



# Holmes Chapel Parish Council

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**1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ**

## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend a meeting of the Parish Council on **Thursday 10 November 2016** at the Academy Suite, Holmes Chapel Community Centre at **7.00 p.m.**

## AGENDA

1. **Apologies** – To approve any apologies for absence.
2. **Declarations of interest** – To receive any declarations of interest.
3. **Resignation and Co-option** – to note the resignation of David Grice. Cheshire East Council has been informed. The vacancy following the resignation of Paul Medford will be filled at the meeting. Katy O'Regan has indicated her intention to stand and will attend the meeting.
4. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the Parish Council meeting.
5. **Council Minutes** - To approve the minutes of the meeting held on 6 October 2016 (draft minutes circulated)
6. **Committee Minutes** –  
**To note the minutes of the committees which have met since the previous meeting and to approve any resolutions arising** (see Appendix 1)
  - Amenities Committee held on 20 October 2016 (draft minutes circulated)
  - Strategy and Partnerships Committee held on 27 October 2016 (draft minutes circulated)
  - Finance Committee held on 27 October 2016 (draft minutes circulated)
  - Technical Services Committee held on 3 November 2016 (draft minutes circulated)
7. **Matters arising** – To receive a verbal report from the clerk on matters arising from previous minutes for information only:
  - **Awards ceremonies** – Cllr Bath, Savage and Street attended and press informed.
  - **LGA Financial Settlement** – comments made to the LGA on proposals to cap precepts. ChALC and NALC also lobbying against proposals.
  - **Village Vandalism** – Cllr Savage and the Clerk attended the Restorative Justice meeting on 13 October 2016.

8. **Planning applications** - to determine a response the following planning application:
  - **16/5202C – Dane Bank Bungalow** – construction of 3 dwellings (dormer bungalows), new access and landscaping.
  - **16/5249C – Aldi Foodstores, CW4 8AB** - Advertisement of 1 No. 48 Sheet Poster Sign and 1 No. tower totem
  - **Gladman appeal** – to note the decision made by the Secretary of State to recommend that planning permission be granted for up to 190 dwellings and 350sq.m of employment use. The clerk has sought information from Brereton Parish Council and Cheshire East Council as to whether a challenge will be made. A verbal update will be given at the meeting.
9. **Neighbourhood Planning - Lead Cllr Bath** to receive a report from the Steering Group. Report to follow.
10. **Holmes Chapel Community Centre – Lead Cllr Bath** to receive a report on completion of refurbishment work and the opening event to be held on 12 November 2016. Report to follow.
11. **Police** – to receive a verbal update on the proposals to fund the PCSO contract.
12. **Cheshire Fire Authority – Draft plan 2017/18** – to review the draft plan and collate comments to be sent by the Parish Council. See attached document.
13. **Project List – Lead Cllr Clowes and Blomeley** to acknowledge the creation of the list and for each committee to resolve the priorities for inclusion in the 5 year plan. See attached document.
14. **Ward Members report** - to suspend standing orders to receive a report from any Ward Members present.
15. **Finance:**
  - 15.1 **Bank reconciliation** – to note the reconciliation and balance at 31 October 2016 is £185,782.00.
  - 15.2 **Internal auditor** – to approve the recommendation from Finance Committee to replace the internal auditor (JDH Business Ltd) with McEllinKelly for the 2016/17 financial year.
  - 15.3 **Accounts for payment** – To approve the following payments as detailed in the schedule attached at Appendix 2.
16. **Remembrance Service** – to note the arrangements for the church service on 13 November 2016 and to note the award given by the Royal British Legion, Holmes Chapel branch to the council – see Appendix 3.
17. **Chairman and Clerk’s reports**
18. **Future agenda items.**
19. **Public Speaking.**

**Nicola Clarke**  
**Clerk of the Council**  
**4 November 2016**

## Appendix 1

### COMMITTEE ACTIONS AND RECOMMENDATIONS LOG 2016 – 2017 From 6<sup>th</sup> October to 10<sup>th</sup> November 2016

| Resolution                               | Description   | Date       |
|--|---|------------|
| <u>Strategy Cttee</u><br><br>(s16/17/31) | <u>Holmes Chapel Community Centre</u><br><br><b>RESOLVED (s16/17/31):</b> A full report including the final financial report for phase 4 will be taken to Full Council on 10 November 2016.                 | 27/10/2016 |
| (s16/17/32)                              | <u>Project List</u><br><br><b>RESOLVED (s16/17/32)</b> that the report will go to Full Council for approval on 10 November 2016 and then be taken to each committee to review and bid for budget allocation | 27/10/2016 |
| <u>Amenities Cttee</u>                   | <u>No recommendations to FC</u>   | 20/10/2016 |
| <u>Finance Cttee</u><br><br>(f16/17/11)  | <u>Allocation of Funding for PCSO</u><br><br><b>RESOLVED (f16/17/11)</b> to make no decision on virement of money for the PCSO until after a meeting of the Full Council and police.                        | 27/10/2016 |
| <u>Tech Services</u>                     | <u>No recommendations to FC</u>   | 03/11/2016 |

## Appendix 2

### Schedule of Payments: October 1<sup>st</sup> – October 31<sup>st</sup> 2016

| Number | Payee                    | Description                            | Amount £ |
|--------|--------------------------|--|----------|
| 16115  | Morreys HC               | Perspex for Noticeboard                | 26.99    |
| 16116  | SLCC                     | Training – Code of Conduct 2016        | 174.00   |
| 16117  | Flowercraft              | Flowers for Jill Cope                  | 31.00    |
| 16118  | Mr Dave Monks            | Plants – Village Volunteers            | 40.00    |
| 16119  | BT Payment Services      | Phone & Internet Sept 2016             | 118.46   |
| 16120  | The Royal British Legion | Supply of wreath/s137 donation         | 50.00    |
| 16121  | North Staffs Fire Ltd    | Service fire extinguishers             | 37.80    |
| 16122  | Came and Co. Insurance   | Insurance for 2016/17                  | 9010.28  |
| 16123  | Cheshire East Council    | Installation of Boundary Signs         | 1893.60  |
| 16124  | Public Works Loan Board  | 2nd Payment for 2016/17                | 28668.80 |
| 16125  | Weaver Business Machine  | Photocopier costs                      | 156.81   |
| 16126  | Alan Bethell             | Hedge work at HCCC                     | 3708.00  |
| 16127  | Shield On-site services  | Asbestos certification                 | 2400.00  |
| 16128  | Holmes Chapel Roofing    | Roofing work at HCCC                   | 4970.00  |
| 16129  | South Cheshire Print     | N-plan publicity                       | 240.00   |
| 16130  | Mr. J Clowes             | Reimburse for plant purchases          | 24.00    |
| 16131  | Scottish Power           | Streetlighting 2 <sup>nd</sup> quarter | 188.50   |
| 16132  | South Cheshire Print     | N-plan printing                        | 120.00   |
| 16133  | Salaries                 | Staff Salaries October 2016            | 2003.95  |

### Receipts: October 1<sup>st</sup> – October 31<sup>st</sup> 2016

| Number | Payee                | Description                   | Amount £  |
|--------|----------------------|-------------------------------|-----------|
| R1613  | The Veolia ENV Trust | Grant Donation for Skatepark  | 23,862.00 |
| R1614  | W. Pye Ld            | Donation for Hydro Plant Sign | 242.50    |

### **Appendix 3**

#### **Remembrance Parade**

The parade will form up on the Health Centre car park at 9.15 a.m. to march off at approximately 9.30 a.m.

At the church the wreath bearers will go straight into church to take up their seats.

At the Memorial they will form up in the order they will be given by one of the stewards that will be on duty.

After the service the Parade will then form up between the bank and the Church. The Parade will march back to the Health Centre car park. The Parade will give eye's left as it passes the Memorial.

After a thank you from the Branch Chairman, the Parade Marshall will dismiss the parade.