



OFFICE & INFRASTRUCTURE COMMITTEE
Minutes of meeting on 8 June 2017
 at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



Part I – Public and Press present

1. Attendance	Cllr M Blomeley Cllr A Armit Cllr B Bath Cllr P Cotton Cllr R Parry Cllr M Street	Mrs NL Clarke – Clerk		
2. Election of Chairman	Cllr Bath proposed Cllr Blomeley, which was seconded by Cllr Street. The Committee, unanimously in favour, RESOLVED (OI17/18/01) to elect Cllr Blomeley as Committee Chairman for the year 2017/18.			
3. Apologies	RESOLVED (OI17/18/02) to receive apologies from Cllr K O'Regan (family matter) and Cllr M Ranger (General Election)			
4. Declarations of Interest	None			
5. Public Speaking	None			
6. Committee Responsibilities	RESOLVED (OI17/18/03) to note the responsibilities of the new Committee as set out in Appendix 1.			
7. Planning Applications	<p>The Committee considered the following planning applications listed below.</p> <table border="1" data-bbox="459 1238 1490 1413"> <tr> <td data-bbox="459 1238 898 1413">17/2475C Russell Homes Saltersford Corner</td> <td data-bbox="898 1238 1490 1413">Variation of reserved matters on applications 14/0132C and 16/0396C Noted that this application was APPROVED on 7 June 2017-06-09</td> </tr> </table>		17/2475C Russell Homes Saltersford Corner	Variation of reserved matters on applications 14/0132C and 16/0396C Noted that this application was APPROVED on 7 June 2017-06-09
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8. Highways Issues Review	<p>The Committee considered the report on the recent meeting with CEC Highways.</p> <p>RESOLVED (OI17/18/04) to</p> <ol style="list-style-type: none"> I. Receive the report. II. The Clerk to contact Brereton Parish Council to lobby for a pedestrian crossing on London Road, opposite Alum Court. III. To approve expenditure of up to £400 to resite the SID post on Knutsford Road. 			
9. SIDs	<p>The Committee heard that data has been collected from the SIDs. The Chester Road SID still seems to be working intermittently and further work will take place with TWM to rectify the problem.</p> <p>RESOLVED (OI17/18/05) that Cllr Blomeley contact TWM to</p> <ol style="list-style-type: none"> I. request an engineer visit to resolve the problems above II. request information on software upgrades and tailoring reports. 			

10. Speedwatch	<p>Cllr Armitt informed the Committee that several sessions had taken place recently, and letters are being sent by the Police.</p> <p>RESOLVED (O117/18/06) to receive the report.</p>
11. Sandiford Road	<p>Further to the meeting with residents on the 23rd May 2017, Cllr Blomeley informed the Committee that a presentation by residents will be made at the next Office & Infrastructure Committee meeting on 6 July 2017.</p>
12. Lengthsman	<p>The contractor has recently fitted the new benches near the Fire Station – the work seems satisfactory. No sweeping/weeding has been undertaken yet. Further information will be brought back to the next meeting.</p>
13. Tree Survey	<p>The Committee considered whether to carry out a tree survey of the village and reviewed the proposals for new trees in the village.</p> <p>RESOLVED (O117/18/07) to contact Alan Bethell to discuss further work.</p>
14. Village Competition	<p>The Village Competition details were finalised, and the Committee RESOLVED (O117/18/08) to hold the competition as follows:</p> <ol style="list-style-type: none"> I. Garden Competition: <ul style="list-style-type: none"> • To be judged throughout month of August • Restricted to front gardens only • One prize for Plus Dane Bungalows • One prize for other homes. II. Photography Competition: <ul style="list-style-type: none"> • Theme for 2017 – “Picturesque Holmes Chapel” • 3 Age categories as previous • 1 entry allowed per person, must live in Holmes Chapel • Closing date 30 September 2017 • To submit a hard copy to the PC office, sized 7” x 5”.
15. Air Quality	<p>This item was deferred to the next OI Committee meeting, in the absence of Cllr M Ranger.</p>
16. Parish Council Website /Social Media	<p>This was deferred to the next OI Committee meeting.</p>
17. Future Agenda Items	<ol style="list-style-type: none"> 1. Sandiford Road 2. Suggesting meeting with Air Quality representative from CEC, possibly for October Committee meeting. 3. Suggested meeting with Health Centre manager, Mr Paul Carroll, possibly for September Committee meeting. 4. Condition of road markings around the village.
18. Public Speaking	<p>None</p>
19. Chairman and Clerk's reports	<ul style="list-style-type: none"> • Cllr Patricia Cotton is attending the ChALC Parish Forum on 13 June 2017. • The Holmes Chapel Comprehensive School is planning to create a memorial garden in memory of Nell Jones, and others affected by the recent Manchester Bombing.

	<ul style="list-style-type: none"> The Chairman expressed reservations regarding the name of this committee. Others agreed and will submit a resolution to change the name to Village Infrastructure.
The meeting closed at 8.10 p.m.	

These minutes will be submitted for approval at the next Office & Infrastructure Committee meeting scheduled for 6th July 2017

Signed as Chairman of the Committee as a true and accurate record:

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.....Date.....

Appendix 1

Office and Infrastructure Committee Responsibilities

- Planning applications
- Office maintenance
- Website and Social Media
- Health and Social services
- Education Liaison
- Police
- CCTV
- Christmas lights and tree
- Garden competition
- General maintenance including:
 - Planted areas
 - Lengthsman
 - Village Volunteers
 - Street signage
- Highways including:
 - Road safety
 - Street lighting
 - SIDs
 - Speedwatch
 - Car parks
- Traffic issues