



# THE HOLMES CHAPEL PARISH COUNCIL

## Minutes of Meeting on 23 February 2017



**At the Academy Suite, Holmes Chapel Community Centre, Holmes Chapel, CW4 8AA**

### Part I – Public and Press present

<b>1. Attendance</b>	Cllr A Armitt Cllr B Bath (Chair) Cllr M Blomeley Cllr J Clowes Cllr P Cotton Cllr S Hamilton Cllr S Ranger Cllr MJ Street	Mrs NL Clarke – Clerk Mrs S McKay - Assistant
<b>2 Apologies</b>	<b>RESOLVED (c16/17/85)</b> to accept apologies from Cllr K O'Regan (family matter) Cllr R Parry (unwell), Cllr M Ranger (attending training) and Cllr D Savage (unwell)	
<b>3. Declarations of Interest</b>	Cllr M Street declared an interest in item 8 – Request to fund traffic survey for Sibelco application.	
<b>4. Public Speaking</b>	None	
<b>5. Council Minutes</b>	<b>RESOLVED (c16/17/86)</b> to approve the minutes of the meeting held on 12 January 2017 (draft minutes circulated)	
<b>6. Committee Minutes</b>	<b>RESOLVED (c16/17/87)</b> <ul style="list-style-type: none"> <li>• To note the minutes and the actions and recommendations of the Strategy Committee held on 19 January 2017 (draft minutes circulated)</li> <li>• To note the minutes and the actions and recommendation of the Amenities Committee held on 26 January 2017 (draft minutes circulated)</li> <li>• To note the minutes and the actions and recommendations of the Technical Services Committee held on 2 February 2017 (draft minutes circulated)</li> </ul>	
<b>7. Matters arising</b>	The Clerk reported on the following: <ul style="list-style-type: none"> <li>• <b>Community Resilience</b> – the completed document has been lodged with CEC. They are seeking a date and venue to perform a test of the plan.</li> <li>• <b>Russell Homes Development</b> - No further information has been received on s.106 money from the Russell Homes development for the Health Centre, via either the Clerk or the Patient panel. Concern was expressed by the Council as to the lack of action by the Health Centre. It was agreed to ask Ward Cllr Gilbert to find out more about a deadline for spending the money.</li> <li>• <b>CEC Highways Satisfaction Survey</b> has been submitted.</li> <li>• <b>Planning Appeal APP/R0660/W/16/3162132</b> – Land to east of Manor Lane. The application to recover the appeal has been granted by the Secretary of State. No further information has been received.</li> <li>• <b>Planning Application 16/3208C</b>, 45 Middlewich Road, has been refused for Highways, tree protection and overdevelopment / infill reasons.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Planning Application 16/5202C Dane Bank Bungalow</b> has been refused due to proximity to Jodrell Bank.</li> <li>• <b>Planning Application 16/3724C Victoria Mills</b> – is due to be heard at Southern Planning on 26 April 2017.</li> </ul>
<b>8. Request by Cranage Parish Council</b>	<p>The Council debated the merits of supporting a traffic survey in relation to the proposed sand quarry at Rudheath Lodge. With various factors in mind, it was <b>RESOLVED (c16/17/88)</b> on this occasion not to donate funds to support the survey.</p> <p>The Council noted that it will be necessary to submit further comments on the Sibelco proposal, as a new joint planning application between CEC and CWAC will be submitted shortly.</p>
<b>9. Skate Park Construction</b>	<p>The Clerk informed the Council that the temporary path has been laid, the contract for the work has been signed and work is now starting on the Skatepark construction. The Rugby Club have agreed their satisfaction with the match day arrangements during the construction period. There is a 5 week contract in place for the work, but it is hoped it will be completed by the 24<sup>th</sup> March 2017.</p> <p><b>RESOLVED (c16/17/89)</b> to accept the report.</p>
<b>10. Cllr Hamilton</b>	Cllr Hamilton arrived at 7.17pm, having been delayed due to transport disruption
<b>11. Neighbourhood Plan</b>	<p>The Council noted the referendum date of <b>Thursday 9 March 2017</b>. Cllr Clowes informed the Council that publicity is all going as planned, and is taking place in earnest around the village. All households have now received a personally delivered leaflet, with a further reminder being delivered closer to the day. The referendum is also being actively advertised via social media channels. There will be a further activity on referendum day itself, to encourage residents to vote.</p> <p><b>RESOLVED (c16/17/90)</b> to accept the report.</p>
<b>12. Civic Service</b>	<p>Cllr Cotton recommended to Council that the Civic Service be held on Sunday 25<sup>th</sup> June at 10am. It will be an inclusive Community Service, the structure of which is yet to be decided. Various Community organisations have been contacted and informed of the date. The Clerk will issue invitations, and publicise the event. Refreshments will be provided afterwards in St. Luke's Church hall.</p> <p><b>RESOLVED (c16/17/91)</b> to accept the proposed Civic Service.</p>
<b>13. CEC Local Plan</b>	<p>The Council noted the information supplied re. the Cheshire East Local Plan and <b>RESOLVED (c16/17/92)</b> to devolve responsibility to the Strategy and Partnerships Committee to compile and submit responses to Cheshire east for</p> <ol style="list-style-type: none"> <li>I. The Local Plan Strategy by 20 March 2017.</li> <li>II. The Site Allocation Plan by 10 April 2017.</li> <li>III. The CIL draft charging schedule by 10 April 2017.</li> </ol>
<b>14. All Parliamentary Group on local Democracy</b>	<p>The Council noted Cllr Brian Bath has been invited to attend the event at Portcullis House, Houses of Parliament, Westminster on Tuesday 28 March 2017. The reception is to highlight and celebrate the achievements of the Star Council finalists amongst an influential audience including ministers, shadow ministers and other MPs.</p>
<b>15. CCTV Visit</b>	The Council agreed it would be worthwhile visiting the CCTV control room in Macclesfield and agreed to arrange two group visits on

	<ul style="list-style-type: none"> <li>• Tuesday 14<sup>th</sup> March (morning)</li> <li>• Wednesday 15<sup>th</sup> March (afternoon)</li> </ul>
<b>16. Ward Members report</b>	Cllr Gilbert was delayed at a Cheshire East Council meeting and was unable to attend on this occasion.
<b>17. Finance</b>	The Council <b>RESOLVED (c16/17/93)</b> to approve <ul style="list-style-type: none"> <li>I. <b>Bank reconciliation</b> – balance at 31 January 2017 is £139,989.</li> <li>II. <b>Accounts for payment</b> – as per the schedule attached in Appendix 1</li> <li>III. <b>CCLA Investment</b> - The Council noted £25,000 has been invested with CCLA, which will be monitored by Finance Committee.</li> </ul>
<b>18. Chairman and Clerk's report</b>	The Clerk informed the Council of the following: <ul style="list-style-type: none"> <li>• Cheshire East Council were represented at the supreme court hearing today, in relation to the 5 year housing supply, in conjunction with Suffolk Council. No information has been received on the verdict.</li> <li>• Unexpected maintenance will be required at the HC Community Centre as there are problems with the drains. This may be due to surrounding trees but this has yet to be confirmed. In the short term, rodding has relieved the problem.</li> <li>• The HC Community Centre conservatory roof is not likely to last for another Winter.</li> <li>• A resident on Macclesfield Road has complained about the siting of a memorial bench on Plus Dane land, opposite his house. While the Council noted his complaint, as it is on private Plus Dane land, and has been permitted, there is now no action that can be taken by the Parish Council.</li> <li>• The Annual Parish meeting on the 30<sup>th</sup> March 2017 is now being actively advertised.</li> <li>• The office will be closed on Friday 3<sup>rd</sup> March, due to the internal audit taking place.</li> </ul>
<b>19. Future Agenda Items</b>	I. Town Centre Survey – to be included on S&CP agenda.
<b>20. Public Speaking</b>	None.
<b>The meeting closed at 8.02 p.m.</b>	

These minutes will be submitted for approval at the next meeting scheduled for 20<sup>th</sup> April 2017. Until then they are draft minutes

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

## Appendix 1

### Schedule of Payments: January 7<sup>th</sup> – February 17<sup>th</sup> 2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
11/01/2017	Novus Ltd	16176	11,999.94	HCCC Phase 4 refurbishment
11/01/2017	Cheshire Pension	16177	480.88	Pension December 2016
18/01/2017	Scottish Power	16178	188.50	parish streetlights
18/01/2017	Carillion Kerr	16179	864.80	Refunding VAT on donation
18/01/2017	Mr J Clowes	16180	27.00	Refund for Printing
26/01/2017	Standard Life	16181	125.00	AVC Pension January 2017
26/01/2017	Cheshire Pension Fund	16182	480.88	Pension January 2017
26/01/2017	PME Maintenance	16183	840.00	Lighting for Christmas market
31/01/2017	Salaries	16184	2,003.95	Salaries January 2017
03/02/2017	CCLA Deposit Fund	T1611	25,000.00	Internal Transfer of Funds
06/02/2017	BT Payment Services	16185	113.52	Phone & Internet Jan 2017
08/02/2017	Scottish Power	16186	129.47	Church Floodlighting
08/02/2017	Scottish Power	16187	165.75	Office Electricity Nov-Jan17
08/02/2017	Mrs N Clarke	16188	110.12	Expenses January 2017
08/02/2017	CBJ Digital	16189	420.00	Maintenance of website
08/02/2017	SLCC	16190	82.80	Training Seminar
15/02/2017	P Capps Village Mag	16191	75.00	Villages Mag Feb 2017
15/02/2017	Seton (Brady Corp)	16192	106.56	Cones for Skatepark work
15/02/2017	Seton (Brady Corp)	16193	222.78	Fence/Tape – Skatepark work
15/02/2017	Mrs S McKay	16194	37.90	Expenses Dec/Jan 2017
<b>Total Payments</b>			<b><u>43,474.85</u></b>	

### Receipts: January 1<sup>st</sup> – February 17<sup>th</sup> 2017

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
31/12/2016	Unity Trust Bank	R1620	Bank Interest	15.37
23/01/2017	Holmes Chapel Partnership	R1621	Donation: Christmas Mkt Lights	200.00
30/01/2017	HM Revenues & Customs	R1622	VAT Refund 3rd Quarter 2016/17	32,716.38
<b>Total Receipts</b>			<b><u>32,931</u></b>	