

Holmes Chapel Parish Council

Clerk of the Council: Sue Davies

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01477 533934

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1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ

STRATEGY AND FINANCE COMMITTEE

TO ALL MEMBERS OF THE COMMITTEE -

You are summoned to attend a meeting of the Strategy and Finance Committee on **Thursday 9th August 2018** at the Academy Suite, Holmes Chapel Community Centre, commencing at 7.00 p.m.

If members of the public are present there will be a period of question time at the beginning and end of the meeting.

AGENDA:

1. **Apologies** – to receive any apologies for absence.
2. **Declarations of interest** – To receive any declarations of interest:
 - a) **disclosable pecuniary interests or**
 - b) **other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking**-The Chairman will adjourn the meeting to allow questions from members of the public to last no longer than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Committee minutes** – to approve the minutes of the meeting held on 19 July 2018 - copy circulated.
5. **Matters arising: None**
6. **Planning Applications** – To receive and consider any applications on lists recently circulated by CEC.

18/ 3565C 96, CHESTER ROAD, HOLMES CHAPEL, CW4 7DS. Resubmission of 18/2478C which was refused.

Proposed Single storey Rear Extension to form additional living accommodation and Internal remodelling. Comments deadline 9 August 2018.
7. **Other Planning Matters-**
 - 7.1. **New Homes Bonus Scheme** - To consider suggestions from the Strategic Planning Task Group. (See Appendix 1)
 - 7.2. **Bank Farm** – To consider and approve a draft response proposed by SPTG. (See Appendix 2)
8. **Policies and Procedures:**
 - 8.1. **Risk Assessment** – To receive the draft revised Risk Assessment and recommend for approval at Full Council (to be circulated)

8.2. **Standing Orders** - To review clause 28 and make any recommendation to Full Council.
(circulated separately)

9. GDPR

9.1. **General update:** To receive a verbal update.

9.2. **Privacy Policy:** To review and recommend for approval to Full Council the draft privacy policy. (To be circulated)

10. **Project List** – To note and update (if required) the project list. (To be Circulated separately)

11. **Office 360 software** – To recommend for approval the purchase of Microsoft Office 365 software for use on office computers and laptops. See Appendix 3

12. **Cranage Playing Fields** – To consider the request for a contribution towards improved drainage. See Appendix 4

13. **Donation to Cranage Village Hall** – see appendix 5

14. Finance

14.1. To note the bank reconciliation for 31 July 2018 is £140,198.

14.2. To receive financial reports including the cash flow forecast to 31 July 2018
(See Appendix 6)

15. Public Speaking

16. **Future Agenda Items** – To consider future agenda items

17. **Chairman's and Clerk's reports** – To receive reports.

Part II That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. **Planning** – To receive a verbal report on recent planning discussions.

19. **2030 Document** – To consider the presentation prepared by the SPTG and consider any recommendations to Full Council (to be circulated)

S Davies

Sue Davies - Clerk of the Council

31 July 2018.

Appendix 1

Extract from SPTG minutes 17 July 2018:

1. New Homes Bonus.

The new homes bonus was discussed. It was clear that there is still uncertainty about how this will work. Ideas for applications were discussed. Those which seemed suitable were:

- Church Walk improvements
- Completing the Croco path.

It was agreed that the New Homes bonus should be a Strategy and Finance agenda item for the 9th August 2018 and that it be recommended that these two schemes be worked up for an application.

Action: Cllr Gilbert and the clerk to both chase up the mechanics of the scheme.

Appendix 2

Dear Mr Hannaby,

Planning Application 18/0925C Bank Farm Middlewich Road Holmes Chapel

We write concerning the recent decision to approve the above planning application after the previous application (17/4804C) was refused. We have been in correspondence about the decision with the Senior Planning Officer. I attach our original letter and his response for information.

We realise that without an expensive legal challenge, well beyond our resources, we are not going to change what has been decided for this application. However, we still believe the decision did not consider correctly the Neighbourhood Plan policies. We have set out below why we are unhappy with the decision and are keen to establish for future applications a more holistic approach is considered for both Neighbourhood Plan policies and those of the CEC Local Plan. In particular we are unhappy that the decision did not recognise our concern for a better housing mix in the village. This issue and others of concern are detailed below.

We would like to meet with you at your convenience soon to discuss these points which we feel would be a more productive way of drawing this matter to a conclusion than further written responses.

1. The decision accepted the basis of Policy HO1 when it stated: "*Whilst I can understand your position about seeking a range of housing sizes across the Parish, Policy H01 of the Neighbourhood Plan states that housing development will be expected to provide a range of housing sizes.*" But this application only provides for 4-bedroom homes?
2. It added: "*It does not provide a threshold and does not reference any Housing Need Survey which identifies current housing need in Holmes Chapel to which weight could have been attached as part of the assessment and which could have been utilised as part of the assessment.*" But the Inspector accepted our evidence for the NP which included detailed analysis of housing types and mix in Holmes Chapel and a detailed Housing Need Survey prepared for us by Cheshire East. In both, it clearly showed that Holmes Chapel has a significantly higher number of 4/5 bed detached than either Cheshire East or the national UK average. The need is for less of these and more in the lower range, thereby providing more of what is needed.
3. It stated: "*Although the proposal was for 1 less dwelling than application 17/4804C, it was considered that the knock-on impacts of this reduction and the other changes were sufficient to overcome previous concerns in planning terms.*" We would like further explanation on why the reduction of 1 house overcomes previous concerns.

4. We accept the points that: *“Both the CELPS and the Congleton Borough Local Plan clearly support the principle of new housing at the application site which falls entirely within the settlement boundary of Holmes Chapel which is a Local Service Centre as defined by the CELPS.*

It should also be noted that the housing requirements of the Local Plan are not a maximum and further development over and above this can still be supported if deemed appropriate and in accordance with the development plan.

Yes, this site is within the settlement boundary, but we expected that the decision would take into account the points about numbers already approved/completed and housing mix. Holmes Chapel as a Local Service Centre has already had **824** house applications approved since 2010 (220 directly on its border in Brereton Parish). (And this does not include ‘completions’ on applications approved prior to 2010, which number over 60.) This is far more than a fair proportion of the 3,500 homes allocated to LSCs in the CELP for all 13 LSCs. So, to argue on numbers appropriate to the CELP seems very perverse.

5. On page 2, of the decision it acknowledges the details appropriate to Policy HO1 but then states: *“Although the approved scheme comprised entirely of 4-bed properties, only 6 dwellings were approved within an immediate area within Holmes Chapel which is not dominated by 4-bedroomed properties. As such, the scheme offered a mix in the locality to which it is located.”*

Yes, the adjoining properties on two sides are small one and two bed bungalows, but outside these and within 100 metres, all remaining properties are 3, 4 and 5 bed detached properties. Holmes Chapel is dominated throughout with large 4 and 5 bed properties, so we do not understand the rationale for this explanation. Either it is accepted that as the NP policy supporting evidence provides – the area is dominated by large 4 and 5 bed properties – or CEC Planning is providing a fresh new and unchallenged interpretation on this policy.

We would like a formal response on this new interpretation as it may significantly affect any future planning applications.

6. If the changes received during the application process were relatively minor and reduced the impacts of the scheme, (*“These changes included reductions in heights and footprints”*) we believe we have a right to know what these were. Can you please ask for some elaboration on these details?

As mentioned above, we are not seeking a written response to the above concerns as we believe that a conversation with you would probably provide a better mutual understanding of the issues surrounding this application. Looking forward, we would also appreciate a discussion with you about how our Neighbourhood Plan policies will be contemplated in considering future applications, particularly about housing mix.

To this end, we would like to extend an invitation to you to attend a future meeting of our Strategic Planning Task Group (the successor to our Neighbourhood Planning team) which reports to the Parish Council on the implementation and monitoring of our NP. Can you please liaise with me regarding possible dates?

We look forward to meeting you

Yours sincerely

Sue Davies – Clerk to the Council

Copied to:

Rachel Bailey – Leader CEC

Ainsley Arnold – CEC Portfolio holder for Housing, Planning and Regeneration Adrian

Fisher – CEC Head of Planning

Nick Hulland – CEC Senior Planning Officer

Tom Evans – CEC Neighbourhood Plan Team

Fiona Bruce – MP

Les Gilbert – Dane Valley Ward CE Councillor

Andrew Kolker - Dane Valley Ward CE Councillor

Report to: Strategy & Finance

Report Reference: 1819SF10

Meeting Date: 9 August 2018

Agenda item: 11

Prepared by: Cllr B Bath

Subject: Proposal for upgrading the application software on the office computers

Background

Currently, both PCs in the office used by the Clerk and the Administrative assistant use old versions of Microsoft Office Software. (Microsoft Office Enterprise 2007) The PCs both operate on MS Windows 10 Pro and are therefore at a disadvantage with not having the latest office applications to use.

A new Laptop has been purchased which also operates under MS Windows 10, with a separate partition for Windows 7 used when downloading SID data. This laptop contains no MS Office applications at present.

MS Office 365 Business includes the latest version of the applications Word, Excel, Outlook, PowerPoint, OneNote and for PC only, Access.

MS Office 365 Home includes the latest version of the applications Word, Excel, Outlook, PowerPoint, OneNote and for PC only, Access and Publisher.

Proposal

1. It is proposed that the office PCs are upgraded to MS Office 365
2. It is proposed that MS Office 365 is purchased for the laptop

Costs

1. If Office 365 for business is purchased, the cost will be a subscription of £7.90 per month per user.
Total annual cost yearly = £284.40 (net)
2. If Office 365 for home is purchased, the cost will be a subscription of £79.99 per year and includes Office applications for up to 5 users.

Recommendation

That Office 365 for Home is purchased

Appendix 4

Dear Holmes Chapel Parish Council,

Please find 3 quotes for Cranage pitch improvements, plus supporting rationale from the Holmes Chapel Hurricanes. Two quotes are attached in full (ANSA and Duttons) and summarized below, whilst the third quote (Ashbrooks) was sent by text, and not as a separate document. The quotes are at the end of the email. Please note that the quotes from Duttons and ANSA relate to pitch 1 (11v11) alone, whilst the quote from Ashbrooks relates to both pitch 1 and pitch 2 (9v9).

As you will know from recent discussions in relation to the potential Community Centre 4G project, you will be aware that Holmes Chapel Hurricanes (HCH) are a growing and thriving football club, who for the 2018-2019 season will have 26 football teams as part of the club, providing footballing opportunities for over 400 children (boys and girls), from Holmes Chapel and surrounding areas, including Cranage.

With Cheshire East stating no funds are available to improve the Cranage pitches, the club are now seeking your assistance in carrying out essential remedial work on the two Cranage pitches. We have put in a similar request to Cranage Parish Council who have indicated a willingness to support our request. The Hurricanes themselves have offered to make a financial contribution, but as a non-profit club providing a valuable community service, we feel it unfair that we need to use valuable funds to support the costs that we believe Cheshire East should bear.

HCH have used the Cranage pitches since 2002, and as custodians of the pitch have regularly pressed the council to maintain the pitches, including grass cutting on a regular basis, which in addition to the being of benefit to the football teams themselves, has benefit to the wider community. Whilst we understand that Cranage is outside the bounds of your financial responsibility, we believe that since over three quarters of Hurricanes players are from within the Holmes Chapel Parish, it would be fair if you could also bear some of these costs.

Over the past few years, and last season in particular, both pitches were shut down due to waterlogging for approx. 3 months from November until end of February. This led to cancellation of many games, much to the frustration of the managers and players involved. Next season it is intended that Cranage will be used by four teams, who will pay Cheshire East approx. £1200 for the pleasure of playing there.

According to Cheshire East / ANSA, the small 9v9 pitch can be improved purely by the correct and proper maintenance being implemented, though we believe minor drainage work would significantly improve things – the club will be pressing for improved maintenance to happen. However for the 11v11 pitch, it is recognised that drainage work is required to make the pitch fit to play on. If the drainage work does not take place, whilst we plan to start the season there, if similar issues are seen this year as last year, as a club we will need to walk away and seek pitches outside the area in places such as Congleton and Middlewich. If this occurs it will be at a detriment to the community as a whole, as without the custodianship provided by the Hurricanes, it is likely that the whole pitch area will be allowed to go to meadow / fields, and possibly become a target for housing development in the future.

Quotes have been provided by ANSA and two local contractors (Duttons / Ashbrooks) and are attached. As a voluntary non-profit organisation, who provide football at the lowest possible cost to parents, the level of funds required is beyond the means of the Hurricanes, though there remains the possibility of grants from the Co-op community fund and the Football Foundation. Additionally, since the work is required to be kicked off asap to get the benefits of the work, funding from Holmes Chapel Parish Council would assist in this work being completed in the near future. Aside from grants money, the Hurricanes themselves could contribute upto £1000 of the ex-Vat costs, but are unable to make this contribution until player subscriptions are collected in September.

On behalf of the Hurricanes I would like to thank you for considering to support this pitch improvement project.

Please let me know if you would like further information.

Kind Regards

Tim

**Tim Sheldon
HCH Chairman.**

Quotes

Ashbrooks

Pitch 1- Install a French drain system connecting in to the existing drainage network in the top corner of the pitch as discusses on site with Tim Sheldon **£2400.00 plus Vat**

Pitch 2- Install a 100mm linear drain to a length of 60m on the right hand side of the pitch outfalling in the low section in the corner of the field **£1200 plus vat**

Duttons

Pitch 1. FULL Land Drainage System into Pitch Area with Soakaway Drain . **£4125.35 + VAT**

ANSA

Pitch 1. To supply and install 3 x25m meter long drainage spurs leading back to a large soakaway as in picture. Drain to be constructed of 100mm perferated pipe and topped with 20mm washed stone. **£4540. 91 +VAT**

Further Information:

Extract from Cranage Parish Council Minutes, 19 June 2018:

66/18 Football Pitches in Cranage

The football manager of the local team had submitted a request for support funding to drain football pitches, so they would be playable by September. The club were willing to contribute £1,000 after the subscriptions were received in September. The summary of liaison and meetings Cheshire East had refused to assist as there was no finance available.

With the assistance of the Clerk three quotes had been submitted from ANSA, Dutton's and Ashbrook's Ltd. These had all been circulated.

A funding application had been submitted to the Co Op but no response to date.

A funding application had been submitted to Cheshire FIFA but no response to date.

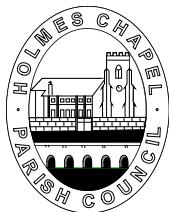
Cllr A Kolker offered to challenge Cheshire East Council for not supporting this issue.

It was agreed the Clerk would also approach the relevant neighbouring Parish Councils of the children who were members of the teams who used the pitches to assist with funding.

The Parish Council considered the options and understood this work had to be undertaken in the next two months.

***Resolved** the Parish Council would financially support the residual of the cost after all the extra funding options available were exhausted.*

***Resolved** the Clerk would instruct Ashbrook's Ltd to carry out the works.*



Holmes Chapel Parish Council

Grant and Donation Application Form

Please complete the form and submit to the Clerk of the Council at the above address.

Grants are requests over £200 and require the organisation to submit a copy of audited accounts for the last 12 months. **Donations** can be made up to £200 and do not require audited accounts.

Organisation	Cranage Village Hall
Contact Name	Tony Mallows
Position in the organisation	Events committee organiser
Email address	anthonybmallows@btinternet.com
Telephone number	01477 668649
Address	The Conifers Byley Lane Cranage CW4 8EJ
Amount requested	£200.00
Bank details or name to be included on a cheque:	Account Name: Cranage Village Hall Building Fund Sort Code: 402625 Account Number:21415875
Type of organisation	Community Village Hall Reg Charity
Aims / objectives of the organisation	To engender a sense of community
Membership - estimate numbers and area members are drawn from	200-500 Cranage, Holmes Chapel, Goostrey and Allostock
Is membership restricted by any means	None

What age group will benefit from the funding	All ages
How will the grant be used?	<p>Last year saw the first ever Beer Fest in Cranage - or, for that matter, Holmes Chapel.</p> <p>Due to the response, we are repeating the event this year, but with the aim of making it even better than last time with more live music, including function band Sonic Boom (a huge hit last year), an Abba tribute band, plus the winners of this year's Holmes Chapel High School's Battle of the Bands; DJ sets from Dane Sound; a specialist Gin Tent, Prosecco, delicious food, and an even better selection than ever of fabulous local beers.</p> <p>This year, we'll also be leaflet-dropping to 8000 houses in order to open up the event to a much wider area of neighbouring villages.</p> <p>A grant would be invaluable in contributing towards the cost of special Beer Fest glasses; children's entertainment and amusements on Family day; and toward the cost of the large marquee and stage we hope to provide for the live entertainment.</p>
How will the funding benefit the Holmes Chapel community?	<p>The benefit to Holmes Chapel is the continuation of Cranage Village Hall, which hosts many events that Holmes Chapel residents attend. Saturday is also a family day with entertainment for the children.</p> <p>A grant would also help us to provide a shuttle bus for Holmes Chapel residents, to and from the beer fest free of charge.</p> <p>I can also confirm we have performers from Holmes Chapel High School that will be promoted by Dane Sound Radio, who broadcast from our Village Hall.</p>
How do you plan to seek funding from other sources	I have raised £2300 from local business (some in HC) and will be asking Cranage PC to contribute also.
Have you submitted copies of quotations if necessary?	N/A
Have you submitted copies of accounts if necessary?	N/A

Appendix 6

Holmes Chapel Parish Council 2018/2019
Income and Expenditure Account for Year Ended 31 July 2018

31 March 2018		31 July 2018
	Operating Income	
198,447	Council Income	104,809
2,060	Grants & Donations	0
1,328	Village Maintenance	640
12,059	Youth Facilities Project	0
100	Holmes Chapel Partnership	0
	Total Income	105,449
213,994		
	Running Costs	
35,078	Employees	12,627
4,876	Premises	1,171
2,215	Office Services	902
1,810	Communications	1,186
540	Members	53
12,096	Professional Services	3,429
1,588	Subscriptions	1,704
2,350	Grants & Donations	450
14,519	Village Services	1,315
5,332	Village Maintenance	1,142
75,893	HC Community Centre Revenue	33,714
9,960	HC Community Centre Project	195
25,203	Youth Facilities Project	0
20,245	River Croco Path Project	0
1,307	Village Centre Improvements	0
0	Highways & Infrastructure	271
	Total Expenditure	58,159
213,013		
	General Fund Analysis	
66,927	Opening Balance	10,928
213,994	Plus : Income for Year	105,449
280,921		116,377
213,013	Less : Expenditure for Year	58,159
67,908		58,218
20,000	Transfers TO / FROM Reserves	(36,980)
47,908	Closing Balance	95,198

Holmes Chapel Parish Council 2018/2019

At : 10:13

Balance Sheet as at 31 July 2018

31 March 2018

31 July 2018

	Current Assets	
1,004	Debtors	0
1,309	VAT control	386
4,107	Prepayments	0
8,353	Current A/c	15,150
24,629	Business Saver	59,662
55,000	CCLA Deposit Fund - 0117530001	65,000
94,402		140,198
	94,402 Total Assets	140,198
	Current Liabilities	
294	Creditors	0
1,200	Accruals	0
1,494		0
	92,908 Total Assets Less Current Liabilities	140,198
	Represented By	
10,928	Revenue Expenditure	30,623
25,000	Revenue Reserves	25,000
36,980	Capital Fund	64,575
20,000	Capital Reserves	20,000
92,908		140,198

The above statement represents fairly the financial position of the authority as at 31 July 2018 and reflects its Income and Expenditure during the year.

10:15

Detailed Income & Expenditure by Budget Heading 31/07/2018

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>100 Council Income</u>						
1176 Precept	104,703	209,406	104,703			50.0%
1180 Bank Interest	113	120	7			93.9%
1999 Miscellaneous Income	(7)	0	7			0.0%
<u>101 Employees</u>						
4000 Salaries & Related Costs	(12,462)	(38,000)	25,538		25,538	32.8%
4010 Staff Training	(165)	(500)	335		335	33.0%
4015 Staff Expenses & Subscriptions	0	(400)	400		400	0.0%
<u>102 Premises</u>						
4030 Rent	(938)	(3,750)	2,813		2,813	25.0%
4035 Electricity	(195)	(1,000)	805		805	19.5%
4036 Water	(39)	(200)	161		161	19.4%
4037 Premises Insurance	0	(170)	170		170	0.0%
4039 Property Repairs & Maintenance	0	(500)	500		500	0.0%
<u>103 Office Services</u>						
4050 Telephones/Internet Office	(436)	(1,200)	764		764	36.4%
4053 Office Consumables	(3)	(200)	197		197	1.5%
4054 Printing Misc	0	(100)	100		100	0.0%
4055 Postage	0	(50)	50		50	0.0%
4056 Photocopier/Printers	(154)	(600)	446		446	25.6%
4057 Stationery and Newspapers	(117)	(300)	183		183	39.0%
4058 Office Equipment Purchases	0	(600)	600		600	0.0%
4059 Office Equipment Maintenance	0	(100)	100		100	0.0%
4060 Software Support	(192)	(250)	58		58	76.8%
<u>104 Communications</u>						
4070 Newsletter/ Publicity Printing	(460)	(1,200)	740		740	38.3%
4075 Web Site - host/licen/support	(626)	(800)	174		174	78.3%
4076 Web site - Additional Work	0	(1,000)	1,000		1,000	0.0%
4078 Annual PC Public Events	(100)	(300)	200		200	33.2%
<u>105 Members</u>						
4080 Members Expenses	0	(100)	100		100	0.0%
4081 Room Hire	(53)	(200)	148		148	26.3%
4082 Members' Training	0	(300)	300		300	0.0%
4085 Chairman's Allowance	0	(250)	250		250	0.0%
<u>106 Professional Services</u>						
4090 Legal & Professional Fees	0	(200)	200		200	0.0%
4091 Audit Fees	605	(1,250)	1,855		1,855	(48.4%)
4095 Insurance	(3,890)	(8,000)	4,110		4,110	48.6%
4096 Bank Charges	(84)	(250)	166		166	33.7%

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10:15

Detailed Income & Expenditure by Budget Heading 31/07/2018**Cost Centre Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4097 Payroll Services	(60)	(240)	180		180	25.0%
4099 General Data Protection Regs	0	(500)	500		500	0.0%
<u>108 Subscriptions</u>						
4110 Chalc Subscriptions	(1,504)	(1,550)	46		46	97.0%
4111 Subscriptions Other	(200)	(200)	0		0	100.0%
<u>109 Grants & Donations</u>						
4120 Grants S137	(450)	(2,000)	1,550		1,550	22.5%
4125 Grant Partnership (Christmas M	0	(700)	700		700	0.0%
4126 Grant Cemetery Development	0	(2,500)	2,500		2,500	0.0%
<u>121 Village Services</u>						
4200 Village Competition	0	(150)	150		150	0.0%
4201 Church Floodlights	(145)	(600)	455		455	24.1%
4202 Christmas Activities	0	(500)	500		500	0.0%
4203 Christmas Lights Maintenance	0	(5,200)	5,200		5,200	0.0%
4204 CCTV	0	(5,700)	5,700		5,700	0.0%
4205 Lengthsman	(820)	(7,500)	6,680		6,680	10.9%
4210 Remembrance Day Activities	(350)	(400)	50		50	87.5%
<u>122 Village Maintenance</u>						
1027 Memorial Donations	640	0	(640)			0.0%
4249 Street Lighting - repairs	0	(500)	500		500	0.0%
4250 Street Lighting-electricity	(354)	(750)	396		396	47.2%
4251 Highways & Road Safety	(148)	(500)	352		352	29.6%
4253 Plants/Baskets Purchases	0	(750)	750		750	0.0%
4254 Plants/Baskets Maintenance	0	(1,200)	1,200		1,200	0.0%
4255 Dane Meadow Maintenance	0	(1,500)	1,500		1,500	0.0%
4256 Recreation Services/Maint	0	(250)	250		250	0.0%
4258 Street Furniture Maintenance	0	(500)	500		500	0.0%
4260 Donated Memorials	(640)	0	(640)		(640)	0.0%
<u>125 HC Community Centre Revenue</u>						
4270 HCCC Roofing Maintenance	0	(4,000)	4,000		4,000	0.0%
4271 HCCC Boundary & Hedge Maint	(1,075)	(1,000)	(75)		(75)	107.5%
4272 HCCC Maintenance/Other Work	(67)	(3,000)	2,934		2,934	2.2%
4275 Public Works Loan 1 Repayment	(27,940)	(55,636)	27,697		27,697	50.2%
4276 Public Works Loan 2 Repayment	(4,633)	(9,230)	4,597		4,597	50.2%
<u>134 HC Community Centre Project</u>						
4581 HCCC Car Park	(195)	(30,000)	29,805		29,805	0.7%
4583 HCCC Conservatory Work	0	(8,000)	8,000		8,000	0.0%

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10:15

Detailed Income & Expenditure by Budget Heading 31/07/2018**Cost Centre Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>135 Youth Facilities Project</u>						
4601 Skate Park Retention	0	(1,321)	1,321		1,321	0.0%
<u>150 Village Centre Improvements</u>						
4500 Conservation Area Signage	0	(3,000)	3,000		3,000	0.0%
4507 Village Centre Paths	0	(3,000)	3,000		3,000	0.0%
4510 Christmas Lights	0	(3,000)	3,000		3,000	0.0%
<u>153 Highways & Infrastructure</u>						
4520 Bus Stop Seating	0	(1,000)	1,000		1,000	0.0%
4525 SID Post & Solar Panel	(271)	(4,000)	3,729		3,729	6.8%
Grand Totals:- Income	105,449	209,526	104,077			50.3%
Expenditure	58,159	221,647	163,488	0	163,488	26.2%
Net Income over Expenditure	47,290	(12,121)	(59,411)			
plus Transfers from EMR	466					
Movement to/(from) Gen Reserve	47,756					

Cash Flow Forecast 2018/19	to 31 July 2018												
	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	TOTALS
Carried Forward	92,908.00	116,495.00	106,394.00	99,786.00	95,198.00								
Precept Income	104,703.00					104,703.00							209,406.00
Grant Income													0.00
VAT Reclaimed													0.00
Bank Interest		24.00	61.00	28.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	193.00
Other Income	-7.00		640.00										633.00
17/18 Year End Adujsts												-3,617.00	-3,617.00
Total Income for month	197,604.00	24.00	701.00	28.00	10.00	104,713.00	10.00	10.00	10.00	10.00	10.00	-3,607.00	299,523.00
													0.00
Revenue Spend	36,109.00	10,125.00	7,192.00	4,267.00	10,700.00	8,500.00	40,000.00	8,500.00	12,000.00	8,500.00	8,500.00	14,573.00	168,966.00
Capital Projects													
<i>Conservation Area signs</i>					3,000.00								3,000.00
HCCC - Conservatory Roof									8,000.00				8,000.00
HCCC - Grounds/Car park			117.00	78.00			29,800.00						29,995.00
<i>Library path upgrade</i>						3,000.00							3,000.00
<i>Christmas Lights</i>					3,000.00								3,000.00
<i>SID posts</i>				271.00	3,700.00								3,971.00
<i>Bus stop seats</i>							1,000.00						1,000.00
Total Spend for month	36,109.00	10,125.00	7,309.00	4,616.00	20,400.00	11,500.00	70,800.00	8,500.00	20,000.00	8,500.00	8,500.00	14,573.00	220,932.00
Actual Balance c/f	161,495.00	151,394.00	144,786.00	140,198.00	119,808.00	213,021.00	142,231.00	133,741.00	113,751.00	105,261.00	96,771.00	78,591.00	
Reserves													
<i>Revenue</i>	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	
<i>Capital</i>	20000	20000	20000	20000	20000	40000	40000	40000	40000	40000	40000	40000	
Available Balance c/f	116,495.00	106,394.00	99,786.00	95,198.00	74,808.00	148,021.00	77,231.00	68,741.00	48,751.00	40,261.00	31,771.00	13,591.00	13,591.00
Notes:													
Revenue spends:	April and October include PWL 1 repayment; May and November include PWL 2 repayment												
	August includes CCTV contribution, October includes Insurance and Audit Fees												
	December includes Christmas lights (6K) and quarterly rent												
	March includes quarterly rent and revenue balance												
	Total revenue spend increased from £168,026 to include new budget line £300 (Meeting costs) and £640 for donated memorial bench												