Bomfords Office Products	Office Furniture & Supplies	472.35
15178	Service Systems Ltd	Repair work	1,812.00
15179	Weaver Business Machines	Printer Maintenance	24.00
15180	BT Payment Services	M046D9	109.42
15181	S.L.C.C.	N Clarke subscription	187.00
15182	McColls Newsagents	Newspapers Oct/Nov	8.50
15183	HC Methodist Church	Room Hire	18.00
15184	GP Green	Install Christmas lights 2015	5,654.40
15185	Cheshire Pension Fund	Pension Contribution Nov15	449.47
15186	T Derek Thursfield	Village Christmas Tree 2015	260.00
15187	Morreys HC	Christmas Lights Church(bulbs	12.67
15188	United Utilities	Water Charges Aug-Nov '15	41.26
15189	DRK Solicitors	Fees for AP Club purchase	126.60
15190	Fountainhead Horticultural	Summer Street Maintenance	220.70
15191	P Capps Villages Mag	Christmas Front Page	100.00
15192	P Capps Villages Mag	Christmas Edition	75.00
15193	N L Clarke	Refund for Land Registry & other expenses	52.00
15194	PME Maintenance	Lighting for Christmas Mkt	720.00
15195	Cagna Contractors	Groundwork at HCCC	4,269.00
15196	Mrs Sue McKay	Travel expenses	25.60
Deposits			
	Holmes Chapel Partnership	Lighting for Christmas Mkt	100.00
	Service Systems Ltd	Repair Work	1,812.00
To be paid			
	Cheshire East Council	SID posts and signs	18,000.00