

MINUTES OF THE MEETING OF THE PARISH COUNCIL
Thursday 14th April 2016 at 7.30 p.m.
at the Community Room, Holmes Chapel Library, Holmes Chapel

Part I – Public and Press present

1. Attendance	Cllr S Ranger Cllr A Armitt Cllr B Bath Cllr M Blomeley Cllr P Cotton Cllr J Clowes Cllr D Grice Cllr P Medford Cllr R Parry Cllr M Ranger Cllr D Savage Cllr M Street Ward Cllr L Gilbert	Mrs NL Clarke – Clerk Mrs S Mckay - Assistant 2 members of the public: Ms Catherine Barratt Ms Rhona Hoile
2. Apologies	None	
3. Declaration of interests	RC Parry – Holmes Chapel Singers, Royal British Legion D Savage – Holmes Chapel Singers M Street – Royal British Legion, PCC (Parochial Church Council) A Armitt - Royal British Legion	
4. Public Forum	<p>Ms Catherine Barratt and Ms Rhona Hoile expressed deep concern about the lack of a pedestrian crossing on Middlewich Road by the school, taking into consideration the volume & speed of traffic on Middlewich Road. This crossing point is used not only by primary school children, but pre-school children, senior school children and the elderly.</p> <p>Ward Cllr L Gilbert has taken this problem to Cheshire East, and the area does meet the criteria for a crossing however, due to the high cost of installation, there is a long waiting list, to which this crossing has been added.</p> <p>The Council noted the comments, and agreed it was a matter of concern to many Councillors, and will progress this issue further by seeking to access other funding sources along with lobbying Cheshire East.</p> <p>Ms Barratt and Ms Hoile left the meeting.</p>	
5. Council Minutes	RESOLVED (c15/16/98) To approve the minutes of the meetings held on 18th February and 10 th March 2016	
6. Committee Minutes	<p>RESOLVED (c15/16/99)</p> <ul style="list-style-type: none"> • To approve the actions and the recommendations of the Strategy and Partnerships Committee held on 25 February 2016 • To approve the actions and the recommendations of the Amenities Committee held on 3 March 2016 • To approve the actions and recommendations of Technical Services Committee held on 10 March 2016. (Clarification of the comments to CE regarding double yellow lines (item 8) was sought, and will be re-opened at the next TS meeting) <p>The council noted the minutes of the Annual Parish Meeting.</p>	

7. Matters Arising	<p>The Clerk reported the following:</p> <ul style="list-style-type: none"> • An s.137 donation has been made to The Christie for £25 on behalf of the council relating to Mrs Mason. • The contract will be let for the next phase of work at the HCCC shortly and the Public Works Loan applied for. • The commemorative tree has been planted near the bungalows on Macclesfield Road and arrangements will be made for a formal ceremony in June 2016. • The draft SLA for the PCSO has not been received, despite the sergeant being involved. • A defibrillator has been installed in the phone box by Barclays and is now operational. Training has been offered by First Responders, and the Parish council has taken delivery of a resuci-Annie. Publicity relating to the defibrillator will be undertaken. • A reply has been circulated from DCLG in response to a letter sent regarding Neighbourhood Plans. 											
8. Planning Applications	<p>RESOLVED (c15/16/100) the Council commented as follows:</p> <table border="1" data-bbox="472 808 1503 1960"> <tr> <td data-bbox="472 808 903 981"> 16/1385C, 6 Bowness Close CW4 7JX </td> <td data-bbox="903 808 1503 981"> Demolition of existing garage and erection of single storey rear extension and two storey side extension to the dwelling. NO OBJECTION </td> </tr> <tr> <td data-bbox="472 981 903 1081"> 16/1473C 2 Strathmore Close CW4 7PP </td> <td data-bbox="903 981 1503 1081"> Single storey front extension NO OBJECTION </td> </tr> <tr> <td data-bbox="472 1081 903 1727"> Verbal report on Gladman planning enquiry </td> <td data-bbox="903 1081 1503 1727"> Cllr Bath gave the council a verbal report on the Gladman Planning Enquiry held on the 5 – 7 April 2016, which he attended along with the Clerk and Cllr Clowes. Cllr Bath objected to the scheme on behalf of the Council. It is hoped that weight will be given to the fact Brereton have a made Neighbourhood Plan. The final decision will be made by the Secretary of State following a recommendation by the examiner. This is not likely to be until the last quarter of 2016. The draft version of the Holmes Chapel N Plan has been requested, and is hoped be taken into consideration in the decision. The Council expressed thanks to Cllr Bath for attending. A press release will be written on behalf of HC Parish Council. </td> </tr> <tr> <td data-bbox="472 1727 903 1861"> 15/1975 Dane Bank Bungalows </td> <td data-bbox="903 1727 1503 1861"> This appeal will be investigated further by Cllr Bath and taken to Strategy and Partnership committee for consideration. </td> </tr> <tr> <td data-bbox="472 1861 903 1960"> 15/4234C Land off Manor Lane </td> <td data-bbox="903 1861 1503 1960"> This application (refused in February 2016) is now going to appeal, and will be monitored by the Parish Council. </td> </tr> </table>		16/1385C, 6 Bowness Close CW4 7JX	Demolition of existing garage and erection of single storey rear extension and two storey side extension to the dwelling. NO OBJECTION	16/1473C 2 Strathmore Close CW4 7PP	Single storey front extension NO OBJECTION	Verbal report on Gladman planning enquiry	Cllr Bath gave the council a verbal report on the Gladman Planning Enquiry held on the 5 – 7 April 2016, which he attended along with the Clerk and Cllr Clowes. Cllr Bath objected to the scheme on behalf of the Council. It is hoped that weight will be given to the fact Brereton have a made Neighbourhood Plan. The final decision will be made by the Secretary of State following a recommendation by the examiner. This is not likely to be until the last quarter of 2016. The draft version of the Holmes Chapel N Plan has been requested, and is hoped be taken into consideration in the decision. The Council expressed thanks to Cllr Bath for attending. A press release will be written on behalf of HC Parish Council.	15/1975 Dane Bank Bungalows	This appeal will be investigated further by Cllr Bath and taken to Strategy and Partnership committee for consideration.	15/4234C Land off Manor Lane	This application (refused in February 2016) is now going to appeal, and will be monitored by the Parish Council.
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9. Neighbourhood Plan	Cllr Bath updated the Council with progress on the plan. It is envisaged that the 6 week public consultation phase (reg. 14) will commence on Monday 25 th April 2016. Work is now being done on the design and printing of the plan. A recent											

	meeting with Tom Evans CEC confirmed that the housing needs for Holmes Chapel are met, with other assessments expected early next week.
10. Cheshire East Design Guide	The Council reviewed the Cheshire East Design Guide, and noted the lack of information relating to Holmes Chapel. The Council agreed the quality and value of the supplementary Holmes Chapel Design Guide produced by Cllr Clowes and RESOLVED (c15/16/101) to recommend to Cheshire East Council inclusion in the Cheshire East Design Guide, which is currently out to consultation.
11. Cheshire East Local Plan	The Council debated a response to the Cheshire East Local Plan and RESOLVED (c15/16/102) to submit the following response. <ul style="list-style-type: none"> • Holmes Chapel housing needs are already met; • The Council were in general agreement with the Local Plan, but expressed disappointment that it does not have a separate section for Local Service Centres; • Strategic Highways and infrastructure must be in balance with housing development.
12. Street Lighting contract	The council considered the quotations received from street lighting contractors and RESOLVED (c15/16 /103) to appoint GR Bayley of Macclesfield, pending clarification of prices of some components.
13. Boundary signs	The Council RESOLVED (c15/16/104) to approve the use of Cheshire East Council to install the boundary signs at the reduced quotation of £1578.70.
14. Village Competition 2016	The Council reviewed the suggestions from Technical Services Committee and RESOLVED (c15/16/105) to support the following changes to the competition: <ul style="list-style-type: none"> • One garden winner • Photography Competition, with age-related categories • A youth related competition The details of administering these awards will be discussed and resolved at Technical Services committee.
15. Ward Members report	RESOLVED (c15/16/106) to suspend standing orders and receive a verbal report from the Ward Councillor. Cllr Gilbert reported that Cheshire East Council in conjunction with Suffolk Coastal Council is taking a case to the Supreme court following a ruling from the planning inspectorate. Cllr Gilbert explained the rationale behind the yellow lines proposed on Bessancourt and Brookfield Drive, Holmes Chapel, as being in response to residents requests and not solely responding to school traffic. Cllr Gilbert requested to copied in on the submission of the Holmes Chapel Design Guide to CEC.
16. s.137donations	RESOLVED (c15/16/107) to approve the following s.137 donations, as recommended by the finance committee: <ul style="list-style-type: none"> • All4U Cheshire - supporting adults with special needs - £200 • PCC - to provide assistance with relining their car park spaces in the Co-op car park - £200 • Royal British Legion - to fund the band at the remembrance service - £350 Holmes Chapel Singers also requested a grant for £200 to assist with the cost of facilities hire. This was deferred to the next Committee meeting, with more specific information required as to what the grant is to be spent on.

<p>17. Finance:</p>	<p>The council noted the following and RESOLVED (c15/16/108)</p> <ul style="list-style-type: none"> • To approve the list of payments attached. • To note the year end reconciliation and final balance of £121,892. • to approve the recommendation from Finance Committee to sign the Governance Statement followed by the Annual return for the 2015-16 accounts and submit to the auditor. • Following recommendation from Finance Committee, to change the Asset Register to show both the insured and purchase value of assets, in line with recommendations from the auditor.
<p>18. Chairman and Clerks Reports</p>	<p>The Clerk reported on the following:</p> <ul style="list-style-type: none"> • Meeting venues – May / June 2016 - due to work being delayed at the Community Centre, the Council Meeting on the 19 May 2016 will be held at the Middlewich Room, Methodist Church, Holmes Chapel. A venue is being sought for the meeting on the 23rd June 2016. The Committee Meetings will be held in the Parish Council office. • There is a meeting arranged with the HC Comprehensive School on Wednesday 20th April 2016 to discuss potential development in Holmes Chapel. • The Neighbourhood Plan will be publicised at the village fair on 1st May 2016 and during an open day on the 14th May 2016. • The George & Dragon are having an official opening on 17th April 2016, following refurbishment. This will be attended by the Chair. <p>The Chairman commented that the Appointments will be renewed at the next meeting of the council – the Annual Meeting – and any submissions for Chairmanship should be submitted to the clerk prior to the meeting.</p>
	<p>The meeting closed at 9.00 p.m.</p>

These minutes will be submitted for approval at the next meeting scheduled for 19th May 2016. Until then they are draft minutes.

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

Appendix 1 - Schedule of payments

Receipts and Payments up to 31st March 2016			
Payments			
Number	Payee	Description	Amount £
15221	DixonKeoghRigby	Legal Fees HC Community Centre	129.60
15222	Namesco	HCPC Names renewal for 2yrs	179.99
15223	McColls Newsagents	Weekly Local Newspapers	10.85
15224	"The Christie"	Memorial donation to charity	25.00
15225	CBJ Digital	Website Maintenance/Support	420.00
15226	The Print Room	Various Printing for N Plan	200.00
15227	South Cheshire Print	Display Boards N Plan	79.20
15228	P Capps Village Mag	FEB 2016 Issue	75.00
15229	Cheshire Pension Fund	Pension February 2016	449.47
15230	Dane Sound Radio	Grant from HCPC	200.00
15231	COFELY Workplace Ltd	Heating Installation HCCC	8,299.74
15232	Junction 18 Business Group	Grant from HCPC	100.00
15233	Salaries	Salaries for February 2016	1,919.33
15234	United Utility	Water Charges Nov - Feb2016	45.14
15235	CBJ Digital	e.mailboxes Apr2016-Mar2017	60.48
15236	Bomfords Office Products	Stationery for Nbhood Plan	118.87
15327	Andrea Berry	Nbhood Plan Drawings	150.00
15328	Holmes Chapel Partnership	Stall at Village Fair	30.00
15239	BT Payment Services	Phone & Internet Feb2016	129.80
15240	Service Systems Ltd	Boiler Repair HCCC	1,687.24
15241	The Print Room	Leaflet Printing	15.00
15242	Flowercraft	Flowers for M Mackenzie	11.25
15243	Holmes Chapel Scout Grp	Room Hire fro NP Exhibition	50.00
15244	Nicola Clarke	repayment of expenses	146.67
15245	Susan Mckay	Reclaiming expenses	33.24
15260	Salaries	Salaries March2016	1,919.33
15246	Cheshire Community Action	Entry Fee for Community Pride	75.00
15247	Ladybrook Nursery	Commemorative Tree	325.44
15248	Cheshire Pension Fund	Pension March 2016	449.47
15249	HM Revenues & Customs	Tax & NI 4th Quarter 15/16	1,215.55
15250	South Cheshire Print	Design & Print of N Plan	1,140.00
15251	South Cheshire Print	Display Boards/Banner N Plan	381.60
15252	S Mckay	Extra Hours Worked	183.65
15253	N L Clarke	Tax Adjustment 15/16	0.20
15254	Williams Design & Print	Plaque for commemorative tree	181.44
15255	Weaver Business Machines	Printing for N Plan	149.42
15256	Scottish Power	Electricity for HCCC	74.80
15257	P Capps Village Mag	Spring 2016 edition	75.00
15258	P Capps Village Mag	Newsletter N Plan	75.00
15259	R Cussons	Rent 1 Church Walk 4th Qtr	937.50
Receipts (not previously minuted)			
Apr 15	Cheshire East Council	Precept 1 st Instalment	72,445.00
Apr 15	Cheshire East Council	Environment Improvements	1,440.00

Apr 15	Cheshire East Council	C tax Support Grant	3,590.00
Apr 15	DCLG	PWL HCCC	849,702.50
May 15	Groundwork UK	N Plan Grant	3,955.00
May 15	HM revenue&Customs	Vat Repayment	2,282.57
Sept15	Cheshire East Council	Precept 2 nd Instalment	72,445.00
Sept15	HM revenue&Customs	Vat Repayment	2,839.04
Dec15	Sanofi Aventis	Payment for Christmas Tree	260.00
	Barclays and Unity Trust	Interest accrued 15/16	104.98
FEB16	Groundwork UK	Neighbourhood Plan Grant	1,825.00
MAR16	HC Partnership	Donation for Commemorative Tree	200.00
Payments (not previously minuted)			
15027 1	DixonKeoghRigby	Payment for HCCC	750,000.00
15027 2	Sameday payments	Cost to Transfer Loan to Sols	25.00
15024 1	Nicola Clarke	May Salary	910.89
15024 2	Rose Raine	May Salary	320.18
15055	HAGS-SMP	Elm Drive Play Area Installation	40,432.65
15110	NL Clarke	Refund VV Plants	85.50
15127	BT Payment Services	Phone and Broadband	109.63
15128	Weaver Business machines	Copier printer Sept 15	78.82
15130	DixonKeoghRigby	Interest SDLT	145.00
15131	HC Methodist Church	Room Hire NP	36.00
15132	RS Cussons	Office rent	937.50
151333	NLClarke	Salary & back pay Sept 15	1345.01
15143	The print Room	NP Printing	250.00