

MINUTES OF THE MEETING OF THE PARISH COUNCIL

Thursday 30th June 2016 at 7.00 p.m.

at the Community Room, Holmes Chapel Library, Holmes Chapel

Part I – Public and Press present

1. Attendance	Cllr A Armitt Cllr B Bath Cllr J Clowes Cllr P Cotton Cllr P Medford Cllr R Parry Cllr S Ranger Cllr D Savage Cllr M Street	Mrs NL Clarke – Clerk Mr. Glyn Chambers, Holmes Chapel Partnership Mrs B Reeves, local resident
2. Apologies	RESOLVED (c16/17/19) to accept apologies from Cllr M Blomeley, Cllr D Grice and Cllr M Ranger	
3. Declaration of interests	Cllr Clowes declared an interest in item 13 accounts for payment as owner of a laptop to be purchased by the council to record SID data.	
4. Public Forum	<p>Mrs B Reeves, resident from Chester Road recorded her thanks to the council for the Neighbourhood Plan work undertaken. She has concerns about the volume and speed of the traffic on Chester Road since the HGV re-routing and asked the council to reconsider the decision on re-routing. She also asked the council to give more support to the community speed watch group in particular monitoring traffic on Chester Road. She asked if signs can be put up at the entrances to the village indicated that it is a speed watch area. Following a question from the council Mrs Reeves indicated that she feels traffic is more of a problem going west.</p> <p>The Chairman thanked Mrs Reeves for her attendance and that once matters had been discussed by the relevant committee the Clerk will contact her with the outcome.</p>	
5. Council Minutes	RESOLVED (c16/17/20) to approve the minutes of the Council meetings held on 19 th May 2016 and 23 rd June 2016.	
6. Committee Minutes	RESOLVED (c16/17/21) <ul style="list-style-type: none">• To note the minutes and approve the actions and the recommendations of the Strategy Committee held on 2 June 2016 (draft minutes circulated)• To note the minutes and approve the actions and the recommendations of the Amenities Committee held on 9 June 2016 (draft minutes circulated)• To note the minutes and approve the actions and the recommendations of the Technical Services Committee held on 16 June 2016 (draft minutes circulated)	
7. Matters Arising	<p>The Clerk reported the following:</p> <ul style="list-style-type: none">• The tree planting ceremony took place on 10 June 2016;• The public consultation has ended for Reg 14 of the Neighbourhood Plan and the Steering Group is currently analysing comments received.• PCSO contract has not been received• Boundary signs are with CEC for installation• Village Competition advertising has gone out• Star council submission has been made	

	<ul style="list-style-type: none"> • Fine Arts – now due to be heard on 13 July 2016 at Strategic Planning Committee • Street names have been submitted to Cheshire East Council for the Manor Lane site - Reed, Rush, Thatch and Field.
8. Holmes Chapel Community Centre	<p>The Council heard a verbal update on progress with the refurbishment of the Community Centre from Cllr Bath. A contractor has been appointed to remove the asbestos from the bar areas, starting on 13 July and expected to finish on 20 July. An independent firm will certify the work. A pre-contract meeting is being set up for week commencing 4 July 2016 with the aim to begin the contract on 25 July 2016. It is hoped the work will be complete by early / mid September 2016.</p> <p>RESOLVED (c16/17/22) to receive the report</p>
9. HCCC Skate park	<p>The Council received a report relating to the location and proposed timetable of the facility from Mr Glyn Chambers. He answered questions from the council on: design, security, maintenance costs, liability, the planning and tender process.</p> <p>The Chairman thanked Mr Chambers for his attendance. He left the meeting at 7.45 p.m.</p> <p>RESOLVED (c16/17/23) to approve and recommend option 4 for the location to the Joint Management Liaison Committee, and to initiate the tender process.</p>
10. Tour of Britain Cycle Race	<p>The Council received information the event and that J18 will be leading the working group with assistance from the Partnership and Parish Council. The Council reviewed the budget supplied from the event organiser. The Council RESOLVED (c16/17/24) to support the event and to allocate £750 from council funds to the event: £250 for banners/posters and £500 for safety (barrier hire etc.)</p>
11. ChALC Annual Meeting 2016 Motions	<p>The options for submission to the AGM were discussed by the Council. Suggestions to be sent to the Clerk for agreement at the next Full Council meeting on 11 August 2016.</p>
12. Ward Members Report	<p>RESOLVED (c16/17/25) to suspend standing orders to receive a report from Cllr Gilbert.</p> <ul style="list-style-type: none"> • The 2015/16 accounts for CEC were submitted with a surplus of £500,000 against revenue budget and a surplus of £600,000 on other budgets; • The government is phasing out grants over the next few years as it expects borough councils to become self supporting in the future; • a relief road for Holmes Chapel has been raised with CEC by Cllr Gilbert but a feasibility study will need funding before it becomes an agenda item; • talks of an elected mayor for Cheshire has stalled.
13. Finance	<p>The Council RESOLVED (c16/17/26)</p> <ul style="list-style-type: none"> • Bank reconciliation – To note the balance at 30 June is £156,650 • 2015-16 Audit - to note the clerk, in conjunction with the Chairman, authorised Rialtas to attend on 3 June 2016 to move the accounts package from Receipts and Payments to Income and Expenditure at a cost of £350.00. This was due to a requirement from the BDO to change our accounting system as the council moved into a higher tier of accounting. The Annual Return has been changed and sent to BDO with associated documents.. • Accounts for Payment – To approve payments as outlined in the schedule attached. <p>Fixed term Bond - to note that a bond will not be applied for whilst</p>

	uncertainty about the contract on refurbishment at HCCC exists.
14. Chairman and Clerks Reports	<p>The Clerk reported that:</p> <ul style="list-style-type: none"> • A reminder that the Village Fair is being held on 3 July 2016 and the council have a stall. • The Chairman and past Chairman, Steve Ranger, will be presented with the Quality Gold award at the Cheshire East Council meeting on 28 July 2016. • Refurbishment of the booking office at the railway station will take place in the autumn.
The meeting closed at 8.25 p.m.	

These minutes will be submitted for approval at the next meeting scheduled for 11th August 2016. Until then they are draft minutes.

Signed as Chairman of the Council as a true and accurate record:

.....Date.....

Appendix 1 - Schedule of payments**Schedule of Payments: May 13th – June 30th 2016**

Number	Payee	Description	Amount £
16029	Salaries	Salaries May 2016	1873.64
16030	BT Payment Services	Phone and Internet May 2016	118.42
16031	Namesco	Starterhost for 1 yr from 7 th July	65.88
16032	United Utilities	Water February – May 2016	38.84
16033	Cheshire Pension Fund	Pension May 2016	617.29
16034	Rialtas RBS	Software Maint/Support for 1 yr	135.60
16035	Garth Walker	Dane Meadow Maintenance	195.00
16036	SLCC	Training – NL Clarke	90.00
16037	Villages Mag	June 2016 N-Plan page	75.00
16038	Villages Mag	June 2016	75.00
16039	HMRC Cumbernauld	Tax and NI for 1 st quarter	1273.12
16040	Standard Life Pension Fund	Pension AVC May 2016	125.00
16041	RBS Rialtas	Conversion and Re-stating accounts	429.72
16042	S Mckay	Expenses June 2016	62.70
16043	Cheshire Pension Fund	Pension June 2016	476.12
16044	The Print Room	N-Plan Printing Account	150.00
16045	Alan Bethell	Hedge trimming at HCCC	240.00
16046	N Clarke	Expenses June 2016	21.66
16047	Weaver Business Machines	Printing costs from March - June	285.84
16048	Standard Life Pension Fund	Pension AVC June 2016	125.00
16049	CBJ Digital	Updating Website	60.00
16050	Signs of the Times Ltd	Holmes Chapel Boundary Signs	4284.00
16051	R Cussons	Rent for 1 Church Walk	937.50
16052	Salaries	Salaries June 2016	1986.41

Receipts: May 13th – June 30th 2016

Number	Payee	Description	Amount £
R1605	Groundwork UK	N Plan Grant	3,200.00
R1606	Unity Trust Bank	Interest Payment	17.45
R1607	Cheshire East Council	Refund for Room Hire	60.00