

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**Thursday 18 December 2014 at 7.00 p.m.**  
**at the Community Room, Holmes Chapel Library**

**Part I – Public and Press present**

<b>1. Attendance</b>	Cllr S Ranger Cllr B Bath Cllr J Clowes Cllr PA Cotton Cllr L Gilbert Cllr IM Mackenzie Cllr M Ranger Cllr L Slaughter Cllr MJ Street	Mrs NL Clarke – Clerk Mrs R Raine - Asst Clerk
<b>2. Apologies</b>	<b>RESOLVED (c14/15/62)</b> to accept apologies from Cllrs WA Ashworth, RC Parry and DE Savage	
<b>3. Declaration of interests</b>	Cllrs S and M Ranger declared a non-pecuniary interest in Item 8, the planning application 14/5464C, as their daughter is currently undertaking a work placement with Happy Days Nursery.	
<b>4. Public Forum</b>	None.	
<b>5. Council Minutes</b>	<b>RESOLVED (c14/15/63)</b> To approve the minutes of the meeting held on 6 November 2014.	
<b>6. Committee Actions and recommendations</b>	<b>RESOLVED (c14/15/64)</b> <ul style="list-style-type: none"> <li>• To approve the actions and the recommendations of the Strategy Committee held on 13 November 2014 (draft minutes circulated)</li> <li>• To approve the actions and the recommendations of the Amenities Committee held on 20 November 2014 (draft minutes circulated)</li> <li>• To approve the actions and the recommendations of the Technical Services Committee held on 27 November 2014 (draft minutes circulated)</li> <li>• To approve the actions and recommendations of the Finance Committee held on 11 December 2014.</li> </ul>	
<b>7. Matters Arising</b>	<b>The Clerk reported:</b> <ul style="list-style-type: none"> <li>• A video conference meeting has been scheduled with Sanofi for Friday 19<sup>th</sup> December 2014.</li> <li>• The bridge questionnaire closed at the end of November 2014 and the results are at Appendix 2. This will be taken to Amenities Committee for further discussion.</li> <li>• The mobile extension planning application at HCCS (14/3687C) has been approved by the Southern Planning Committee.</li> <li>• A liaison group is being set up between the HCCS and the Parish Council; the first meeting will be in January 2015.</li> <li>• The Station Road Railway Bridge – Network Rail and CEC are aware the footpath has sunk though they consider it is not dangerous and is has been allocated for work to be</li> </ul>	

	undertaken.								
<b>8. Planning Applications.</b>	<p>The Council considered the following applications and <b>RESOLVED (c14/15/65)</b> to comment:</p> <table border="1"> <tr> <td><b>14/5464C Happy Days</b> - variation of conditions 1 &amp; 2 on application 13/1064C</td> <td>Construction of pre-fabricated pre-school and associated external works <b>No objection</b></td> </tr> <tr> <td><b>Proposal from Gladman – 190 houses and commercial building off London Road.</b></td> <td>following the presentation from Phil Gallagher to determine initial views. Formal representation will be made when a planning application is made. <b>To be considered on submission of the planning application</b></td> </tr> <tr> <td><b>14/5562C 1 Westmorland Terr. CW4 7EE</b></td> <td>Proposed two storey extension &amp; basement conversion. <b>No objection</b></td> </tr> <tr> <td><b>14/5603C 3 The Milling Field, CW4 7DA</b></td> <td>Front first floor extension of pitched lean to roof <b>No objection</b></td> </tr> </table>	<b>14/5464C Happy Days</b> - variation of conditions 1 & 2 on application 13/1064C	Construction of pre-fabricated pre-school and associated external works <b>No objection</b>	<b>Proposal from Gladman – 190 houses and commercial building off London Road.</b>	following the presentation from Phil Gallagher to determine initial views. Formal representation will be made when a planning application is made. <b>To be considered on submission of the planning application</b>	<b>14/5562C 1 Westmorland Terr. CW4 7EE</b>	Proposed two storey extension & basement conversion. <b>No objection</b>	<b>14/5603C 3 The Milling Field, CW4 7DA</b>	Front first floor extension of pitched lean to roof <b>No objection</b>
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<b>9. BT Phone Boxes</b>	<p>Members considered BT's offer of adoption of the two red telephone boxes on Chester Road and outside Barclays Bank for a nominal fee of £1 each.</p> <p><b>RESOLVED (c14/15/66)</b></p> <ul style="list-style-type: none"> <li>To accept the offer from BT to adopt both telephone boxes at a cost of £1 each.</li> <li>To refer the usage of the boxes to the Amenities Committee.</li> </ul>								
<b>10. Dane Meadow PROW Agreement</b>	<p>The agreement with CEC on the carrying out and maintenance of highway works on the improved surfaces on the Public Footpath (Nos 8 and 10) and Public Bridleway No. 9 was discussed.</p> <p><b>RESOLVED (c14/15/67)</b> to approve the agreement and ask Genni Butler, CEC, to inform their legal department of the decision.</p>								
<b>11. Neighbourhood Planning</b>	<p>Cllr Bath as lead Member summarised the progress to date on the preparation of the on the Neighbourhood Plan. A grant of £3750 to cover the cost of web site development, printing, distribution, venue hire and incidentals has been received. Cllr Bath outlined the future work plan and likely budget requirement for 2015/16; it was noted there would be a further budget requirement in the year 2016/17. Cllr Bath stressed the need for volunteers from the community to get involved and for Members to assist with group work in consultations with the public.</p> <p><b>RESOLVED (c14/15/68)</b></p> <ul style="list-style-type: none"> <li>Receive the report;</li> <li>Approve work so far;</li> <li>Approve budget requirement of £3,000 for 2014/15 and include a requirement in precept for 2015/16 of £10,000.</li> </ul>								
<b>12. Cheshire East Ward Members</b>	<p>Cllr Gilbert outlined the current position with the Local Plan since the Planning Inspector had questioned the robustness of CEC's base line</p>								

	housing needs survey. Consultants have been appointed to prepare further information for submission; it is anticipated this will be in May 2015.						
<b>13. Finance</b>	<p>The Clerk, as Responsible Officer, reported on the Financial state of the Council.</p> <p><b>RESOLVED (c14/15/69)</b></p> <ul style="list-style-type: none"> <li>• <b>Payments</b> - to approve the list of payments as per the schedule at the end of these minutes</li> <li>• <b>Budget 2015/16</b> – it was noted the Finance Committee have produced a draft budget for 15/16 which requires further work and will be circulated before the Full Council in early January 2015.</li> <li>• <b>Salary increase</b> - to approve the increase agreed with the National Joint Council for Local Government Services of 2.2% to take effect from 1 January 2015 and the one off £100 payment pro rata for December 2014.</li> <li>• <b>Grants and Donations</b> - to approve the 'one-off' donations recommended by Finance Committee as follows</li> </ul> <table border="1" data-bbox="592 808 1430 1216"> <tr> <td>Good Companions Bowling Club Request for assistance to purchase a kitchen and carpet for their new pavilion in Cranage</td> <td>£500.00</td> </tr> <tr> <td>Holmes Chapel Singers Request for general financial assistance as they are in deficit</td> <td>£100.00</td> </tr> <tr> <td>St. Christopher Chorale Request for assistance with organist charges for two concerts in the Lake District and Shropshire</td> <td>None given as the group is Nantwich based and the concerts are not in HC</td> </tr> </table>	Good Companions Bowling Club Request for assistance to purchase a kitchen and carpet for their new pavilion in Cranage	£500.00	Holmes Chapel Singers Request for general financial assistance as they are in deficit	£100.00	St. Christopher Chorale Request for assistance with organist charges for two concerts in the Lake District and Shropshire	None given as the group is Nantwich based and the concerts are not in HC
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<b>14. Meetings Calendar 2015</b>	<b>RESOLVED (c14/15/70)</b> Members were advised of changes in the meeting calendar for 2015 moving some committee meetings back to allow the cycle of meetings to be completed prior to the election on 7 May 2015.						
<b>15. Chairman and Clerks Reports</b>	<p>The Clerk informed Members of</p> <ul style="list-style-type: none"> <li>• Office opening arrangements over the Christmas holiday.</li> <li>• A meeting had been held with CBJ to discuss the Web Site.</li> <li>• The Persimmon s.106 monies have been agreed. Work will commence on site in April/May 2015.</li> <li>• The Village Volunteers (D Wilcox) had submitted a report to ANSA on potential village improvements.</li> <li>• Saturday 7th March 2015 (The Vic Club) has been fixed for the Re-routing Review Public meeting. Fiona Bruce MP has confirmed attendance.</li> <li>• Data had been extracted from the SIDS and a summary distributed to the Council. Further work will take place and a report taken to Technical Services Committee.</li> </ul>						
<b>16. Private and Confidential</b>	<p><b>RESOLVED (c14/15/ 71)</b> that:</p> <ul style="list-style-type: none"> <li>• In view of the private and confidential nature of the business the public and press be excluded from the meeting</li> <li>• Once the Private and Confidential matters had been dealt with the meeting reconvened.</li> </ul>						

<b>17. Elm Drive Play Area.</b>	The Clerk informed the meeting an emergency meeting of the Elm Drive Project Board had been held to discuss an offer from CEC of Play Equipment. Regrettably further details had not been forthcoming. <b>RESOLVED (c14/15/72)</b> the Clerk to seek further information.
	<b>The meeting closed at 8.30 p.m.</b>
	These minutes will be submitted for approval at the next meeting scheduled for 15 <sup>th</sup> January 2015. Until then they are draft minutes.

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

#### Schedule of Payments Nov – Dec 2015

Number	Payee	Description	Amount
2377 (cheque)	TD Thursfield	Xmas Tree	£260.00
2378 (cheque)	PME Maintenance Ltd	Xmas Market Lights.	£600.00
14027	P Capps	Delivery Questionnaire	£60.00
14028	P Capps	Village Mag Nov	£75.00
14029	CBJ Digital	Annual Licence Fee	£424.80
14030	GP Green	Xmas Lights	£7015.12
14031	Simple PR	Questionnaire	£88.66
14032	Alan Bethell Ltd	Cutting Hedges	£1350.00
14033	BAM Nuttall	Repairs Street Light The Drive	£90.36
14034	King Ramps	Hire of Skate Park	£1620.00
14035	CEC	CCTV	£2775.00
14036	N Clarke	Voice Recorder	£43.83
14037	CW&C The Pension Fund	Nov Pension Paym't	£188.03
14038	Scottish Power	St Lukes Lights	£260.96
14039	CHALC	Member Training	£90.00
14040	R Raine	Neighb'hood Plan Maps	£13.40
14041	BT	Office Phones	£103.92
14042	Edmund Shipway LLP	Dane Meadow	£600.00
14043	United Utilities	Waste Water	£45.96
14044	P Capps Village Mag	December	£75.00
14045	CW&C The Pension Fund	Dec Pension Paym't	£198.08
14046	Scottish Power	Office Elec	£154.69
SO	N Clarke	Salary Nov	£708.95
SO	R Raine	Salary Nov	
SO	N Clarke	Salary Dec	£361.36
SO	R Raine	Salary Dec	
SO	Barclays Bank	Charges Nov	£4.60

SO	Barclays Bank	Charges Dec	£4.60
SO	R Cussons	Office Rental	£937.50
14047	HMRC	PAYE Oct - Dec	£594.66
14048	N Clarke	Misc Travel Expenses	£41.40

Appendix 2

**RIVER DANE BRIDGE QUESTIONNAIRE RESULTS DECEMBER 2014**

**CRANAGE**

**Total delivered 450.  
Returns 43  
9 %**

<b><u>Question</u></b>	<b><u>YES</u></b>		<b><u>NO</u></b>	
Generally in favour?	<b>21</b>	<b>49%</b>	<b>22</b>	<b>51%</b>
Would you use it?	<b>23</b>	<b>53%</b>	<b>20</b>	<b>47%</b>
Support funding?	<b>23</b>	<b>53%</b>	<b>20</b>	<b>47%</b>

**HOLMES CHAPEL**

**Total delivered 2500  
Returns 103  
4.1%**

<b><u>Question</u></b>	<b><u>YES</u></b>		<b><u>NO</u></b>	
Generally in favour?	<b>49</b>	<b>47.5%</b>	<b>54</b>	<b>52.5%</b>
Would you use it?	<b>47</b>	<b>45.5%</b>	<b>54</b>	<b>54.5%</b>
Support funding?	<b>47</b>	<b>45.5%</b>	<b>54</b>	<b>54.5%</b>

**TOTAL**

	<b>50.7%</b>	<b>49.3%</b>
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