

MINUTES OF THE MEETING OF THE PARISH COUNCIL
Thursday 11 August 2016 at 7.00 p.m.
At the Community Room, Holmes Chapel Library Holmes Chapel

Part I – Public and Press present

<p>1. Attendance</p>	<p>Cllr A Armit Cllr B Bath Cllr M Blomeley Cllr J Clowes Cllr D Grice Cllr P Medford Cllr M Ranger Cllr S Ranger Cllr MJ Street</p>	<p>Mrs NL Clarke – Clerk Mr L Gilbert – Ward Councillor Ms L Meakin – Sandbach Chronicle Mr A West - resident</p>
<p>2. Russell Adams Planning</p>	<p>Mr Russell Adams gave an update on a potential development on Manor Lane following public consultation. He reported that the mix of housing has changed to include smaller units and bungalows and the care home has been removed from the original plan. Due to flood zones the public open space has been increased around the Alum brook. Space has been allocated for a doctor's surgery but is dependent on the doctors and CQC agreeing relocation. Questions were asked from councillors including provision of a pedestrian crossing, and whether a parish councillor can attend a pre-planning meeting with CEC. Mr Adams confirmed that the application is likely to be submitted to CEC planning in early October 2016. Mr Adams left at 7.30pm.</p>	
<p>3. Chairman</p>	<p>RESOLVED (c16/17/30) to appoint Cllr Bath as chairman for the meeting.</p>	
<p>4. Apologies</p>	<p>RESOLVED (c16/17/31) to accept apologies from Cllr Savage, Cllr Cotton and Cllr Parry.</p>	
<p>5. Declaration of interests</p>	<p>Cllr Bath declared a personal interest in item 15 as a relative of The Playground Company. Cllr Street declared a personal interest in item 11 as a relative of the MOT provider.</p>	
<p>6. Public Forum</p>	<p>Mr West asked several questions on progress with matters in Holmes Chapel including: Hermitage bridge, grass and hedge cutting, Hermitage Road sinking at junction with Rees Crescent. Cllr Les Gilbert asked the Clerk to send any correspondence to him to chase up. A meeting with CEC is planned for 8 September 2016 to address some of these issues.</p>	
<p>7. Council Minutes</p>	<p>RESOLVED (c16/17/32) to approve the minutes of the Council meetings held on 30 June 2016 and 28 July 2016.</p>	
<p>8. Committee Minutes</p>	<p>RESOLVED (c16/17/33)</p> <ul style="list-style-type: none"> • To note the minutes and approve the actions and recommendations of the Strategy Committee held on 7 July 2016 (draft minutes circulated) • To note the minutes and approve the actions and recommendations of the Finance Committee held on 14 July 2016 (draft minutes circulated) • To note the minutes and approve the actions and recommendation of the Amenities Committee held on 21 July 2016 (draft minutes circulated) • To note the minutes and approve the actions and recommendations of 	

	the Technical Services Committee held on 28 July 2016 (draft minutes circulated)
9. Matters arising	<p>The Clerk reported on the following:</p> <ul style="list-style-type: none"> • Neighbourhood Plan – has now moved to Regulation 15 following submission to Cheshire East Council • 16/0732C Victoria Mills and 16/3208C 45 Middlewich Road – are both due to be heard at Southern Planning Committee on 31 August 2016 • Tour of Britain – J18, the HCP and HCPC are co-ordinating events. Cllr Clowes confirmed litter pickers are prepared.
10. Planning Applications	The Council RESOLVED (c16/17/34) to object to planning application 16/3514C, outline permission for new residential development to create up to 114 dwellings, Manor Lane. The development contravenes a number of policies in the Neighbourhood Plan. A submission will be circulated to the council before submission to Cheshire East planning.
11. Holmes Chapel Community Centre	<ol style="list-style-type: none"> 1. Cllr Bath expanded on a report circulated to council on required work to the boundary, roofs and car park in the near future and longer term maintenance plans. 2. The Clerk reported that a new boiler is needed to feed hot water to the community rooms at an additional cost of up to £7,000 in order to complete refurbishment. A discussion took place on funds set aside to the Community Centre and it was confirmed there is sufficient money in the allocated budget. 3. Cllr Clowes explained the cash flow forecast provided to assist with financial decision making. 4. Cllr S Ranger confirmed that the Friends of Holmes Chapel Community Centre has been awarded charity status. Four trustees have been appointed and there is scope in the terms of reference for a Parish Councillor to be appointed. 5. The Clerk reported that a suggested date for the official opening of the community rooms is early evening on Friday 11 November 2016 <p>RESOLVED (c16/17/35) to approve</p> <ol style="list-style-type: none"> I. Purchase of MOT up to the value of £200 to repair pot holes in the car park; II. To purchase a hot water boiler to cost no more than £7,000; III. To source quotes for work detailed in the report; IV. That a detailed financial breakdown for the Community Centre is taken to the next Strategy and Partnerships Committee meeting.
12. CEC Local Plan	The council noted the proposed changes to the Local Plan Strategy and revised timetable.
13. Skate park	<p>The council received a report on progress with the skate park tenders. The Youth Facilities group submitted a request for Parish Council funds to provide access matting outside the contract.</p> <p>RESOLVED (C16/17/36)</p> <ol style="list-style-type: none"> I. To receive the report; II. To delegate authority to Amenities Committee to approve the recommended tender and submit a planning application to Cheshire East Council; III. To reserve up to £6,000 from Parish Council funds for access matting, subject to tenders coming back and being accepted.

14. ChALC Annual Meeting	The council was reminded that any motions for the Annual meeting need to be submitted by early September 2016.
15. Goal posts – Elm Drive play area	The council noted the revised quotes obtained by Cllr Street and RESOLVED (c16/17/37) to accept the quote from Maple Leaf Designs of £1,058.60 and instruct them to arrange purchase and installation of the goal posts in conjunction with ANSA.
16. Ward Members report	<p>RESOLVED (c16/17/38) to suspend standing orders to receive a report from Cllr Gilbert.</p> <ul style="list-style-type: none"> • Further to a previous meeting he confirmed that the s.106 report for Holmes Chapel shows all money allocated. The Manor Lane development (24 houses) triggers s.106 spend on play area / public open space on occupancy of the first house • Work is programmed for Hermitage bridge in November 2016 • CEC has agreed voluntary redundancy for the Director of Public Health at a cost of nearly £300,000. The post was inherited at a large cost and has now been changed to reflect salaries of other staff. • Cllr Gilbert reported that he has raised the subject of pre-planning discussions with CEC and is putting a paper forward that local councillors should be involved in these. • Cllr Blomeley asked about repairs to the Dane bridge, Macclesfield Road and the frequency of accidents on the bridge.
17. Finance	<p>RESOLVED (c16/17/39) to approve</p> <ol style="list-style-type: none"> I. Bank reconciliation – balance at 31 July 2016 is £140,504 II. Accounts for payment – as per the schedule attached.
18. Chairman and Clerk’s report	<p>The clerk reported on:</p> <ul style="list-style-type: none"> • The cycle shelter is being removed shortly with the D bars remaining; • The PCSO invoice has been received for payment from April to September 2016. <p>The Chairman reported on ongoing repairs to a SID and the potential loss of data.</p>
The meeting closed at 9.05 p.m.	

These minutes will be submitted for approval at the next meeting scheduled for 6th October 2016. Until then they are draft minutes.

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

Schedule of Payments: July 1st – August 5th 2016

Number	Payee	Description	Amount £
16053	BT Payment Services	Phone and Internet June 2016	118.70
16054	Paul Hodgkinson (Ironbridge	new PC for office	960.00
16055	Cheshire East Council	Room Hire Council Mtg	30.00
16056	Office Depot	N-Plan Stationery	52.19
16057	Scottish Power	Streetlighting Apr-Jun16	186.35
16058	Cheshire Pension Fund	Pension July 2016	480.88
16059	Standard Life	Pension AVC July 2016	125.00
16060	Scottish Power	Church Floodlights Apr-Jun16	132.14
16061	Community Payback	Dane Meadow Maintenance	120.00
16062	J A Clowes	Laptop for SID data	25.00
16063	Holmes Chapel Singers	s137 Donation	200.00
16064	HC Community Pre-School	s137 Donation	200.00
16065	V E Scout Unit	s137 Donation	200.00
16066	J A Clowes	Mileage & N-Plan printing	56.55
16067	Salaries July2016	Salaries July2016	2,059.01
16068	Nicola Clarke	Expenses July2016	55.02
16069	Green Contract Services	Asbestos removal HCCC	12,450.00
16070	P Capps Village Mag	N-Plan July/Aug 2016	75.00
16071	P Capps Village Mag	July/Aug 2016 Edition	75.00
16072	J18 Business Group	Support Tour of Britain Cycle Event	750.00

Receipts: : July 1st – August 5th 2016

Number	Payee	Description	Amount £
R1608	HM Revenue & Customs	VAT repayment 01/03/16 – 30/06/16	1,874.75
NC	Unity Trust Bank	Bank Interest Payment	66.16