



STRATEGY & FINANCE COMMITTEE
Minutes of meeting on 7 December 2017
at 1 Church Walk, Holmes Chapel, CW4 7AZ



Part I – Public and Press present

1. Attendance	Cllr S Ranger Cllr B Bath Cllr J Clowes Cllr M Ranger Cllr M Street	Mrs S Davies - Clerk to the Council Mrs S McKay – Admin Assistant						
2. Apologies	RESOLVED (SF17/18/53) to accept apologies from Cllr R Parry (awaiting surgery), Cllr S Hamilton (work) and Cllr D Savage (family matter).							
3. Declarations of Interest	None							
4. Public Speaking	None							
5. Committee Minutes	RESOLVED (SF17/18/54) to approve the minutes of the meeting held on 16 November 2017							
6. Matters Arising	Community Resilience: The working group are updating the plan according to feedback from the Resilience event.							
7. Planning Applications	<p>The Committee considered the following planning applications listed below, and RESOLVED (SF17/18/55) to comment as follows:</p> <table border="1" data-bbox="459 1137 1490 1677"> <tr> <td data-bbox="459 1137 900 1308">17/5993C The Coach House 2B Sadlers Close CW4 7EG</td> <td data-bbox="900 1137 1490 1308">New unit for livestock and storage of equipment such as a tractor. NO OBJECTION</td> </tr> <tr> <td data-bbox="459 1308 900 1541">17/6095C 7 The Milling Field, CW4 7DA</td> <td data-bbox="900 1308 1490 1541">Single storey rear extension, new pitched roof to replace garage flat roof, alteration to front entrance fenestration with new tiled canopy above. NO OBJECTION</td> </tr> <tr> <td data-bbox="459 1541 900 1677">17/6090C 2 Portree Drive, CW4 7JB</td> <td data-bbox="900 1541 1490 1677">Single storey rear extension NO OBJECTION</td> </tr> </table>		17/5993C The Coach House 2B Sadlers Close CW4 7EG	New unit for livestock and storage of equipment such as a tractor. NO OBJECTION	17/6095C 7 The Milling Field, CW4 7DA	Single storey rear extension, new pitched roof to replace garage flat roof, alteration to front entrance fenestration with new tiled canopy above. NO OBJECTION	17/6090C 2 Portree Drive, CW4 7JB	Single storey rear extension NO OBJECTION
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8. Strategic Planning Task Group	The committee noted the meeting on 5 December 2017, where s106 monies and site allocations were discussed. The next meeting is on 9 January 2018.							
9. ChALC	Cllr Ranger reported on the ChALC board meeting on 5 December 2017. Bus services were debated, with a view to preserving services, especially to rural areas. NALC were reminding members of the upcoming data protection legislation. ChALC are also looking to appoint a parish clerk to the board. The next meeting is in February 2017.							

10. CVS Funding Conference	The Committee debated the supplied report and RESOLVED (SF17/18/56) to subscribe to CVS at a cost of £45 per annum. This will be a source for assistance to obtain grant funding for future projects.
11. Dates of meetings for 2018/19 and Committee structure	The committee reviewed the draft list of proposed dates of meetings for the 2018/19 civic year and RESOLVED (SF17/18/57) to recommend this schedule to Full Council, subject to minor amendments. Cllr Clowes presented draft changes to the structure of the Committees, which had been prepared by the Chairmen of Amenities and Village Infrastructure committees, to be initiated at the start of the 2018/19 civic year. After some debate, the committee RESOLVED (SF17/18/58) to recommend the updated structure to Full Council. It was noted that members do not need to be on the committee that they report into for work with outside bodies and services.
12. Parish Council Projects	The Committee further reviewed the master list of projects and debated document updating via CLOUD services. It was noted that this will always be a live, updating document. The Clerk informed that the office is already using Drop Box to file share. Procedures will be developed to manage this. RESOLVED (SF17/18/59) I. To share the document between Committee chairmen and the clerk using Drop Box, on a trial basis. II. To recommend approval of the document at Full Council.
13. Cheshire East Council budget consultation	The committee considered the document, noting that library services are under threat. Cheshire East are holding a budget consultation event on 19 th December at 6pm. RESOLVED (SF17/18/60) I. To further review the document. II. To request from Cheshire East prior notice of changes which affect the community of Holmes Chapel.
14. Budget Setting 2018/19.	The committee reviewed the draft budget preparation, making minor changes in some categories, along with the 5 year plan for capital spend. RESOLVED (SF17/18/61) to submit the draft budget and 5 year plan for consideration by council, recommending no increase to the precept amount per property.
15. Finance	RESOLVED (SF17/18/62) I. To note the bank reconciliation for 30 November 2017 is £119,485. II. To receive financial reports including the cash flow forecast to 30 November 2017. III. To receive the report from the finance member.
16. Public Speaking	None
17. Future Agenda Items	1. Review of Standing Orders and Financial Regulations to separate the roles of RFO and Clerk (targeted for February 2018 agenda) 2. Data protection (targeted for the February or March 2018 agendas) 3. Update to the Quality Council Action Plan 4. Consideration of youth council (targeted for February 2018 agenda) 5. Update to the website and social media platforms (targeted for February

	2018 agenda) 6. Consideration of formal request for Parish boundary review (targeted for April 2018 agenda)
18. Chairman and Clerk's reports	Cllr Bath informed the committee that the application for 7 houses at Bank Farm has been refused (17/4804C) and commented that Knutsford Town Council have now also objected to the Sibelco quarry application. Cllr Street commented that access to Bernard Court in Holmes Chapel is limited, being dependant on the presence of a caretaker. Whilst this is due to security, Cllr Street commented on the resulting vulnerability of the residents.
The meeting closed at 9.17 p.m.	

These minutes will be submitted for approval at the next Strategy & Finance Committee meeting scheduled for 4 January 2018

Signed as Chairman of the Committee as a true and accurate record

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