



STRATEGY & FINANCE COMMITTEE
Minutes of meeting on 21 June 2018
At The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



Part I – Public and Press present

1. Attendance	Cllr S Ranger Cllr B Bath Cllr J Clowes Cllr R Parry Cllr M Street	Mrs S Davies - Clerk to the Council
2. Election of Chairman	Cllr Clowes proposed Cllr Ranger, which was seconded by Cllr Bath. The Committee, unanimously in favour, RESOLVED (SF18/19/01) to elect Cllr S Ranger as Committee Chairman for the year 2018/19	
3. Apologies	RESOLVED (SF18/19/02) to accept apologies from Cllr D Savage (work) and Cllr S Hamilton (work)	
4. Declarations of Interest	Cllrs Parry and Street declared an interest in item 15 – Royal British Legion.	
5. Public Speaking	None	
6. Committee Minutes	RESOLVED (SF18/19/03) to approve the minutes of the meeting, Parts I and II held on 17 May 2018.	
7. Matters Arising	<p>1.1. Girl Guides storage request. – To note that this has now been passed to Amenities who approved the request subject to ESAR agreement.</p> <p>1.2. Youth Council. The Committee heard a brief verbal update further to the meeting with School governors on 15 June 2018. A full report is to be brought to Full Council. Cllr Ranger also updated the committee on the outcomes of the second youth survey performed at the High school. Desired activities included a cinema, table tennis and chill-out area, all of which could potentially be accommodated at the Community Centre.</p> <p>1.3. GDPR – The Clerk provided a verbal update, and will bring draft documents to the next S&F committee meeting.</p>	
8. Planning Applications	None	
9. Other Planning Matters	<p>The committee noted the minutes of the Strategic Planning Task Group meeting on 5 June 2018 and RESOLVED (SF18/19/04) to accept the report</p> <p>Cllr Bath explained the New Homes Bonus Scheme, giving some details on how the scheme will work. The committee RESOLVED (SF18/19/05) to note that this will be discussed at the next SPTG and any recommendations brought to the next Strategy and Finance Committee meeting.</p> <p>The Committee considered the questionnaire produced by the Traffic and Transport Group and RESOLVED (SF18/19/06) to approve the report which is to be circulated widely to residents of Holmes Chapel for completion.</p>	

<p>10. Policies</p>	<p>The updated documents were noted.</p> <p>The Committee RESOLVED (SF18/19/07)</p> <ol style="list-style-type: none"> I. To note that there are no proposed changes to the Code of Conduct Policy and recommend approval and inclusion in the revised Governance Document at Full Council on 28 June 2018. II. To receive the revised list of policies and, subject to minor amendments agreed at the meeting, to recommend approval and inclusion in the revised Governance Document for approval at Full Council on 28 June 2018. III. To receive the revised 'Documents and Records' and to recommend approval and inclusion in the revised Governance Document for approval at Full Council on 28 June 2018. IV. To receive the draft revised policy prepared by the Communications and Media Task Group and to recommend approval to Full Council on 28 June 2018. <p>It was noted that there are several policies that are due for review at the same time in June 2019. It was agreed that the Clerk begin the review of these documents in January 2019 to allow sufficient time to be allocated to each.</p>
<p>11. Councillor Training Log</p>	<p>The Committee noted the updated training log for the 2017/18 Civic Year and RESOLVED (SF18/19/08)</p> <ol style="list-style-type: none"> I. to accept the report, which will be published on the website II. To differentiate between the Clerk and Assistant in the log for the current Civic year III. To differentiate between training sessions and event attendance in the log for the current Civic Year IV. To verify the use of CPD points for councillors.
<p>12. Project List</p>	<p>The latest Project list was noted by the Committee further to revisions from Amenities and Village Infrastructure Committee.</p> <p>RESOLVED (SF18/19/09)</p> <ol style="list-style-type: none"> I. To accept the updated document, subject to minor amendments agreed at the meeting. II. That the list be included as a standing item on forthcoming committee meeting agendas
<p>13. Cheshire Community Action</p>	<p>The committee reviewed membership of the organisation and RESOLVED (SF18/19/10) to rejoin the organisation at a cost of £100.</p>
<p>14. Finance</p>	<p>RESOLVED (SF18/19/11)</p> <ol style="list-style-type: none"> I. To note that the bank reconciliation for 31 May is £151,394. II. To note and receive the financial reports to 30 May 2018. III. To transfer the sum allocated to Capital Reserves in the budget (£20,000) to the CCLA Public Sector Deposit Fund. IV. To approve the request for a donation of £50 to the Royal British Legion, Holmes Chapel branch, in support of their Armed Forces day. V. To recommend to Full Council the addition into the 2018/2019 budget an item for provision of refreshments at the annual public events arranged by the Parish Council, totalling £300.

15. Public Speaking	None
16. Future Agenda Items	Update to the Quality Council Action Plan Update to the website
17. Chairman and Clerk's reports	The Chairman reported on a proposed initiative by the Comprehensive school, prompted by the tragic loss of a student in April 2018, who was a very able scientist. The school are proposing an annual science award, and are requesting support from the Parish Council. The Clerk reported of the change of date for the Armed Forces day to the 14 th July. Cllr Bath is now able to attend and open the event.
The meeting closed at 8.34p.m.	

These minutes will be submitted for approval at the next Strategy & Finance Committee meeting scheduled for 19 July 2018. Until then they are draft minutes.

Signed as Chairman of the Committee as a true and accurate record

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