



**STRATEGY & FINANCE COMMITTEE**  
**Minutes of meeting on 12 April 2018**  
 At The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



**Part I – Public and Press present**

<b>1. Attendance</b>	Cllr S Ranger Cllr B Bath Cllr J Clowes Cllr M Street	Mrs S Davies - Clerk to the Council								
<b>2. Apologies</b>	<b>RESOLVED (SF17/18/96)</b> to accept apologies from Cllr S Hamilton (on holiday), Cllr R Parry (recovering from surgery), Cllr M Ranger (other business) and Cllr D Savage (recovering from surgery).									
<b>3. Declarations of Interest</b>	None									
<b>4. Public Speaking</b>	None									
<b>5. Committee Minutes</b>	<b>RESOLVED (SF17/18/97)</b> to approve the minutes of the meeting held on 15 March 2018, Parts I and II.									
<b>6. Matters Arising</b>	<p><b>Youth Council</b> – A meeting at Holmes Chapel Primary School to be attended by Cllr S Ranger and Cllr M Ranger has been arranged. A written report will be prepared by Cllr S Ranger and the Clerk for presentation at the next Strategy and Finance Meeting.</p> <p><b>Communications and Media Policy</b> -The committee noted that work on the policy is ongoing, with a final version to be presented at the next Strategy &amp; Finance meeting on 17 May 2018.</p>									
<b>7. Planning Applications</b>	<p>The Committee considered the following planning applications listed below, and <b>RESOLVED (SF17/18/98)</b> to comment as follows:</p> <table border="1" data-bbox="427 1317 1453 2027"> <tr> <td data-bbox="427 1317 863 1487"><b>18/1089C</b> Land off Macclesfield Road CW4 8AL</td> <td data-bbox="863 1317 1453 1487">Construction of three dwellings (re-submission of 17/4519C)  <b>TO SUBMIT COMMENTS</b> (Appendix 1)</td> </tr> <tr> <td data-bbox="427 1487 863 1628"><b>18/1176C</b> 77 London Road CW4 7AT</td> <td data-bbox="863 1487 1453 1628">Single Storey rear extension  <b>NO OBJECTION</b></td> </tr> <tr> <td data-bbox="427 1628 863 1827"><b>18/1264C</b> 106 London Road CW4 7BD</td> <td data-bbox="863 1628 1453 1827">Demolition of rear outrigger with replacement new single storey side and rear extensions.  <b>NO OBJECTION</b></td> </tr> <tr> <td data-bbox="427 1827 863 2027"><b>18/0953C</b> <b>35 Station Road</b> <b>CW4 8AA</b></td> <td data-bbox="863 1827 1453 2027">Change of use from C3 Dwelling House to B1 Business Offices.  <b>NO OBJECTION on the condition that the heritage character of the row of railway cottages is retained.</b></td> </tr> </table>		<b>18/1089C</b> Land off Macclesfield Road CW4 8AL	Construction of three dwellings (re-submission of 17/4519C)  <b>TO SUBMIT COMMENTS</b> (Appendix 1)	<b>18/1176C</b> 77 London Road CW4 7AT	Single Storey rear extension  <b>NO OBJECTION</b>	<b>18/1264C</b> 106 London Road CW4 7BD	Demolition of rear outrigger with replacement new single storey side and rear extensions.  <b>NO OBJECTION</b>	<b>18/0953C</b> <b>35 Station Road</b> <b>CW4 8AA</b>	Change of use from C3 Dwelling House to B1 Business Offices.  <b>NO OBJECTION on the condition that the heritage character of the row of railway cottages is retained.</b>
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<b>8. Strategic Planning Task Group</b>	<p>The committee noted the minutes of the meeting on 3 April 2018 and matters arising, including the feedback from Mr J Owens CEC, which will be presented in part II on the council meeting on 19 April 2018.</p> <p><b>RESOLVED (SF17/18/99)</b> to accept the report.</p>
<b>9. National Planning Policy Framework</b>	<p>The committee considered the draft document and <b>RESOLVED (SF17/18/100)</b> to submit the following response, for approval at Full Council:</p> <ol style="list-style-type: none"> <li>1. Regarding the changes to the National Planning Policy Framework, that comments be made regarding the need to simplify the process of Neighbourhood Plan reviews, especially if Local Plans are to be reviewed every five years as proposed.</li> <li>2. Regarding the Supporting Housing Through Developer Contributions consultation, it was agreed answers should reflect that consideration needs to be given to decreasing money being spent on infrastructure because of greater focus on affordable homes.</li> </ol>
<b>10. ChALC</b>	<p>Cllr Ranger updated the committee further to the ChALC meeting on 11<sup>th</sup> April</p> <ul style="list-style-type: none"> <li>• GDPR: Further to a recent meeting with the information commissioner, the latest advice re the incoming regulations is to be able to demonstrate by 25<sup>th</sup> May that the Council is working towards GDPR compliance by commencing a DP audit in house and to attend all relevant training.</li> <li>• The resignation of ChALC officer Ann Wright was noted.</li> <li>• The need to pass all NPPF comments to Ms Lillian Burns, ChALC, for submission to NALC, was noted.</li> <li>• A new set of standing orders is available on the NALC website.</li> </ul> <p><b>RESOLVED (SF17/18/101)</b> to accept the report.</p>
<b>11. Policies</b>	<p>The committee were updated by the Clerk on progress made in updating the management plan.</p>
<b>12. General Data Protection</b>	<p>The Clerk updated the committee, noting that the Clerk and RFO/admin assistant are to attend the ChALC training session on the 18<sup>th</sup> April 2018. CBJ digital, the website administrators for the parish council, have sent a list of recommended updates for the website.</p> <p><b>RESOLVED (SF17/18/102)</b></p> <ol style="list-style-type: none"> <li>I. To send the list to ChALC for comment before taking any action</li> <li>II. To acknowledge receipt of the information with CBJ, but not to proceed as yet.</li> <li>III. To request information from the Cheshire Records office, and to establish the length of time records are deemed to be sensitive.</li> <li>IV. To request information from ChALC and on the training course as to the applicability of email records to the new legislation.</li> </ol>
<b>13. Middlewich Bypass consultation</b>	<p>The committee considered the draft document. It was noted that any concerns should relate to the impact on Holmes Chapel, not Middlewich. There is no mention of any update to the A54 through Holmes Chapel as part of the consultation.</p> <p><b>RESOLVED (SF17/18/103)</b> to recommend to Full Council, that no submission on this document is necessary.</p>

<b>14. Mental Health Services</b>	The committee noted the consultation on the redesign of Adult and Older People's Specialist Mental Health Services, along with engagement events. This item was deferred to the next Strategy & Finance meeting.
<b>15. Finance – Community Centre</b>	<p>1. Redesign of Car park and entrance –The committee were updated on progress with the quotes – two firms have shown interest to date, and the deadline for submission of quotes extended to the 30<sup>th</sup> April. The planning application has not yet been submitted.</p> <p>2. Valuation of the Community Centre –The committee noted a breakdown of costs was received for the valuation by the District Valuation Office and the invoice been paid with a 50% contribution from ESAR.</p> <p><b>RESOLVED (SF17/18/104)</b> to receive the report.</p>
<b>16 Asset Register</b>	The committee reviewed the revised asset register. <b>RESOLVED (SF17/18/105)</b> to recommend for approval by Full Council. It was recommended that the next revision in June contain further breakdown and location detail of the assets.
<b>17. Finance</b>	<p><b>RESOLVED (SF17/18/106)</b></p> <p>I. To note the submissions required by the external auditor</p> <p>II. To note that the internal auditor attended for the rescheduled appointment on 9 April 2018 and will complete the audit on 23 April 2018. There were no issues raised during the visit.</p> <p>III. To note that the bank reconciliation for 31<sup>st</sup> March is £89,311. Note that this figure does not include the Year End adjustments. The Annual Return, with the yearend figures, will be submitted for approval at Full Council on 24 May 2018.</p> <p>IV. To note and receive the draft financial reports to 31 March 2018.</p>
<b>18. Public Speaking</b>	None
<b>19. Future Agenda Items</b>	Update to the Quality Council Action Plan Update to the website
<b>20. Chairman and Clerk's reports</b>	<p>The clerk informed the committee of the draft proposal from the SLCC for a 2% pay increase, to be backdated to the 1<sup>st</sup> April 2018.</p> <p>The girl guiding movement in Holmes Chapel have approached the council to request storage space at the community centre for a newly acquired metal shed. This will enable all resources to be stored in one place. This is to be discussed at the forthcoming JLMC meeting on Tuesday 17 April 2018.</p> <p>The chairman informed the committee of a draft response for parish councils written by NALC relating to unauthorised encampments and developments.</p>
<b>The meeting closed at 8.33p.m.</b>	

These minutes will be submitted for approval at the next Strategy & Finance Committee meeting scheduled for 17 May 2018. Until then they are draft minutes.

Signed as Chairman of the Committee as a true and accurate record

.....Date.....

## Appendix 1

### **HOLMES CHAPEL PARISH COUNCIL**

Planning Application Ref:	18/1089C (Re-submission of 17/4519C which was withdrawn)
Address:	Land off Macclesfield Road, Holmes Chapel, CW4 8AL
Proposal:	Construction of three dwellings
Last Date for comments:	13 April 2018
Decision Target Date:	27 April 2018
Case Officer:	Nick Hlland
Committee Date:	N/A - To be determined under delegated authority

### **Holmes Chapel Parish Council has the following comments to make for this application**

*The Parish Council were disappointed to note the inaccuracies in the application. It refers to a need to establish 3,500 further homes in Holmes Chapel. This number in the CEC Local Plan relates to all 13 Local Service Centres, not just Holmes Chapel. The application refers to 99 properties in the Russell Homes site at Saltersford Corner, the number approved is 93. There is no mention of the Holmes Chapel Neighbourhood Plan policies.*

*1. The application site is not sustainable development in the context of the NPPF or within the assessment made in forming the Holmes Chapel Neighbourhood Plan*

*2. The application site is outside the agreed settlement boundary in the Holmes Chapel Neighbourhood Plan and therefore the site can be considered to be in an area classified as 'Open Countryside'.*

*3. It offers no contribution to village infrastructure – note that 824 dwellings approved since 2010 with only 300+ being completed so far, the village infrastructure is already under severe strain.*

*4. It contravenes the Neighbourhood Plan policies*

***HO1 (A)** – no established need beyond the number already approved for Holmes Chapel of 824 homes*

***HO1(D)** – States “Proposals which specifically include housing, such as bungalows or smaller terraced homes, suitable for individual living by older people to meet the needs of the growing aging population, will be supported.” The proposed development would result in more large detached dwellings that do not reflect the identified mix needed in the parish.*

*The development is considered to be contrary to CEC Local Plan policies; SE1 (Design), SE2 (Efficient Use of Land), SD1 (Sustainable Development in Cheshire East), SD2 (Sustainable Development Principles) and SC4 (Residential Mix) of the Cheshire East Local Plan Strategy, the Cheshire East Borough Design Guide*

***HO4 (A), (B), (D)** – Policies related to Size, Scale and Density of New Developments*

*5. It is in a location that is subject to the CEC Local Plan Jodrell Bank Policies*

**Holmes Chapel Parish Council 13 April 2018**