



# Holmes Chapel Parish Council

**Clerk of the Council: Nicola L Clarke**

**Email:** [clerk@holmeschapelparishcouncil.gov.uk](mailto:clerk@holmeschapelparishcouncil.gov.uk)

**01477 533934**

**Assistant: Sue McKay**

**Email:** [admin@holmeschapelparishcouncil.gov.uk](mailto:admin@holmeschapelparishcouncil.gov.uk)

**01477 533934**



**1 Church Walk, Holmes Chapel, Cheshire, CW4 7AZ**

## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend a meeting of the Parish Council on **Thursday 29 June 2017** at the Academy Suite, Holmes Chapel Community Centre at **7.00 p.m.**

## AGENDA

1. **Apologies** – To approve any apologies for absence.
2. **Declarations of interest** – To receive any declarations of interest.
3. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the Parish Council meeting.
4. **Council Minutes** - To approve the minutes of Part I and Part II of the meeting held on 25 May 2017 (draft minutes circulated)
5. **Committee Minutes – to note the minutes, actions and recommendations of the committees which have met since the previous meeting.**
  - Office & Infrastructure Committee held on 8 June 2017 (draft minutes circulated)
  - Amenities Committee held on 15 June 2017 (draft minutes circulated)
  - Strategy & Finance Committee held on 22 June 2017 (draft minutes circulated)
6. **Committee name – Lead: Cllr Blomeley. To resolve** to change the title of Office & Infrastructure Committee to Village Infrastructure Committee. See Appendix 1 which complies with the councils Standing Orders, item 36 a)
7. **Matters arising** – to receive a verbal report of matters arising from the above minutes:
  - **Garden and Photography competition:** these have been advertised widely;
  - **Sibelco planning application** – the application has been withdrawn to allow further work;
  - **Memorial Garden:** Cllr John Clowes is offering expertise on design work for the memorial garden at the Comprehensive School for the victims of the Manchester bombing;
  - **Planning application 16/3724C:** response from CEC planning on the application  
This has yet to come before committee because , at the request of the developer to which the Planning Authority agree, the original S106 attached to the outline pp (which originally referred to Victoria Fine Art being relocated within Cheshire west as part of the Agreement - having been revised because no site was found for them to move to which fitted their needs in the former Congleton area) is being updated to revert the relocation of the Victoria Fine Art company to a

site within the Cheshire East borough boundary (because a site has been found). A Deed of Variation to the S106 is in the process of being prepared/signed by all parties. This will result in jobs being retained in Cheshire East rather than going to Cheshire West

The Council is working with the developer in this case in line with government expectation for LPA's to work with developers. You are correct that the reserved matters being submitted during the life of the outline permission (as is the case here) does extend the life of the outline permission. The reserved matters will not be determined until the DOV is signed. This has taken some time to go through all signatories, as far as I am aware. At that point I would expect the reserved matters application to come back to life and I would require changes to the layout to address concerns I have expressed previously.

I have changed the date to the 6/9/17, although this may change again given the changes I am likely to require to the details of that reserved matters – this in itself will take some time

**8. Skate park – sign** – to authorise the purchase of an additional sign at the Skatepark reading 'Cope Park', following a request from the community. The group of youths involved in the design of the park have suggested the sign could be made from a skateboard deck and attached to the existing posts.

**9. Holmes Chapel Community Centre –**

- to receive a verbal report on drainage work at the site from the clerk following exploratory work on the blocked drained on the driveway.
- To receive a verbal report on the necessity to have the site valued by the District Valuer, arising from the recent internal audit.

**10. Governance Document** – to **approve** the recommendation from Strategy and Finance Committee to adopt the document.

**11. Holmes Chapel policies** – to approve adoption of the following updated policies:

- Complaints policy** (no changes)
- Training Statement of Intent** (no changes)
- Publication Scheme** (updated printing costs)
- Disciplinary Procedure** (no changes)
- Equality Policy** (no changes)
- General Statement of Health and Safety Policy** (no changes)
- Grievance procedure** (no changes)

**12. Ward Members report** - to **resolve** to suspend standing orders to receive a report from any Ward Members present.

**13. Finance:**

**13.1 Accounts for payment** – To **approve** the following payments as detailed in the schedule attached at Appendix 2.

**13.2 Bank reconciliation** - to note the balance at 31 May 2017 is £113,444.

**14. Chairman and Clerk's reports** – To receive reports:

- **ES&R presentation** – to note the attendance of ES&R at Strategy and Finance Committee on 20 July 2017 to give an overview of trading at HCCC for 2016-17.
- **Vic Club Fair** – to remind members that the Parish Council is sharing a stall at the fete with the Holmes Chapel Partnership.

**15. Future Agenda items.**

**16. Public speaking.**

Nicola Clarke  
Clerk of the Council  
23 June 2017

Appendix 1

1. Rescission of Previous Resolution

- a) A decision (whether affirmative or negative) of the Council shall not be reversed within six months except either by a special resolution, the written notice whereof bears the names of at least four (4) members of the Council, or by a resolution moved in pursuance of the report or recommendation of a committee.
- b) When a special resolution or any other resolution moved under the provisions of paragraph (a) of this Order has been disposed of, no similar resolution may be moved within a further six months.



## Holmes Chapel Parish Council

**Clerk of the Council: Nicola L Clarke**  
**Email: [clerk@holmeschapelparishcouncil.gov.uk](mailto:clerk@holmeschapelparishcouncil.gov.uk)**

**Assistant: Sue McKay**  
**Email: [admin@holmeschapelparishcouncil.gov.uk](mailto:admin@holmeschapelparishcouncil.gov.uk)**

**1 Church Walk, Holmes Chapel, Cheshire, CW4 7AZ**

### Rescission of previous resolution

We the undersigned Parish Councillors propose that Council resolve to change the title of the Office and Infrastructure Committee to Village Infrastructure Committee

PRINT NAME	SIGNATURE
M. BLOMELEY	
ANITA ARMITT	
JOHN CLOWES	
MICHAEL STREET	

## Appendix 2

### **Schedule of Payments: May 18th – June 21<sup>st</sup> 2017 (including VAT)**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
23/05/2017	Holmes Chapel Primary	17027	25.00	Donation for Poster Comp.
23/05/2017	Hermitage Primary School	17028	25.00	Donation for Poster Comp.
31/05/2017	Staff Salaries	17029	2,051.02	Salaries May 2017
01/06/2017	Namesco	17030	65.88	Starterhost for 12months
01/06/2017	Friends of HC Railway Stn	17031	200.00	S137 Grant Donation
01/06/2017	HC Partnership	17032	200.00	S137 Grant "Great Get Together
01/06/2017	Rialtas RBS	17033	139.20	Alpha Software Support
01/06/2017	Standard Life	17034	125.00	Pension AVC May2017
01/06/2017	Cheshire Pension Fund	17035	510.36	Pension Contribution May2017
01/06/2017	Holmes Chapel Partnership	17036	100.00	Transfer of Grant CEC
06/06/2017	BT Payment Services	17037	112.87	Phone & Internet May 2017
07/06/2017	Congleton Town Council	17038	233.07	Bench Installation
07/06/2017	Royal British Legion HC	17039	350.00	Remembrance Day Band
07/06/2017	John Robertson	17040	621.60	Memorial Benches (2)
07/06/2017	Flowercraft	17041	10.00	Memorial Bouquet Nell Jones
07/06/2017	Seton UK	17042	10.68	Playground Sign
09/06/2017	Scottish Power	17043	38.11	Electricity for Church Lights
09/06/2017	Scottish Power	17044	53.07	Electricity: Office June 2017
19/06/2017	CHALC	17045	22.50	Good Councillors Guide
19/06/2017	Alan Bethell	17046	180.00	Comm Centre Maintenance
19/06/2017	P Capps Village Mag	17047	75.00	N-Plan Letter Delivery
19/06/2017	P Capps Village Mag	17048	75.00	June 2017 Newsletter
<b>Total Payments</b>			<b>5,223.36</b>	

### **Receipts: May 18th – June 21<sup>st</sup> 2017**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
16/06/2017	Big Lottery Fund	R1711	Donation for Defibrillator	1,618.00
02/06/2017	CCLA Public Sector Deposit Fun	R1709	Interest May2017	11.06
30/05/2017	Cheshire East Council	R1708	Donation - Great Get Together	100.00
08/06/2017	P J & A Armitt	R1710	Payment for memorial benches	518.00
			<b>Total Receipts</b>	<b>2,247.06</b>