



STRATEGY & FINANCE COMMITTEE
Minutes of meeting on 15 March 2018
 at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



Part I – Public and Press present

1. Attendance	Cllr S Ranger Cllr B Bath Cllr J Clowes Cllr S Hamilton Cllr M Ranger Cllr M Street	Mrs S Davies - Clerk to the Council Mr Herbert Soden, Sandbach Chronicle				
2. Apologies	RESOLVED (SF17/18/83) to accept apologies from Cllr R Parry (awaiting surgery) and Cllr D Savage (recovering from surgery)					
3. Declarations of Interest	None					
4. Public Speaking	None					
5. Committee Minutes	RESOLVED (SF17/18/84) to approve the minutes of the meeting held on 15 February 2018.					
6. Matters Arising	None.					
7. Planning Applications	The Committee considered the following planning applications listed below, and RESOLVED (SF17/18/85) to comment as follows: <table border="1" data-bbox="427 1131 1452 1467" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="427 1131 861 1299"> 18/1092D Happy Days and Nursery School Jubilee Walk, CW4 7FN </td> <td data-bbox="861 1131 1452 1299"> Discharge of condition 2 on application 16/6197C. No Submission </td> </tr> <tr> <td data-bbox="427 1299 861 1467"> 18/1158C 2 Bramhall Drive CW4 7EJ </td> <td data-bbox="861 1299 1452 1467"> Proposed two storey side extension and single storey front extension NO OBJECTION </td> </tr> </table>		18/1092D Happy Days and Nursery School Jubilee Walk, CW4 7FN	Discharge of condition 2 on application 16/6197C. No Submission	18/1158C 2 Bramhall Drive CW4 7EJ	Proposed two storey side extension and single storey front extension NO OBJECTION
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8. Strategic Planning Task Group	Cllr Bath verbally summarised the minutes and actions from the meeting of the Task Group on 6 February 2018 which included <ul style="list-style-type: none"> • A presentation of the s106 monies summary • Mr Julian Cobley to attend the next meeting of the group to discuss site allocations • A paper was presented on possible changes to the parish boundary • A report from the traffic and transport group RESOLVED (SF17/18/86) to accept the report.					
9. Policies	The committee were updated by the Clerk on progress made in updating the management plan. RESOLVED (SF17/18/87) for the Clerk and the RFO to review the policies in consultation with the chairs of committees, prior to final version being brought back to the next Strategy & Finance committee meeting.					

10. Social Media	The committee noted the first meeting of the working group took place on 14 March 2018. The group are looking at all types of information and encapsulating into a process document, which will be brought back to the next S&F committee meeting.
11. General Data Protection	The recommendation document supplied from NALC was reviewed by the committee. RESOLVED (SF17/18/88) to establish with the former clerk as to the location of all parish council paperwork and data.
12. Community Resilience	The committee noted the updated plan, incorporating modifications from feedback of the Resilience event in September. The committee RESOLVED (SF17/18/89) to recommend approval of the document at the next Full Council, with the inclusion of an annual revision date. It was noted that issues around data protection will be reviewed in the next document release.
13. Youth Councils	The clerk is currently awaiting responses from local schools for an appointment.
14. Remembrance Events / Community Service	Cllr Bath updated the committee further to a meeting on 13 March 2018 with representatives from The Royal British Legion, St Lukes Church, the U3A history group and the parish council, to co-ordinate events. The date for the Community Service has been fixed for 24 June 2018. A meeting to progress arrangements has for the service has been arranged. The British Legion will be organising the Remembrance day events as usual. In addition this year, the following special events are planned: <ul style="list-style-type: none"> • Potentially a bugler on church tower for 2 minute silence. • WW1 exhibition taking place over the whole weekend. • Peel of bells at 4pm and 7pm RESOLVED (SF17/18/90) to receive the report.
15. Skatepark Commemorative bench	The committee noted the quotations for the manufacture of the bench and installation, and RESOLVED (SF17/18/91) <ol style="list-style-type: none"> 1. to approve the quotation from Sam dale for manufacture of the bench and to proceed with the purchase. 2. To approve the quotation from Mark Rebbeck for the installation of the bench, and to proceed with the purchase.
16. Finance – Community Centre	<ol style="list-style-type: none"> 1. Redesign of Car park and entrance - To note the issue of the RFQ to a number of suppliers. The Clerk to pursue the tenders and to submit the planning application 2. Skateboard park - To note that a ROSPA of the Skate park is scheduled for April at a cost of £90 + VAT and to authorise the expenditure RESOLVED (SF17/18/92) to receive the report.
17. Finance	RESOLVED (SF17/18/93) <ol style="list-style-type: none"> I. To approve the internal audit plan received from McEllin Kelly. II. To note that the bank reconciliation for 28 February 2018 is £99,563. III. To note and receive the financial reports to 28 February 2018.
18. Public Speaking	None

19. Future Agenda Items	Update to the Quality Council Action Plan Update to the website Consideration of formal request for boundary review Redesign of adult and older people's specialist mental health services in Cheshire East
20. Chairman and Clerk's reports	The Clerk reported on the upcoming Best Kept Village competition – it was agreed to put this on the next Full Council agenda. The Clerk informed the committee that the Connected Communities initiative will be included as a function of the Amenities committee in the review of the Standing Orders. The Chairman reported on the increasing amount of fly posting in the village. This will be logged with CE Highways, who will pass on to the community enforcement wardens. The Chairman also reported on a consultation about to take place on private waste collection. It was agreed that this should be an agenda item at the next Full Council meeting. Cllr Ranger enquired as to the ownership of the public noticeboard, and who is responsible to maintain it.
Part II	RESOLVED (SF17/18/94) to move to Part II That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
21. Staffing matters	The council discussed staff matters
The meeting closed at 8.20 p.m.	

These minutes will be submitted for approval at the next Strategy & Finance Committee meeting scheduled for 12 April 2018. Until then they are draft minutes.

Signed as Chairman of the Committee as a true and accurate record

.....Date.....