

Holmes Chapel Parish Council

Clerk of the Council: Nicola L Clarke

Email: clerk@holmeschapelparishcouncil.gov.uk

01477 533934

Assistant: Sue McKay

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01477 533934

1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend a meeting of the Parish Council on **Thursday 18 February 2016** at the Brooklands room, Holmes Chapel Community Centre at **7.00 p.m.**

NB: There is a closed meeting with HOW planning starting at 6.15 p.m. before Full Council to discuss an imminent planning application.

AGENDA

1. **Apologies** – To approve any apologies for absence.
2. **Declarations of interest** - to note any
 - a) **disclosable pecuniary interests or**
 - b) **other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **PUBLIC FORUM** - The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the Parish Council meeting.
4. **Co-option** - to co-opt Paul Medford to the council. See application at appendix 1.
5. **Council Minutes** - To approve the minutes of the meeting held on 14 January 2016 (draft minutes circulated)
6. **Committee Minutes** -
 - To approve the actions and the recommendations of the Strategy and Partnerships Committee held on 21 January 2016 (draft minutes circulated)
 - To approve the actions and the recommendations of the Amenities Committee held on 28 January 2016 (draft minutes circulated)
 - To approve the actions and recommendations of Technical Services Committee held on 4 February 2016 (draft minutes circulated)
7. **Matters arising** – To receive a verbal report of matters arising from the above minutes.
 - confirmation that the parish council wish to continue with the CCTV contributions has been sent to Cheshire East Council.
 - the inaugural swimming pool working party meeting was held on 27 January 2016.

8. Planning applications and decisions:

- **Gladman appeal on application 14/5921C** - this is due to go to planning inquiry on 5 April 2016. Brereton parish council will be appearing as a witness and have asked Holmes Chapel to send a representation to the inquiry. Their second application, 15/2902C, has not been taken to planning committee;
- **15/4234C** - Land at Manor Lane, Proposed demolition of existing buildings and outline planning permission for up to 65 residential dwellings to include access. This was turned down at Southern Planning committee on 3 February 2016. An appeal on the decision has not been submitted at the time of the agenda going out;
- **16/0396C - Reserved matters for application 14/0132C Development of residential scheme comprising up to 100 dwellings, amenity areas, landscaping and associated infrastructure. Saltersford Farm, Land north of Macclesfield Road, HC, CW4 8AL.**
- **16/0482C - 8 Dunbar Close, CW4 7DW** - rear extension to kitchen and dining room and provide an additional first floor bedroom.
- **16/0367C - 2 Northway, CW4 7EF** - dropped kerb to front of property to width of 4 metres
- **16/0515C - 2 The Square, Holmes Chapel, CW4 7AA** - demolition of rear wing of the property; Erection of 4 no. dwellings (use class C3); Reconfiguration of parking area to accommodate 9 parking spaces; Creation of an external cycle store; and Creation of an external refuse store.

9. **Car park working group** - to receive a brief report on the inaugural meeting held on 11 February 2016. To note the article in the February Villages Mag and subsequent comments by local residents.

10. **HCCC** - to receive a verbal report on activities at the community centre including the next phase of refurbishment.

11. Neighbourhood Plan -

- to approve a draft letter to DCLG reiterating concerns on government policies on neighbourhood plans (following a similar letter from Audlem parish council already circulated) see appendix 3
- to note the draft plan (circulated separately) and to approve a move to Regulation 14. (see report at appendix 4).

12. **Cheshire Community Action community pride awards** - to determine whether to enter the community pride competition in 2016. The recommended category to submit is the 'best community initiative'. Further details can be found at www.cheshireaction.org.uk/our-services/community-pride/

13. **PCSO contract** - to consider the renewal of the PCSO contract in April 2016. The clerk has requested a draft contract from the Police and Crime Commissioner and whether the cost Holmes Chapel pays will be split between each parish in Dane Valley.

14. **Street naming - Persimmon development**, off Middlewich Road - to comment on the suggestions for road names on the Persimmon development. See appendix 5.

15. **Ward Members report** - to suspend standing orders to receive a report from any Ward Members present.

16. Finance:

16.1 Bank reconciliation – to note the reconciliation and balance at 31 January 2015 of £141,585.72.

16.2 Accounts for payment – To approve the following payments as detailed in the schedule attached at appendix 6.

16.3 Grant applications - to consider grant applications received from Dane Sound radio and Junction 18. See appendix 7.

17. Chairman and Clerk's reports – To receive reports:

- **Meeting venues - April 2016** - due to work taking place at the Community Centre, meetings of the Parish Council on 14 April 2016 will take place at the Community Room, Holmes Chapel Library and committee meetings on 21 April, 28 April and 5 May will be held in the Parish Council office.
- **Railway line closure and Station Road bridge** - work is due to take place on the wall dividing the footpath and road on Station Road bridge whilst the line is closed.
- **Cat Community Radio Station** - to note the request by the radio station to advertise or discuss a local community project. See appendix 8.
- **Defibrillators** - confirmation has been received that the parish council has been awarded a grant for one defibrillator. Quotes are being sought for installation at the telephone box by Barclays.

Part II - Private and Confidential

Nicola Clarke

Nicola Clarke
Clerk of the Council
12 February 2016

Appendix 1

Qualification details for a Parish Councillor

1. An elector of the Parish
2. During whole of last 12 months
 - occupied land as owner or tenant in the Parish
 - lived within 3 miles of Parish
3. Principal or only place of business in the Parish

Must be 21 years of age

Will be required to sign a declaration of acceptance of the Council's Code of Conduct and complete a declaration of interests form. Forms available from the Clerk

Will be expected to undergo training.

VACANCY NOMINATION FORM

- Full name – Paul Medford
- Home address – 25 Bromley Drive, Holmes Chapel, Cheshire, CW4 7AX
- Telephone – home, fax, mobile – 01477 544349, 0777 377 8241
- e-mail – geese1972@gmail.com
- Details of present and previous employment – Group Company Secretary , Aspire Housing, The Brampton, Newcastle under Lyme, Staffordshire – Function Leader, Corporate Governance, Cooperative Bank, Manchester
- Local (Holmes Chapel and District) interests – soon to be trustee of Friends of Holmes Chapel Community Centre
- Membership of local organisations - none
- Other interests – running, football, travel
- Any other information to be considered
- Names and addresses of 2 electors of the Parish who support the co-option . Michelle Medford and Laura Medford, both of 25 Bromley Drive, Holmes Chapel

To be returned to:

Nicola L Clarke
 Clerk of the Council
 1 Church Walk Holmes Chapel Cheshire CW4 7AZ

e-mail clerk@holmeschapelparishcouncil.gov.uk

Appendix 2

MINUTES OF THE MEETING OF THE PARISH COUNCIL INCORPORATING FINANCE COMMITTEE
 Thursday 14th January 2016 at 7.00 p.m.
 at the Brooklands Building, Holmes Chapel Community Centre
 Part I – Public and Press present

1. Attendance	Cllr S Ranger Cllr A Armitt Cllr B Bath Cllr M Blomeley Cllr J Clowes Cllr D Grice Cllr M Ranger Cllr RC Parry Cllr MJ Street	Mrs NL Clarke – Clerk Cllr Gilbert - Ward Councillor 2 members of public 1 member of the press
2. Apologies	RESOLVED (c15/16/78) to accept apologies from Cllrs Cotton and Savage	

3. Declaration of interests	None							
4. Public Forum	A member of public spoke of his support for the construction of a swimming pool in Holmes Chapel and asked the Council to consider putting money in the budget for exploratory work.							
5. Council Minutes	RESOLVED (c15/16/79) To approve the minutes of the meeting held on 17 th December 2015							
6. Matters Arising	<p>The Clerk reported on the following:</p> <ul style="list-style-type: none"> • CEC has confirmed that no elector has come forward for an election. The vacancy can be filled by co-option; • A meeting has been arranged for 11 February 2016 at 7.00p.m. of the car park Working Group; • Halo lights have been installed at the zebra crossing; • Cllr Blomeley is still waiting for information from CEC Highways on installation costs for boundary signs. 							
7. Ward Members report	RESOLVED (c15/16/80) to suspend standing orders and receive a report from the Ward Councillor. Cllr Gilbert reported that Cllr Rachel Bailey has been elected as leader of the Cheshire East Conservative group and will likely be elected as leader of the Council at the next council meeting in February 2016. CEC is currently setting its budget for the next financial year.							
8. Planning Applications	<p>RESOLVED (c15/16/81) the Council comment as follows:</p> <table border="1" data-bbox="427 969 1294 1556"> <tr> <td data-bbox="427 969 790 1126">15/5844C Manor Lane, Holmes Chapel</td> <td data-bbox="790 969 1294 1126">Variation of condition 17 (hours of operation) and removal of condition 24 (dust mitigation measures) on approval of 15/3673C - erection of a food store) No objection</td> </tr> <tr> <td data-bbox="427 1126 790 1249">15/0018C Manor Lane, Holmes Chapel</td> <td data-bbox="790 1126 1294 1249">Variation on condition 22 (electric vehicle charging points) on approval 15/3673C - erection of a food store. No objection</td> </tr> <tr> <td data-bbox="427 1249 790 1556">15/4234C - Land at Manor Lane</td> <td data-bbox="790 1249 1294 1556">Proposed demolition of existing buildings and outline planning permission for up to 65 residential dwellings to include access. Objection - the Council agreed the objection statement to be read out at the Planning Committee on 3 February 2016.</td> </tr> </table>		15/5844C Manor Lane, Holmes Chapel	Variation of condition 17 (hours of operation) and removal of condition 24 (dust mitigation measures) on approval of 15/3673C - erection of a food store) No objection	15/0018C Manor Lane, Holmes Chapel	Variation on condition 22 (electric vehicle charging points) on approval 15/3673C - erection of a food store. No objection	15/4234C - Land at Manor Lane	Proposed demolition of existing buildings and outline planning permission for up to 65 residential dwellings to include access. Objection - the Council agreed the objection statement to be read out at the Planning Committee on 3 February 2016.
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9. Fracking	Cllr M Ranger asked the council to consider the possible implications of fracking in Cheshire. RESOLVED (c15/16/82) that the matter be discussed at Technical Services committee with a view to preparing a proposal to council for organising relevant speakers to attend a meeting to inform and educate council members.							
10. Financial issues relating to the budget	<p>The council considered the current financial figures and implications for budget setting for 2016/7. Cllr M Ranger spoke about including £15,000 into 2016/17 budget to carry out a swimming pool feasibility study. Implications of capital fund allocation were discussed.</p> <p>RESOLVED (c15/16/83) that agreement by the Council for expenditure on any capital projects must be brought to the Council in document form with, where necessary, a full specification of requirements with expected deliverables and three quotes for work to comply with financial regulations and the recently agreed policy on capital projects.</p>							
11. Finance	12.1 Bank reconciliation - The Clerk reported on the reconciliation at 31 December							

	<p>2015 (3rd quarter) as £165,702.13. Payments of over £50,000 have already either been paid or are committed from this total.</p> <p>12.2 Budget and Precept - Members considered the draft budget which has been previously circulated. A discussion took place on the merit of various projects the Council wish to complete. In order to complete the refurbishment of the Community Centre it was proposed to apply for a Public Works Loan to contribute to the money ES&R are spending on phase 4.</p> <p>12.3 Accounts for payment - The clerk circulated the accounts for payment.</p> <p>12.4 Internal Audit arrangements for 2015-16 audit. The Clerk reported that due to the change in the financial circumstances of the Council over the past year, the auditors will now treat the Council to a more detailed audit involving a half-day audit based at the Parish Council office.</p> <p>12.5 Review of the Financial Calendar - The Clerk reported that all matters have been dealt with during the 3rd quarter as set out in the financial calendar.</p> <p>RESOLVED (c15/16/84)</p> <ul style="list-style-type: none"> • to approve that the annual precept for 2016/17 be set at £186,489.00 which equates to an increase from £59.55 to £74.82 pa for a Band D household (26% increase) • this is made up of a revenue budget of £156,489 and capital funds of £30,000. • to apply for a Public Works Loan of £100,000 to contribute funds to ES&R to carry out refurbishment of phase 4 of the Holmes Chapel Community Centre. Covered by Section 19 of the Miscellaneous Provisions LGA 1976. • to approve the accounts for payment as set out in the schedule attached to these minutes.
<p>12. Chairman and Clerks Reports</p>	<p>The Clerk reported on the following:</p> <ul style="list-style-type: none"> • The youth facilities cake sale made £235.06 for the skate park fund and has received plenty of press coverage; • The reception held on 9 January 2016 at the Community Centre was well received; • Jodfas thanked the council for use of the projector and have offered two tickets to any event in return; • Cllr Street reported that CEC highways will carry out repairs to Station Road bridge in February 2016 whilst the line is shut; • The Brereton Neighbourhood Plan is to go to referendum on 10 March 2016. <p>The Chairman reported that Moot restaurant had offered a complimentary Burns night supper ticket to the Council. This has been declined.</p>
	<p>The meeting closed at 8.50 p.m.</p>
	<p>These minutes will be submitted for approval at the next meeting scheduled for 18th February 2016. Until then they are draft minutes.</p>

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

Appendix 1 - Schedule of payments

		Amount
15197	Royal Mail - reply paid envelopes (NP)	.74

SO	Salaries December 2015	1919.33
SO	RS Cussons - rent 3rd quarter	937.50
	Weaver Bomfords - copier and printer	168.58
	RS Cussons - insurance and maintenance office	202.08
	Cheshire Pension fund contributions	448.47
	Bomfords - stationery	98.24
	BT - telephones and internet	109.70
	CEC Planning - pre planning application	65.00
	CEC - SIDs	18,000.00
	D Monks - Village volunteer plants	75.00
	CEC - Room hire community room HC Library	127.50
	The Deli - refreshments for HCCC reception	100.00
	Flowercraft - flowers - Chairman's allowance	25.00
	Morreys - bin for Fiends of Dane Meadow	26.33
	McColls - newspapers	3.40
	NL Clarke - refreshments Reception 9 Jan	41.40
	Scottish Power - Street lighting	188.87
	HMRC - Tax and NI 3rd quarter	1787.05

MINUTES OF THE STRATEGY & COMMUNITY PARTNERSHIPS
COMMITTEE

Thursday 21 January 2016 at 7.00 p.m.

Brooklands, Holmes Chapel Community Centre

1. Attendance	Cllr B Bath Cllr S Ranger Cllr J Clowes Cllr R Parry Cllr D Savage Cllr M Ranger	Nicola Clarke - Clerk of the Council
2. Apologies	RESOLVED (s15/16/49) to note the non-attendance of Cllr Parry.	
3. Declarations of Interest	None	
4. Public Forum	None	
5. Minutes	RESOLVED (s15/16/50) to approve the minutes of the Committee meeting held on 19 November 2015.	
6. Matters Arising	Quality status – An email has been received from ChALC on the submission. Further work is to be undertaken to achieve Gold Status. Community Resilience - No further work has been done.	
7. Planning Applications	The Committee considered the following planning applications listed below and RESOLVED (s15/16/51) to comment as follows:	
	16/0060C - Land at Manor Lane.	Advertisement consent for 6 signs.
		NO OBJECTION
8. Holmes Chapel Community Centre	Cllr Bath reported on work undertaken on tender documents for the next phase of work for refurbishment. Invitations to tender will be sent to 10 possible suppliers w/c 25 th January 2016 with work expected to be completed by late summer 2016. The Joint Management Committee are looking at the master-plan for the site	

	<p>on 17 March 2016.</p> <p>Cllr Clowes asked about the status of the swimming pool group in relation to the Parish Council. Cllr Ranger confirmed that the group will be set up as a Charitable Incorporated Organisation separate from the Parish Council, but would hope that the parish council will be asked to nominate a trustee. The roles of any parish councillors on this separate CIO was also discussed and clarified in terms of conflict of interest.</p> <p>RESOLVED (s15/16/52) to receive the report and to ask each parish council committee to provide a “wish list” for indoor and outdoor facilities at the HCCC. These will be taken by the Parish Council representatives to the JMC meeting on 17 March 2016.</p>
9. Holmes Chapel Partnership	<p>Cllr Savage reported that the next meeting of the Partnership is on 27th January 2016.</p> <p>The Partnership have been asked to offer views and suggestions as well as a process to be considered by the parish council and ES&R for the possible renaming of the Community Centre.</p>
10. Neighbourhood Plan	<p>The Draft Plan is with the steering group working groups and reviewers for corrections and comments. The intention is for the Plan to be agreed at the steering group meeting of 9 February 2016.</p> <p>The committee discussed the joint meeting with adjacent parishes held on 20th January 2016 and the letter circulated by Audlem Parish to all Cheshire East councils expressing disappointment at the response from DCLG to their concerns on the value of Neighbourhood plans.</p> <p>RESOLVED (s15/16/53) that the parish council send a letter to the Prime Minister's office, DCLG and Fiona Bruce MP emphasising Holmes Chapel parish is facing similar problems to Audlem and that the response they received from both parties was inadequate.</p>
11. Strategic planning	<p>The committee discussed the proposal put forward by Cllr S Ranger.</p> <p>RESOLVED (s15/16/54) to recommend to full council to:</p> <ul style="list-style-type: none"> • Write to CEC to request involvement in initial plans with developers in Holmes Chapel and its borders before applications are formally made; • Investigate the engagement of a professional town planner on the implementation of the neighbourhood plan. • Approach developers of current approved developments to discuss the details of the planning applications and compliance.
12. Newsletter	<p>The Committee noted the inclusion of an editorial article about car parking in the village in the February edition of The Villages Mag. The Parish Council page will have information about the precept. In addition the Parish Council is also submitting an article to the Holmes Chapel Partnership newsletter each month.</p>
13. Chairman and Clerk's Reports.	None
Meeting closed at 8.40 p.m.	

These minutes will be submitted for approval at the next meeting scheduled for 25 February 2016. Until approved they are draft minutes.

Signed as Chairman of the Committee as a true and accurate record:

.....Date.....

MINUTES OF THE AMENITIES COMMITTEE
Thursday 28th January 2016 at 7.30 p.m.
Brooklands, Holmes Chapel Community Centre, CW4 8AA

1. Attendance	Cllr DE Savage Cllr B Bath Cllr P Cotton Cllr J Clowes Cllr MJ Street Mrs Sue McKay – Assistant Clerk
2. Apologies	RESOLVED (a15/16/44) to accept apologies from Cllr M Blomeley
3. Public Forum	None
4. Declarations of Interest	None
5. Minutes	RESOLVED (a15/16/45) To approve the minutes of the Committee meeting held on 26 November 2015
6. Matters arising	Defibrillators: The clerk reported that we did not secure the grant. The scheme was overwhelmed with applications. We can apply for part-funding in April. Details to follow. PCSO Contract: The committee noted that we are still waiting for the contract to be sent. Clerk to progress this, and to enquire as to local discrepancies in funding for PCSO's. Dane Meadow: Notices have been put up at the decking in the Dane Meadow to warn of slippery surfaces. Non-slip paint will be used when the weather warms up.
7. Planning Applications	The committee discussed the forthcoming Southern Planning Committee meeting on 3 rd February 2016, regarding the housing by the proposed Manor Lane site, noting that the application is recommended for approval. Cllr Bath is to attend on behalf of the council to oppose the proposal, and requested any further information which would support this.
8. Dane Meadow	The committee heard a report from Cllr Clowes stating that some “snagging” work is still outstanding, resulting in the prevention of the final sign off by portfolio holder Tim Allen. The 5% retention is, as a result, unpaid. The “Friends of the Dane Meadow” group is meeting regularly and have some concerns over general maintenance. The committee RESOLVED (a15/16/46) to: <ul style="list-style-type: none"> • Organize a meeting to discuss on-going maintenance at the meadow with ANSA; • Arrange for the community payback organisation to be contracted to clear the river banks during the Spring 2016; • Contact Jenny Butler (Public ROW officer) to inspect the footpath linking the A50 with the Dane meadow, as it is very overgrown. <p>The committee also noted that there is gradual erosion of the earth path through Cotton Wood.</p>
9. Sign by Archimedes Screw	The committee RESOLVED (a15/16/47) to arrange for a quotation to be provided for two types of sign (information only or live generation information).
10. Pathway along Croco Brook	Cllr Clowes informed the committee of the quotation received to upgrade the path, which had no breakdown of the work involved. The committee

	RESOLVED (a15/16/48) to set up a meeting with ANSA to discuss the quote in more detail, which will be followed by tendering of the work, subject to funding.
11. Skate park working group	The Committee received a written report on activities by the working group and commented that the grants hoped for are in very early stages, and need to be progressed with offers in writing. The committee RESOLVED (a15/16/49) to review further information on Skate Park components at the next Amenities meeting on 3 rd March 2016 to enable decisions on funding the skate park to be progressed.
12. Holmes Chapel Community Centre	The Committee RESOLVED (a15/16/50) to suggest the following list of requirements to be suggested at the JMC meeting on 17 th March: <ul style="list-style-type: none"> • Outdoor netball/basketball court • Skate Park • Children's play area with seating • Picnic facilities • Outdoor Fitness trail • Mini football/kick-a-bout area • Training track around site perimeter. • Baseball facility • Adequate car parking, including provision of over-flow parking for events • 3G/4G pitch • Possible expansion of existing building. • Include results of questionnaire from Neighbourhood Plan
13. CCTV	The committee reviewed the report from Jan Davies and RESOLVED (a15/16/51) <ul style="list-style-type: none"> • to receive the CCTV report • to request that it be made public on our website to raise public awareness. The committee also reviewed the CCTV contract letter from CEC and RESOLVED (a15/16/52) to request further information on the proposal of a three year arrangement from Cheshire East, which will be brought to Council.
14. Open Space Project	The committee received a verbal report from Cllr Clowes, which stated that while Holmes Chapel is short of Open Space, there may be ways to maximise potential of the space that is available to us. The committee RESOLVED (a15/16/53) to add the suggestions in the report to the Wish List for 2017/18, with the hope that some of the smaller projects may be accommodated sooner if funding from other projects is freed. The committee also recommended improving historic signage in the conservation area in the village centre.
15. Outside Bodies	The committee received the following updates: <ul style="list-style-type: none"> • Sandbach Almshouses: Cllr Cotton gave a verbal update on maintenance on-going at the site and commented that they were recruiting for a new manager. • JLMC. The committee reviewed the notes from the meeting on the 14th January 2016. • Chalc. The next meeting is scheduled for the 1st March 2016 • The Patient Panel at the Health centre is expanding and recruiting younger members.
16. Chairman's and Clerk's reports	The Chairman reported that at the recent meeting of the HC Partnership, there is no longer an interest in renaming the Community Centre.

	<p>The Chairman commented that the Queen is celebrating her 90th birthday in 2016, and it was suggested that a tree planting would be a notable commemoration, whilst in line with other work the committee is progressing. This will be suggested at Full Council.</p> <p>The Chairman commented that blood donor sessions may soon be available at the HCCC.</p> <p>The Clerk reported that the Hermitage Bridge work has been signed off, and are now awaiting work to start. Clerk to progress this.</p>
<p>The meeting closed at 8.45pm.</p> <p>These minutes will be submitted for approval at the next meeting scheduled for 3 March 2016. Until approved they are draft minutes.</p>	

Signed as Chairman of the Committee as a true and accurate record:

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Date.....

MINUTES OF THE TECHNICAL SERVICES COMMITTEE
Thursday 4 February 2016 at 7.00 p.m.
Brooklands, Holmes Chapel Community Centre, Holmes Chapel

1. Attendance	<p>Cllr M Blomeley Cllr S Ranger Cllr M Street Cllr A Armitt</p> <p style="text-align: right;">Mrs S McKay – Admin Assistant (clerk)</p>
2. Chairman	RESOLVED (ts15/16/45) that Cllr Ranger take the chair in the absence of the Chairman
3. Apologies	RESOLVED (ts15/16/46) to receive apologies from Cllr R Parry, Cllr M Ranger and Cllr D Grice.
4. Declarations of Interest	None
5. Public Forum	None
6. Minutes	RESOLVED (ts15/16/47) to approve the minutes of the Committee meeting held on 3 December 2015
7. Matters arising	<p>Network Rail - Fiona Bruce has arranged a meeting with Network Rail on Friday 5th February 2016 at the HCCC. It will not be an open meeting, and will be attended by Fiona Bruce MP, Network Rail, Cllr M Street and the parish council Clerk.</p> <p>Dog Mess – The community dog warden has delivered some spray paint to the PC office for volunteers to use. The committee commented that the problem is still worsening.</p> <p>School Parking – Comments received back from 2 local schools circulated. Waiting to hear from Holmes Chapel Primary. The parking issue will be discussed further at the meeting of the Car Parking Working Group on Thursday 11th February 2016. The committee noted the restricted powers of the PCSO.</p>

<p>8. Planning Applications</p>	<p>The Committee considered the applications listed below and RESOLVED (ts15/16/48) to comment as follows:</p> <table border="1" data-bbox="528 315 1401 539"> <tr> <td data-bbox="528 315 914 416"> <p>16/0199C The Westbourne Cricketers Way, CW4 7EC</p> </td> <td data-bbox="914 315 1401 416"> <p>Advertisement consent, replacement of post sign NO OBJECTION</p> </td> </tr> <tr> <td data-bbox="528 416 914 539"> <p>16/0342C 35 Portree Drive CW4 7JB</p> </td> <td data-bbox="914 416 1401 539"> <p>Roof alterations and loft conversion NO OBJECTION</p> </td> </tr> </table>	<p>16/0199C The Westbourne Cricketers Way, CW4 7EC</p>	<p>Advertisement consent, replacement of post sign NO OBJECTION</p>	<p>16/0342C 35 Portree Drive CW4 7JB</p>	<p>Roof alterations and loft conversion NO OBJECTION</p>
<p>16/0199C The Westbourne Cricketers Way, CW4 7EC</p>	<p>Advertisement consent, replacement of post sign NO OBJECTION</p>				
<p>16/0342C 35 Portree Drive CW4 7JB</p>	<p>Roof alterations and loft conversion NO OBJECTION</p>				
	<p>Cllr A Armitt arrived at 7.25pm</p>				
<p>9. Highways Issues Review</p>	<p>HGV Re-routing – The committee noted that the order is currently with the Portfolio Holder from CEC for signing, and is recommended for approval</p> <p>SIDs/ Speedwatch – The committee reviewed the latest SID data. The committee also reviewed the volunteers collecting and analysing data and RESOLVED (ts15/16/49) to accept offers from</p> <ul style="list-style-type: none"> • Cllr Street to contact Fire Service to enlist volunteers to collect data from the SID's. • Cllr Blomeley to analyse the data. <p>The committee received a report from the Speedwatch group on monitoring on Manor Lane. The data collected has prompted the Police to provide sessions of speed monitoring with a camera van on Manor Lane. The Speedwatch group are now focusing on Middlewich Road. The committee considered the request for a SID on Manor Lane and RESOLVED(15/16/50)</p> <ul style="list-style-type: none"> • To ask CE Highways to paint speed limits on the road, in addition to the signage. • to wait until the changing infrastructure of that area is settled before reconsidering a SID. <p>Parking Issues – Parking Issues around residential roads are still being reported. PCSO Jill Cope has told the Clerk she has no powers relating to traffic and so any problems should be reported to 101. The committee noted the comments from the ward councillor. Cllr Street reported on the new arrangement of issuing passes for users of St. Lukes Church hall with the Co-op. The committee RESOLVED(15/16/51)</p> <ul style="list-style-type: none"> • For Cllr Street to ask HCCC if they can accommodate tradesmen's vehicles during the work at the Swan Inn. • To note in the next newsletter that clamping on private land is illegal. <p>20mph Limit – Letter sent to CEC with request for 20mph. No response yet – the Clerk to chase.</p> <p>HCPS Middlewich Road Crossing – The committee noted the request from the Primary School to help with the Middlewich Road crossing and RESOLVED(ts15/16/52)</p> <ul style="list-style-type: none"> • to help advertise for a new crossing attendant • to contact CE Highways, asking for an electronic crossing to be installed, in line with the "Safe Routes to School" policy. 				
<p>10. Boundary signs</p>	<p>Cllr Blomeley reported to the committee that we now have a price of £1,827 from CEC to install the signs, bringing the total project cost to £5300. The committee heard that a further offer to install the signs has been made by the sign manufacturers, and CE have been contacted to approve this.</p> <p>The committee RESOLVED(ts15/16/53) to wait for the further quote and CE approval, as it could offer a significant saving.</p>				

11. Zebra Crossing	The committee noted that the new floodlights and LEDs on the posts have significantly improved the visibility of the crossing. This will be kept under review.
12. Street Lighting Review	The committee heard a report on the contract situation with BAM Nuttall and RESOLVED(ts15/16/54) to find and prepare quotes for alternative suppliers to be presented to Full Council. The committee noted that the street lighting review is underway, and there is a possibility of funding available to update the parish lights.
13. Fracking	The committee heard that a number of experts have been contacted, with a view to addressing the public at an open meeting. Further details to follow.
14. Clean for the Queen	The committee reviewed the information in the pack and RESOLVED (ts15/16/55) to contact local schools and youth organisations to make sure they are aware of the scheme.
15. HCCC	The Committee RESOLVED (ts15/16/56) to suggest the following list of requirements to be suggested at the JMC meeting on 17 th March: <ul style="list-style-type: none"> • Skate Park • Swimming Pool • Cafe • Re-open the pedestrian gateway at the North end of the site • Radio Studio • Extra Lighting • Outdoor fitness trail • All weather outdoor facility • Large children's play area with separate area for infants • Picnic facilities • Parking • Running track • Boxing ring / Wrestling arena • Stage and Dressing rooms • Indoor space suitable for a variety of activities eg indoor bowls
16. Chairman and Clerk's Report	The Chairman reminded the committee of the Car Parking Working Group meeting on Thursday 11 th Feb 2016, 7pm at the HCCC
	The Meeting closed at 8.30p.m.

These minutes will be submitted for approval at the next meeting scheduled for 10th March 2016. Until approved they are draft minutes.

Signed as Chairman of the Committee as a true and accurate record:

.....

Date.....

Appendix 3

Holmes Chapel Parish Council

The Rt Hon David Cameron MP
Prime Minister
10 Downing Street
London
SW1A 2AA

Dear Prime Minister

Re: Local and Neighbourhood Plans

I refer to the letter to you dated 18th November 2015 from Mrs Heather Jones, Chair of Audlem Parish Council concerning the above topic.

A response to this letter was sent by Sujata Talukdar, Neighbourhood Planning Team, Department for Communities and Local Government.

Both the letter and response have been circulated to all parishes in the Cheshire East constituency.

We are writing to indicate our full support for the views in the letter from Audlem Parish Council, but to also express our significant dismay at the response received. The response did not address any of the points raised and seemed to roll out some standard words that came from a political stump speech on the issues of housing.

Holmes Chapel Parish is in the same local government constituency as Audlem, is a small village which seems to be famous for being close to J18 of the M6 and suffers from continual traffic congestion issues whenever the M6 traffic encounters a problem.

But we also suffer from the issues of housing applications approved without any real consideration of the effect on the overall infrastructure – education, health services, roads, business growth. Since 2010, housing applications have been approved for 599 houses and only 170 built. Why cannot there be something in law that says “if you don’t build, you lose the right to build”.

We are approaching the Regulation 14 stage of preparation for our Neighbourhood Plan in Holmes Chapel. We are already experiencing significant pressure from developers to submit applications for 100’s of further new houses. They offer no credible assessment of the effect this will have on the residents who already live here and no solutions proposed to the need to build the infrastructure. The consideration by developers on the impact on our infrastructure seems to only follow the minimum or less that they can get away with

Can you please request a proper response to all the issues raised in the letter from Audlem Parish Council.

Yours sincerely

Holmes Chapel Parish Council

CC’d

Fiona Bruce MP

Sujata Talukdar, Neighbourhood Planning Team, Department for Communities and Local Government

Cheshire East Planning Department

Audlem PC

List all other PC’s in the Joint PC group

Appendix 4

Neighbourhood Plan - Regulation 14

Pre-submission consultation and publicity

Before submitting a plan proposal to the local planning authority (Regulation 15), a qualifying body must—

(a) publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the Neighbourhood area—

(i) details of the proposals for a Neighbourhood development plan;

(ii) details of where and when the proposals for a Neighbourhood development plan may be inspected;

(iii) details of how to make representations; and

(iv) the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;

(b) consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a Neighbourhood development plan; and

(c) send a copy of the proposals for a Neighbourhood development plan to the local planning authority.

We are now in the final stages of preparation of the plan and are required to formally follow this stage in the process. We have been advised by Cheshire Community Action (Lucy Hughes) and CEC (Tom Evans) with the following comments:

CCA (Lucy Hughes) - " she recommended that we should use reg 14 to receive comments rather than the steering group going over the plan too much and potentially changing the policies. She also recommended that we stick to references to the CEC draft local plan. She agreed that examiners all have their own style so it will be dependent on who we get to check the final plan.

Lucy recommended we look at Marton Parish Council website for further information on the format of reg 14. She said that we should use the template letter (see attached for an amended version applicable to HC NP) and ask Tom for a list of consultees other than our neighbouring parishes etc.)"

CEC (Tom Evans) " This is a process owned by yourselves so no need to submit to CEC. I can provide a list of email contacts too when you're ready.

If you are just about there we can take your draft version and review it prior to the main event. We've done this with all plans so far and it can help to flush out some issues prior to publication so if you'd like to do this then send me the document, we'll review it over about three days and then we'd meet to discuss any issues arising."

(Note: we have sent Tom a copy of the current plan V6.4 and provisionally arranged a meeting for Friday 19 February for his comments. Time and venue will be sent to the SG members.)

Recommendation:

That Full Council approves the move to seek public comments under Regulation 14 to the draft Neighbourhood Plan.

Appendix 5

Date: 10/02/2016
Case Reference Number: SNN000000638
Dear Councillor,
Re: New Street Naming Proposal

Under Cheshire East Council's Street Naming & Numbering Policy procedure, we are required to gather views of various internal and external bodies, including the Ward Councillors and Parish Council for any proposed new street names being allocated under the Council's Street Naming & Numbering statutory powers.

We have received an application to name five new streets off Middlewich Road, Holmes Chapel.
Planning application number - 15/0553C
Location – land off Middlewich Road, Holmes Chapel

Persimmon Homes has put forward the following suggestions:

Higher Green Road
Cotton Field Road
Dane Meadow Place
Long Croft Close
Well Field Close

Attached are a location and a site plan for the development.

Please could you let me have your comments by Monday 22nd February? This deadline is necessary in order to allow all consultation to be completed within the timescales laid down by the street naming legislation, Therefore If I do not hear from you by 22/02/2016 I will assume you have no comments/objections to make.

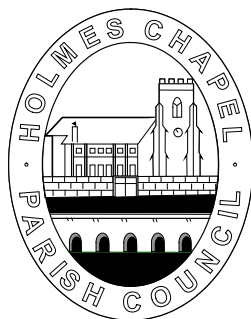
Yours faithfully

Bethan Allott
Building Control and Planning Systems Administrator

Appendix 6

	Payments to be made	Amount
15216	Cheshire Pension Fund	449.47
15217	Weaver Business machines	24.00
15218	Salaries January 2016	1919.53
15219	Scottish Power	137.90
15220	B.T.	118.15
	To be paid:	
	D-R-K Solicitors	129.60
	Namesco – (Annual fee for email addresses)	179.99
	McColls	10.85

Appendix 7



Holmes Chapel Parish Council
1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ

Clerk of the Council: Nicola L Clarke
Email: clerk@holmeschapelparishcouncil.gov.uk

Assistant: Sue McKay
Email: admin@holmeschapelparishcouncil.gov.uk

Grant and Donation Application Form

Please complete the form and submit to the Clerk of the Council at the above address.

Grants are requests over £200 and require the organisation to submit a copy of audited accounts for the last 12 months. Donations can be made up to £200 and do not require audited accounts.

Organisation	"Junction 18" – Holmes Chapel Business Group
Contact Name	John Curran
Position in the organisation	Chair
Email address	John.curran@currancy.co.uk
Telephone number	07980242315 or 01477532182
Address	46 London Road Holmes Chapel, CW4 7AS
Bank details or name to be included on a cheque:	Account Name:TBC Sort Code:TBC Account Number:TBC
Type of organisation	Not for profit local business group comprising of 60 members who are all self employed living or working in Holmes Chapel
Aims / objectives of the organisation	<ul style="list-style-type: none">• The Group exists to act on behalf of its members at a collective and individual level. Improving the awareness of retail shops, professionals and other businesses in Holmes Chapel and surrounding areas to encourage residents and visitors to shop locally• To create a collective "one voice" to help acquire project funding and influence key decision makers regarding village issues & developments affecting businesses in the area• The Group will represent the business and commercial viewpoint of members to regulatory and statutory bodies• To watch the proceedings of the local authorities in

	<p>order that proper regard may be paid to the consequences of decisions that affects the shopping, service, hospitality and professionals within the area</p> <ul style="list-style-type: none"> • To endeavour to secure adequate representation on the governing bodies of the area • To enter into friendly co-operation with other organisations whose objects are the advancement of the businesses & community in the Group's area • To discuss matters of mutual interest and to solidify such interest by united action where necessary • To seek training, development and business opportunities for the benefit of the Group • The Group will seek to develop the potential of Holmes Chapel environmentally, socially and economically to promote the village as a desirable destination to visit • To encourage members to provide a high standard of service and meet the needs of the local community • To achieve quick and effective communication between members
<p>Membership - estimate numbers and area members are drawn from</p>	<p>60 members. This represents about 25% of the current self employed people living and working in Holmes Chapel – we do not allow memberships from people working and living outside of HC.</p>
<p>Is membership restricted by any means</p>	<p>Only by living & working outside of HC. There are no other restrictions apart from the member must be self employed or be a business which is located in HC.</p>
<p>What age group will benefit from the funding</p>	<p>All ages. There are members in their 20's and members in their 60's</p>
<p>How will the grant be used?</p>	<p>We are having our Grand launch Event for Junction 18 Business Group on the 3rd March. We already have sourced a banner and we will use the rest of the funds for online marketing of our launch event through social media platforms. In addition to some light refreshments at the event, some of the funds will go towards the costs of printing and a bottle of wine for a prize draw.</p>
<p>How will the funding benefit the Holmes Chapel community?</p>	<p>All members (and we are hoping to double our member base in the next few month) will be part of a not for profit local business group which looks to build footfall to local shops and businesses whilst also acting with a community spirit and in the best interests of local residents.</p> <p>These funds will assist us to promote our event which will increase the number of members which will result in a better understanding of the current high priority projects for the Junction 18 group, its members and the local community.</p> <p>Members are not charged a joining fee to be part of</p>

	the group and there are no monthly subscriptions. This is a purely not for profit organisation.
How do you plan to seek funding from other sources	We can apply for Lottery Grant up to £10K due to our not for profit status. We are hoping to get projects running such as an Artisan summer market, Open Days for residents to visit business owners at locations such as the local churches, a cut through from Sainsbury's to Co-op car parks and many more things. We can only be successful if we can get the number of members up and that is why this funding is so critical for our group. If we were lucky enough to win the funds we would put them to use straight away as we are ready to purchase our banner and get the social media advertising/ promotion of the Launch Event underway!
Have you submitted copies of quotations if necessary?	No. The banner quote is £100 which includes a banner and then a 'patch' which we can alter from 1 year to the next to change the date of the annual meeting. The social media advertising is about £40 (basically it is £1 per day as a minimum). The refreshments etc are about £40 (a local café owner will be giving us a good deal on sandwiches and drinks etc). The raffle prize is about £10 (bottle of prosecco). There will be another £10 left over for printing out small posters to put in places like noticeboards around the village.
Have you submitted copies of accounts if necessary?	Not necessary/available. We have about £20 in our bank account. We have no funding apart from the generosity of members if there is a project or a certain expense which we need to cover. Therefore, there are no accounts available.

See separate document for Dane Sound radio.

Appendix 8

My name is Kev Walker, and I am one of the volunteers at The Cat Community Radio Station broadcasting to the Crewe and Nantwich area.

As a community radio station we aim to serve our locality by informing people of forthcoming events, or issues that may interest them or impact upon their lives.

As such we offer an open invitation for you to contact us about anything you would like us to promote or announce. You are also most welcome to come into the studio to talk on one of our shows, or we may be able to send a roving reporter to you to record a piece for broadcast.

You can contact us in various ways.

You can write to us at:

The Cat Community Radio, SCC C206, Dane Bank Avenue, Crewe. CW2 8AB
 Email office@thisisthecat.com (or email me direct kev.walker@thisisthecat.com)
 or visit our website at www.thisisthecat.com

I look forward to hearing from you.

Kev Walker
 Events Officer
 The Cat Community Radio, 107.9FM