



STRATEGY & FINANCE COMMITTEE
Minutes of meeting on 19 July 2018
At The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



Part I – Public and Press present

1. Attendance	Cllr S Ranger Cllr B Bath Cllr J Clowes Cllr R Parry Cllr M Street	Mrs S McKay - RFO / Admin Assistant
2. Apologies	RESOLVED (SF18/19/12) to accept apologies from Cllr D Savage (away) and Cllr S Hamilton (work)	
3. Declarations of Interest	None	
4. Public Speaking	None	
5. Committee Minutes	RESOLVED (SF18/19/13) to approve the minutes of the meeting held on 21 June 2018.	
6. Matters Arising	None	
7. Financial Reports	The Committee received reports on the first quarter of 2018/19 and from the RFO. RESOLVED (SF18/19/14) <ol style="list-style-type: none"> I. To approve the accounts for the first quarter of 2018/19. II. To accept the reports. III. To recommend the updated budget and the 5 year capital plan for approval at Full Council. IV. To allocate the spending for the Traffic & Transport survey and promotional materials to the budget for Highways. V. To include a line in the budget for 2019/20 for promotional materials 	
8. Clerks power to Authorise Expenditure	The Committee RESOLVED (SF18/19/15) to note the Clerk used her power to authorise the expenditure for promotional materials for the Village fair to the sum of £145, and the expenditure to initiate the traffic consultation of £90. The Clerk is proposing to keep a log of such cases of expenditure.	
9. Christmas Lights Extension	The committee debated the proposed extension to the Christmas Lights scheme and RESOLVED (SF18/19/16) to <ol style="list-style-type: none"> I. Propose to Full Council the extension of the lighting scheme for 2018 to include Mandevilles and Barclays bank. A report to be brought to Full Council demonstrating budgetary needs for the scheme, in both capital and revenue spending. II. Prepare a report to Council with a long term plan for additions to the Christmas lighting scheme, to be included in future budget plans. III. To include increasing costs of the Christmas tree and installation in the budget for 2019/20. 	

10. Grant Applications	The committee considered the requests for donations and RESOLVED (SF18/19/17) to make the following donations: I. Holmes Chapel Chorus - £200.00 II. Cranage Village hall – declined.
11. Multipay Card	The Committee reviewed the limit on the Multipay card, for use by office staff for sundry and on-line purchases, and RESOLVED (SF18/19/18) to increase the limit to £300 per month from £150, noting that the limit per single transaction remains at £150.
12. 2 Year Revenue Forecast	Further to the recent review of the Financial regulations, the need for a 2 year Revenue Forecast, as well as the 5 year plan for capital spending, was noted by the committee. A draft will be brought back to a future meeting of this committee.
13. Planning Applications	18/3115D – Land off London Road, Holmes Chapel. Discharge of condition 6 on 14/5921C. The Committee RESOLVED (SF18/19/19) to note the changes to the Play areas, the PROW numbering and the definition of affordable housing.
14. Other Planning Matters	The committee noted the minutes of the Strategic Planning Task Group meeting on 17 July 2018 and approved the actions. See Appendix 1 New Homes Bonus Scheme - deferred until the next meeting. Bank Farm correspondence – deferred until the next meeting. RESOLVED (SF18/19/20) to accept the report.
15. Policies	Risk Assessment – It was noted that an initial review of the risk assessment is required – a draft will be brought back to the next S&F committee meeting, further to a meeting with our insurance providers. Standing Orders - To note that discussion of the points queried is deferred until the August meeting. RESOLVED (SF18/19/21) to accept the report.
16. GDPR	The Clerk is producing the relevant documents and working towards compliance. The Committee reviewed the draft privacy statements which will be brought to the next Strategy & Finance committee meeting.
17. Project List	The latest Project list was noted by the Committee.
18. Public Speaking	None
19. Future Agenda Items	Update to the Quality Council Action Plan – S&F 20 September 2018 Update to the website – S&F 25 October 2018 Future of named bricks - Amenities Awareness of upcoming Council elections 2019 – S&F 25 October 2018
20. Chairman and Clerk's reports	The Chairman reported <ul style="list-style-type: none"> • The doctors have stated that they will not be moving, and are planning to expand the current premises. • A letter is being sent to various bodies including NHS England and Fiona

	<p>Bruce MP regarding the withdrawal of NHS dental services in Holmes Chapel.</p> <p>The Admin reported</p> <ul style="list-style-type: none"> • The signage for the blue dot festival is again disappointing – taking vehicles through the centre of the village. The event organisers have agreed to use Manor lane as the North-South route next year, rather than London Road. • The Parish Council facebook page will be launched when the clerk returns from holiday – the assistant will be trained then on maintenance of the page. • Connected Communities meeting has been rescheduled for Thursday 26 July 4.30pm. • Reminded members of the Police drop in on 21 July at Costa Coffee • Reminded members of the upcoming meeting with neighbouring Parishes and the police on Monday 30 July.
<p>The meeting closed at 8.30p.m.</p>	

These minutes will be submitted for approval at the next Strategy & Finance Committee meeting scheduled for 9 August 2018. Until then they are draft minutes.

Signed as Chairman of the Committee as a true and accurate record

.....Date.....

Appendix 1

Strategic Planning Task Group Minutes of meeting on 17th July 2018, 2:00pm HCPC Office, 1, Church Walk, Holmes Chapel

Present: Cllr B Bath, Cllr J Clowes, Dr R Cooper, Mr A Watkinson, Cheshire East Cllr L Gilbert, S Davies (Clerk to Holmes Chapel Parish Council)

1. Apologies

Cllr M Ranger, Cllr S Ranger, Cllr Blomeley, Cllr Savage

2. Declarations of Interest

None

3. Minutes from the Meeting of the 5th June 2018

The minutes from the meeting of the 5th June 2018 were agreed as correct by those present.

4. General Update on Planning matters from Parish Council meetings and decisions received/awaited

a. **Planning update** - The clerk circulated an updated 2018/2019 civic year planning summary. The following were noted:

- 18/2478C, 96, Chester Rd has been refused (overbearing on neighbouring property).
- 18/2574C – Aldi Foodstore – the new refrigeration plant has been approved.
- 18/2332T – 1, The Milling Field, Permission has been granted to crown lift but refused to reduce height.
- 18/2664D - 19b, London Rd – The 4 residential properties have now been approved after several modifications to the original plans.

b. **14/5834C – Dunkirk Farm** – Consideration of a response received from Cheshire East Council regarding the appeal.

The letter received was discussed and it was felt that there is no follow up required. The Clerk confirmed that the letter has been forwarded to Brereton PC but that a response has not been received.

Action: Cllr Bath to draft a short report to Strategy and Finance.

c. **18/0925C Bank farm, Middlewich Road**

The letter received from Cheshire East Council in response to the complaint was discussed along with a draft response prepared by Cllr Bath. It was felt that arguing the decision was not to be pursued but that the consideration in general that Cheshire East Planning give to Neighbourhood Plans and the inconsistency in the officers' reports, as demonstrated in the Bank farm decisions, should be followed up. The feeling was that delegated officer decisions need to take more notice of Neighbourhood Plans.

Action: Cllr Bath to reword the response to depersonalise it and to take account of the comments made by the SPTG. The letter will then be put to Strategy and Finance on the 9th August with a recommendation for approval at Full council on the 16th August that it be circulated widely to include Shaun Hannaby and David Malcolm of Cheshire East Council.

d. **Persimmon Site – potential footpath link.**

Cllr Clowes updated the group on the history and the path link which the Parish Council are fighting for through various correspondence with Persimmon. It was noted that a potential path link is evident on plans submitted by Persimmon.

The land in question, the drive, is owned by Persimmon with a right of way access by the Equestrian Centre.

Cllr Gilbert noted that the issue could be pushed as a Corporate Social Responsibility and also that the route could be pursued as a safe route to the Cheshire East schools team.

Action: Cllr Clowes and the Clerk to draft a letter to be taken to the Strategy and Finance Committee on the 9th August. (subsequent to the meeting it was identified that this to be brought to Amenities Committee, and for the letter to be sent immediately.)

5. Matters Arising from the Previous Minutes not covered elsewhere.

All items are covered elsewhere on the agenda.

6. Assessment of the Parish Boundary Update

The response received by the Clerk from Brian Reed, Head of Demographic Services at Cheshire East Council, was discussed. The response indicates that a review is likely by Cheshire East at some point after the elections in 2019 but gives no indication of a timeframe.

The Council has already resolved to pursue a petition and it was not felt that a recommendation to alter this course of action is required.

Cllr Gilbert noted that, to date, the issue appear to be officer led at Cheshire East and agreed to get it put on an agenda for Cheshire East Council members.

It was noted that talks are still needed with Cranage and Brereton Parish Councils.

Actions: The Clerk draft a response to Brian Reed asking if there are any timescales, to indicate that Cllr Gilbert was not aware of these plans and to inform that Holmes Chapel Parish Council will be pressing ahead with a petition. The Clerk to draft letter to both Cranage and Brereton Parish Councils on this issue.

7. Spatial Planning Update

The June Spatial Planning update released by Cheshire East Council was discussed. The following points were noted:

- The revised NPPF is due for release in the summer.
- The draft SADPD is due in the Autumn for consultation.
- The CIL charging schedule draft is due to go to independent examination by the end of June.

Cllr Bath also noted that Neighbourhood Plan update discussed Neighbourhood Plan updates. It was noted that the Holmes Chapel review should be initiated and it was agreed that this would be put onto the Full Council agenda for the 16th August.

Cllr Clowes suggested that Cheshire East Council could be asked if they could put on a conference/seminar with a purpose of informing councils about the learning process that has taken place on the policy writing of Neighbourhood Plans, tie in with the Local Plan and other matters thought appropriate.

Action: The Clerk to draft a letter for consideration.

8. S106 Research - Update on requests

- **11/1682C Former Fisons Site, Holmes Chapel, (RhodiaUk Ltd, Monde Developments and NM Rothschild and Sons Ltd):**

One crossing has been installed and the Clerk is pursuing whether any money remains since it is not possible to install a second.

Action: The Clerk to pursue plans.

- **13/0041C Cotton Hall Farm, Middlewich Rd, Holmes Chapel (Laxey Point Limited, Netherley Limited and Persimmon Homes Ltd)**

£25,000 is available for two bus stops on Middlewich Road and £100,000 is available for a toucan pelican crossing in Middlewich Road. The toucan crossing won't be installed until the road alterations are complete although it is apparent where it will be located.

Talks are ongoing with Cheshire East ecology officer, James Baggaley, regarding environmental work at the Dane Meadow.

Action: The Clerk to pursue with Paul Hurdus (CEC Highways).

- **13/3294C Former Fisons Site**

An email received by the Clerk from Robert Law of Cheshire East Planning during the meeting established that the S106 money is not yet payable as demolition does not constitute the beginning of development.

Action: The Clerk to continue to pursue and to ask when the approval will expire.

9. Bloor Homes update

Cllr Bath and the Clerk are to attend a further meeting on the 18th July. The Clerk has spoken to Brereton Parish Council who are also having a further meeting with Bloor next week.

10. New Homes Bonus.

The new homes bonus was discussed. It was clear that there is still uncertainty about how this will work. Ideas for applications were discussed. Those which seemed suitable were:

- Church Walk improvements
- Completing the Croco path.

It was agreed that the New Homes bonus should be a Strategy and Finance agenda item for the 9th August 2018 and that it be recommended that these two schemes be worked up for an application.

Action: Cllr Gilbert and the clerk to both chase up the mechanics of the scheme.

11. T&T Group meeting update

Cllr Blomeley had sent an update for the SPTG via the Clerk (Appendix 1).

12. Project Plan – Review of tasks and dates

Cllr Bath gave an update on school places following reports that the Hermitage School is full. The reality is that the reception class is full but that other years still have places.

A report is still awaited from the High School so that Cllr Bath can complete the paper.

Action: The Clerk to pursue the school.

13. Beyond 2030 draft document

Cllr Clowes showed a presentation that has been prepared. It was agreed that the item should go to the Strategy and Finance Committee on the 9th August. .

14. Any other business

None

15. **Date of next meeting:** Tuesday 4th September, 2:00pm, Academy Suite, HCCC (venue to be confirmed).

Future Meeting Dates:

All meetings on a Tuesday unless otherwise stated.

4th September 2018

2nd October 2018

6th November 2018

4th December 2018

8th January 2019

5th February 2019

5th March 2019

2nd April 2019

REPORT TO STRATEGIC PLANNING TASK GROUP

Traffic & Transport working group update 16 July 2018

The last group meeting was held on July 2nd.

The Footways Report has been submitted to CEC Highways, who commented it was a well re-searched and written document. Their initial response is to state CEC's policies with regard to repairs and improvements. We will need to discuss these issues face to face with Highways Officers at upcoming meetings.

Traffic calming measures: Further discussion took place on earlier ideas. It was agreed we should formulate proposals for road markings, rumble strips and raised kerbs at key locations with the aim of speed reduction.

Speed limits: we await publication of the reports prepared by CEC Highways on the A50 / A54 which we understand verbally, propose no changes.

Commuter car park: We have gathered some evidence of all day parking around Coniston Drive / Broad Lane. The work is continuing to obtain as complete a picture as possible in support of a suitable car park in the vicinity.

Transport Strategy Consultations: All presentations attended and responses submitted as approved by Council. Future topics include a study of shared spaces and ideas on traffic in villages, the latter based on a useful report from Dorset County Council.

Traffic & Transport Report Consultation

This was launched at the Village Fair with new display boards highlighting the key issues and objectives.

An online questionnaire has been created to assess resident's support for the various proposals. At the time of writing this report, 137 online responses have been received.

The display boards are currently in the Library and will next be transferred to the Community Centre.

The campaign is featured on local social media pages. Posters are being displayed around the village and provided to local organisations for display, including the H C Partnership's News Letter & website.

It should also feature in the next Villages Magazine

A paper questionnaire is available from the Parish Office & Library for those unable to complete the survey online.

Any further suggestions for publicity are welcome.

The survey closes on September 30th. This date was extended from the original proposal following further discussion by the Working Group.