



**STRATEGY & FINANCE COMMITTEE**  
**Minutes of meeting on 19 October 2017**  
 at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



**Part I – Public and Press present**

<b>1. Attendance</b>	Cllr B Bath Cllr J Clowes Cllr S Hamilton Cllr R Parry Cllr M Ranger Cllr D Savage Cllr M Street	Mrs S McKay – Acting Clerk to the Council
<b>2. Chairman</b>	In the absence of Cllr Ranger, the Committee <b>RESOLVED (SF17/18/36)</b> to elect Cllr B Bath as chairman for the meeting. Cllr Bath took the chair.	
<b>3. Apologies</b>	<b>RESOLVED (SF17/18/37)</b> to receive apologies from Cllr S Ranger (ChALC AGM)	
<b>4. Declarations of Interest</b>	Cllrs Parry and Street declared an interest in item 12, as members of the Royal British Legion.	
<b>5. Public Speaking</b>	None	
<b>6. Committee Minutes</b>	<b>RESOLVED (SF17/18/38)</b> to approve the minutes of the meeting held on 21 September 2017	
<b>7. Matters Arising</b>	None	
<b>8. Planning Applications</b>	The Committee considered the following planning application listed below.	
	<b>17/4804C</b> Bank Farm Middlewich Road CW4 7ER	Construction of seven new dwellings.  The Committee <b>RESOLVED (SF17/18/39)</b> to submit the <b>objection</b> statement, with minor modifications.
<b>17/4926C</b> 19B London Road CW4 7AQ	Construction of 4 residential cottages, extension to existing commercial property and construction of 1 studio apartment  The Committee <b>RESOLVED (SF17/18/40)</b> to submit the <b>objection</b> statement, with minor modifications.	
<b>9. Strategic Planning Task Group</b>	The Committee noted the minutes of the meetings of the task group on the 3 <sup>rd</sup> October and matters arising.  <b>RESOLVED (SF17/18/41)</b> to accept the report.	
<b>10. Community Resilience</b>	The Committee noted the report from Cheshire East, and <b>RESOLVED (SF17/18/42)</b> <ol style="list-style-type: none"> <li>I. To reinstate the working group for the Resilience Plan of Cllrs Armitt, Parry and Street with the inclusion of Cllr M Ranger.</li> <li>II. The working group will then make minor modifications to the plan in line with recommendations from Cheshire East Council,</li> </ol>	

	and report back to a future meeting of this committee.
<b>11. HCCC Valuations</b>	The Committee noted the insurance valuation report from Cunningham Lindsay, and the report from the District Valuer, for the Community Centre.  <b>RESOLVED (SF17/18/43)</b> I. To receive the reports. II. To investigate effect on insurance premium if areas of hardstanding are removed from the schedule, in time for renewal of the policy.
<b>12. Finance</b>	The Committee heard an update and report from the finance member and the RFO.  <b>RESOLVED (SF17/18/44)</b> I. To note the bank reconciliation for 30 September 2017 is £176,754 II. To approve financial reports to 30 September 2017. III. To note the updated Asset Register which includes capital spending from the first half of the year. This will be adjusted in line with comments and brought for approval to Full Council on 9 <sup>th</sup> November 2017 IV. To receive the report from the Finance member and the RFO. V. To approve a donation of £50 to the Royal British Legion.
<b>13. Public Speaking</b>	None
<b>14. Future Agenda Items</b>	1. Data Protection 2. Update to the Quality Council action plan 3. Project List 4. Budget setting
<b>15. Chairman and Clerk's reports</b>	The Clerk informed members that the new PCSO has started her rounds unsupervised. She will be permitted use of the parish office as a base whilst in Holmes Chapel.
<b>Part II</b>	That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
<b>16. Staff matters</b>	The Committee discussed payment of extra hours to Mrs Sue Mckay
<b>17. Staff matters</b>	The Committee were updated on the appointment of a new Clerk
<b>The meeting closed at 8.37p.m.</b>	

These minutes will be submitted for approval at the next Strategy & Finance Committee meeting scheduled for 16<sup>th</sup> November 2017

Signed as Chairman of the Committee as a true and accurate record

.....Date.....

**Holmes Chapel Parish Council 17/18**

**Income and Expenditure Account for Year Ended 30 September 2017**

31st March 2017

30 September 2017

<b>Operating Income</b>	
188,436	Council Income 197,194
5,389	Grants & Donations 2,060
0	Village Maintenance 1,328
485	Dane Meadow Project 0
129,955	HC Community Centre Project 0
23,960	Youth Facilities Project 12,059
3,200	Neighbourhood Plan Project 0
0	Holmes Chapel Partnership 100
	<b>Total Income 212,741</b>
<b>351,423</b>	

<b>Running Costs</b>	
37,071	Employees 18,480
4,479	Premises 2,266
3,749	Office Services 1,041
1,652	Communications 920
825	Members 150
9,244	Professional Services 4,308
1,563	Subscriptions 1,563
2,850	Grants & Donations 1,350
11,366	Village Services 7,088
8,423	Village Maintenance 3,265
0	HC Community Centre Revenue 34,169
8,925	Dane Meadow Project 0
232,467	HC Community Centre Project 6,560
31,306	Youth Facilities Project 25,203
4,124	Neighbourhood Plan Project 0
0	River Croco Path Project 20,245
5,148	Boundary Signs Project 0
840	Village Centre Improvements 1,307
1,059	Play Area Elm Drive Project 0
<b>365,090</b>	<b>Total Expenditure 127,915</b>

<b>General Fund Analysis</b>	
105,593	Opening Balance 66,927
351,423	Plus : Income for Year 212,741
457,017	
365,090	Less : Expenditure for Year 127,915
91,927	151,754
0	Transfers TO / FROM Reserves (25,000)
<b>91,927</b>	<b>Closing Balance 176,754</b>

**Holmes Chapel Parish Council 17/18**  
**Balance Sheet as at 30 September 2017**

31st March 2017

30 September 2017

<b>Current Assets</b>		
10,511	VAT control	276
4,953	Prepayments	0
9,861	Current A/c	51,883
44,587	Business Saver	69,595
25,000	CCLA Deposit Fund - 0117530001	55,000
<b>94,911</b>		<b>176,754</b>
<b>94,911</b>	<b>Total Assets</b>	<b>176,754</b>
<b>Current Liabilities</b>		
2,985	Creditors	0
<b>2,985</b>		<b>0</b>
<b>91,927</b>	<b>Total Assets Less Current Liabilities</b>	<b>176,754</b>
<b>Represented By</b>		
66,927	Revenue Expenditure	91,373
25,000	Revenue Reserves	25,000
0	Capital Fund	60,380
<b>91,927</b>		<b>176,754</b>

The above statement represents fairly the financial position of the authority as at 30 September 2017 and reflects its Income and Expenditure during the year.

Signed :  
Chairman

\_\_\_\_\_ Date : \_\_\_\_\_

Signed :  
Responsible  
Financial

\_\_\_\_\_ Date : \_\_\_\_\_