



# HOLMES CHAPEL PARISH COUNCIL

## MINUTES OF MEETING on Thursday 9 November 2017



at the Academy Suite, Holmes Chapel Community Centre, CW4 7AZ

### Part I – Public and Press present

<b>1. Attendance</b>	Cllr J Clowes (Vice-Chair) Cllr A Armit Cllr M Blomeley Cllr S Hamilton Cllr K O'Regan Cllr M Ranger Cllr S Ranger Cllr M Street	Mrs S Davies – Clerk to the Council Mrs S McKay – assistant
<b>2. Presentation of prizes for Photography Competition</b>	Cllr Clowes presented the prizes for the 2017 Photography competition.  Adult Winner – Mr. Nigel Taylor, Holmes Chapel. Junior Winner – Miss N Mitchell, Holmes Chapel.	
<b>3. Introduction and welcome to new Parish Clerk</b>	Cllr Clowes welcomed Sue Davies to the Council. Sue is settling into her role, working reduced hours until January while she works out her notice periods at former parishes.	
<b>4. Apologies</b>	<b>RESOLVED (C17/18/66)</b> to accept apologies from Cllr B Bath (holiday), Cllr P Cotton (recuperation) Cllr R Parry (awaiting surgery) Cllr D Savage (unwell) and ward Cllr L Gilbert.	
<b>5. Declaration of interests</b>	Cllr O'Regan declared an interest in two items on the schedule of payments, item 15. Cllr Clowes declared an interest in the Village volunteers, item 15.	
<b>6. Public Speaking</b>	None	
<b>7. Council Minutes</b>	<b>RESOLVED (C17/18/67)</b> to approve the minutes of the Council meetings held on 28 September 2017 parts I and II, 5 October 2017 and 12 October 2017 parts I and II.	
<b>8. Committee Minutes</b>	<b>RESOLVED (C17/18/68)</b> I. To note the minutes and approve any resolutions arising of the Village Infrastructure Committee held on 5 October 2017. (draft minutes circulated) II. To note the minutes and approve any resolutions arising of the Amenities Committee held on 12 October 2017 (draft minutes circulated) III. To note the minutes and approve any resolutions arising of the Strategy & Finance Committee held on 19 October 2017 (draft minutes circulated)	
<b>9. Matters Arising</b>	<ul style="list-style-type: none"><li>Churchyard Trees – The Church wardens are awaiting a response from Cheshire East Council, following an investigation into the pruning of the trees without approval by CEC.</li></ul>	
<b>10. Planning</b>	The Council considered the application listed below and <b>RESOLVED</b>	

<p><b>Application</b></p>	<p><b>(C17/18/69)</b> to comment as follows:</p> <table border="1" data-bbox="411 210 1445 434"> <tr> <td data-bbox="411 210 715 434"> <p><b>17/5488C</b> Land to rear of 92 Macclesfield Road Holmes Chapel</p> </td> <td data-bbox="719 210 1445 434"> <p>Approval of reserved matters of appearance, landscaping, layout and scale of app 15/2992C</p> <p><b>OBJECTION</b></p> <p>See Appendix 1</p> </td> </tr> </table> <p>The Council noted:</p> <ul style="list-style-type: none"> <li>• <b>APP/R0660/W/17/3180978</b> the appeal for Dane Bank Bungalow has been withdrawn. (application 16/5202C)</li> <li>• The refusal of application 17/2673C, Crossmere Farm, Brereton Rural ward, which this council objected to.</li> </ul>	<p><b>17/5488C</b> Land to rear of 92 Macclesfield Road Holmes Chapel</p>	<p>Approval of reserved matters of appearance, landscaping, layout and scale of app 15/2992C</p> <p><b>OBJECTION</b></p> <p>See Appendix 1</p>
<p><b>17/5488C</b> Land to rear of 92 Macclesfield Road Holmes Chapel</p>	<p>Approval of reserved matters of appearance, landscaping, layout and scale of app 15/2992C</p> <p><b>OBJECTION</b></p> <p>See Appendix 1</p>		
<p><b>11. CCTV</b></p>	<p>The Council noted the offer of a fixed price contract for a further 3 years of CCTV and <b>RESOLVED (C17/18/70)</b></p> <ol style="list-style-type: none"> <li>I. to accept the offer of £5,699.85 from April 2018 to March 2021 for CCTV provision, an increase of 2.7%.</li> <li>II. To ensure commitment to the relocation of the camera from library car park to London Road/Chester Road crossroads is included in the agreement.</li> </ol>		
<p><b>12. Jill Cope memorial bench at HCCC Skatepark</b></p>	<p>Cllr Blomeley outlined the plans of the HC Partnership to install an ironwork bench at the skatepark, close to the existing concrete seating. The council <b>RESOLVED (C17/18/71)</b></p> <ol style="list-style-type: none"> <li>I. To agree in principle to the siting of a bench at the skatepark</li> <li>II. To delegate authority to VI Committee to finalise approval of exact location details, bench design and maintenance arrangements.</li> </ol>		
<p><b>13. ChALC</b></p>	<p>The council noted the appointment of Cllr S Ranger to the board of ChALC. Cllr Ranger is due to attend an initial board meeting in December 2017, and will feed back to Strategy &amp; Finance committee. Future meetings will be an opportunity to raise local issues with ChALC.</p>		
<p><b>14. Ward Members Report</b></p>	<p>In the absence of Cllr Gilbert, the Council noted the supplied report, covering the changes within Cheshire East resulting from a recent cabinet reshuffle and updated contacts at CE Highways. The commencement of works on London Road triggers a CIL payment, targeted to contribute towards a roundabout at the junction of Chester Road and London Road.</p>		
<p><b>15. Supported Bus Review</b></p>	<p>The Council were informed of attendance at the Cheshire East cabinet meeting on 7<sup>th</sup> November 2017 by Cllr Blomeley and the Clerk. Representation was made for Holmes Chapel during the public speaking session by Cllr Blomeley. Further to successful lobbying, whilst the 319 bus service has been terminated, a new service J2 will continue to provide a service between Goostrey, Twemlow, Holmes Chapel and Sandbach. The details of the service are due to be finalised during the procurement process.</p>		
<p><b>16. Finance</b></p>	<p>The Council <b>RESOLVED (C17/18/72)</b> to approve the following:</p> <ol style="list-style-type: none"> <li>I. <b>Bank reconciliation</b> – balance at 31 October 2017 is £136,741.00.</li> <li>II. <b>Accounts for payment</b> – as per the schedule attached in Appendix 1;</li> <li>III. <b>Asset Register</b> – Updated for 2017/18 (first half).</li> <li>IV. <b>Bank mandates</b> – To include the Clerk, Sue Davies, to the list of authorised users at Unity Trust bank and the CCLA Deposit Fund.</li> </ol>		

<b>17. Remembrance Service</b>	The Council were reminded of the arrangements for the parade and Church service on Sunday 12 November 2017.
<b>18. Chairman and Clerks Reports</b>	<p>The Clerk reported:</p> <ul style="list-style-type: none"> <li>• Further to discussions with Cheshire East, work on the Hermitage Bridge is due to recommence in January. The wing wall will be extended to match the other side of the bridge, reinstating it as it was before the collapse.</li> <li>• The Police Commissioners meeting at Crewe Council chambers on the 5<sup>th</sup> December 2017 will be attended by Cllr O'Regan and Cllr M Ranger.</li> <li>• The Christmas light have been installed in the village and they will be requested to be switched on 1 December 2017</li> <li>• The viability of a 2 day planning training event to be held in the Community Centre, scheduled for Spring 2018 and organised by the Council is being investigated.</li> </ul> <p>The Chairman reported on a garden collapse in Saddlers Close, due to building work at the neighbouring property. This has been reported to Cheshire East planning and Dane Housing</p>
<b>19. Future Agenda Items</b>	Budget review at each committee ES&R junior sports award request for funding – for S&F committee.
<b>20. Public Speaking</b>	None
<b>The meeting closed at 8.07 p.m.</b>	

These minutes will be submitted for approval at the next meeting scheduled for 14<sup>th</sup> December 2017. Until then they are draft minutes.

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

## **Planning Application 17/5488C**

### **Approval of Reserve Matters to the rear of 92 Macclesfield Road**

The Parish Council objects to the proposals on a number of grounds:

1. **Layout:** The dwellings which are present on the old Saltersford Hall site are randomly distributed and blend easily into the landscape. It would be expected that the architect would recognise this and make an attempt to continue the theme with any new houses. However, the proposal is for three very similar looking houses to be positioned in a straight line facing the road. We would recommend the layout is reconsidered so that the houses are not positioned in a line but occupy different positions on each plot. Enlarging Plot 1 and reducing Plot 3 would allow staggering of the houses to give a more natural layout consistent with the other houses on the site. Furthermore it should also move the house on Plot 1 further from the existing house at 92 Macclesfield Road thus reducing the impact of the new build on this property.  
It is noted that the house on Plot 3 has a very large and odd shaped plot. There is also a track marked to the edge of this plot leading to the land beyond – presumably for access. However this does give the opportunity for further building on plot 3 at a later stage. As the Planning Appeal made clear the permission is for up to 3 houses in total and this should be emphasised in the outcome of this planning application.
2. **Design:** The proposed design of the houses which are more or less identical have low roof angles which makes the large houses look squat and out of proportion. It is suggested that the design should be reviewed to overcome this feature. The house details are very neutral and no effort has been used to introduce local characteristics as suggested in the CEC Design Guide.
3. **Landscaping:** The submitted drawing detailing landscaping issues is of very poor quality. It is hand written and difficult to read, tree positions are very approximate and tree species are not defined. To identify 'cherry' as a tree species is too vague – is it a *Prunus avium* (ultimate height 15m) or *Prunus serrula* (ultimate height 7m)? It is recommended that this drawing is resubmitted to a professional standard so that a proper judgement can be made on the proposals.

## Appendix 2

### Schedule of Payments: September 6<sup>th</sup> – November 2nd 2017 (including VAT)

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
06/09/2017	BT Payment Services	17098	106.56		Phone and Internet Aug 2017
11/09/2017	Scottish Power	17099	53.07		Electricity - office Sept2017
11/09/2017	Scottish Power	17100	38.11		Electricity Church Floodlights
20/09/2017	S Mckay	17101	38.23		Expenses 2nd Qtr
20/09/2017	HM Revenues & Customs	17102	980.22		Tax & NI 2nd Qtr 2017/18
20/09/2017	Cheshire pension Fund	17103	418.33		Pension September 2017
20/09/2017	Standard Life	17104	125.00		Pension AVC September 2017
20/09/2017	M J Street	17105	95.57		Expenses (Bus Shelter refurbish, & Village Competitions)
20/09/2017	Weaver Business Machines	17106	58.38		Photocopier 2nd Quarter 2017
20/09/2017	J S Trophies	17107	33.80		Trophies - village competition
27/09/2017	CHALC	17108	35.00		Member training session
27/09/2017	S Mckay	17109	24.94		Skateboard Competition
27/09/2017	Villages mag	17110	75.00		Villages mag News Oct/Nov2017
29/09/2017	R S Cussons	17111	937.50		Rent 1 Church Walk
29/09/2017	Staff salary	17112	790.44		Salary September 2017
30/09/2017	Unity Trust bank	17113	18.00		Service Charge 2nd Qtr 2017/18
04/10/2017	Came & Co Insurance.	17114	7,780.00		Insurance for 2017/18
04/10/2017	Williams Design & Print	17115	114.00		Defibrillator signs
04/10/2017	South Cheshire Print	17116	48.00		Banner for Village Volunteers
04/10/2017	CBJ Digital	17117	420.00		Website maintenance
09/10/2017	BT Payment Services	17118	106.56		Phone & Internet Sept2017
09/10/2017	Scottish Power	17119	53.07		Electricity - Office Oct2017
09/10/2017	Scottish Power	17120	38.11		Electric Church Lights Oct17
11/10/2017	Congleton Town Council	17121	466.13		Lengthsman services Sept17
11/10/2017	BDO LLP Audit	17122	996.00		Audit Fees for 2016/17
11/10/2017	NWFE	17123	24.00		Service of fire extinguishers
11/10/2017	Mr D Monks	17124	110.00		Plants - Village Volunteers
18/10/2017	Sonitech	17125	96.00		Service of office Alarm
18/10/2017	Scottish Power	17126	188.87		Parish Streetlighting
24/10/2017	Public Works Loan Board	17127	28,182.60		PWLoan 2nd Installment 2017
26/10/2017	CHALC	17128	35.00		Councillor training
26/10/2017	CHALC	17129	75.00		Staff Training
26/10/2017	Cheshire Pension	17130	386.00		Pension Contribution October17
31/10/2017	Staff salary	17131	1292.44		Salary October2017
<b>Total Payments</b>			<b>44,239.93</b>		

### Receipts: September 6<sup>th</sup> – November 2nd 2017

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
27/09/2017	HM Revenue & Customs	R1723	VAT refund 2 <sup>nd</sup> Qtr 2017/18	3156.70
04/10/2017	Interest –Unity Deposit Acct	R1724	Interest 2 <sup>nd</sup> Qtr 2017/18	3.47
03/10/2017	Interest – CCLA Deposit Fund	R1725	Interest September 2017	7.97

**Total Receipts 3168.14**