



# Holmes Chapel Parish Council

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**1 Church Walk, Holmes Chapel, Cheshire, CW4 7AZ**

## TECHNICAL SERVICES

**TO ALL MEMBERS OF THE COMMITTEE –** Cllr M Blomeley, Cllr A Armitt, Cllr RC Parry, Cllr M Ranger, Cllr D Savage and Cllr MJ Street.

You are summoned to attend a meeting of the Technical Services Committee on **Thursday 1 December 2016** at the Academy Suite, Holmes Chapel Community Centre commencing at 7.00 p.m.

## AGENDA:

1. **Apologies** - to approve any apologies for absence.
2. **To receive Declarations of any**
  - a) **disclosable pecuniary interests**
  - b) **any other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking-** The Chairman will adjourn the meeting to allow questions from members of the public to last no more than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Minutes** - to approve the minutes of the Committee meeting held on 3 November 2016 - copies circulated
5. **Matters arising –** To receive verbal reports on any matters arising from the above minutes:
  - **Hedge cutting** – has been completed at Jubilee Walk
  - **Hermitage bridge** – still on the pending list with CEC
  - **Bridge on A536 Macclesfield Road** – comments from CEC:  
“ I am currently drawing up a scheme that will be funded by the Road Safety Team.  
I will be looking at installing 2 Vehicle Activated Signs (VAS) on both approaches to the bridge, where feasible. This will be made up of the sign... ‘road narrows on both sides’, with an LED ‘SLOW DOWN’ plate that is activated by a set speed...to be determined.  
Lining works will consist of Dragon’s teeth on both sides of the bridge and edge of carriage markings will be installed across the bridge together with marker posts on the verge before the bridge coming from Holmes Chapel towards Twemlow. From the other direction there is no suitable location for

any marker posts. The hazard markers on all four sides of the parapets will be cleaned and vegetation will be cut back to make the bridge more visible in both directions.

The red road studs on top of the parapets will be removed to avoid confusion to motorists.”

6. **Planning applications** – To consider any applications on lists recently circulated.
  - **16/5569C** – 2 Northway, CW4 7ER. Single storey side and rear extension to dwelling
  - **16/5498C** – 4 Church Walk, CW4 7AZ. Change of use to dog grooming salon from estate agents.
7. **Highways Issues Review** - To consider the following issues raised at previous meetings: See report at Appendix 1.
8. **Speeding issues:**
  - **SIDs** – to note the repair of SID on Station Road.
  - **Speedwatch** – to receive an update from Cllr Armitt on training.
9. **Road name signs** - Cllr Armitt has completed an audit of road name signs in the village and a list (and photographs) has been sent to CEC to review
10. **Memorial Benches** - to review the draft policy for memorial benches / trees and to recommend adoption by Full Council. See appendix 2
11. **Christmas Tree and lights** – Lead Cllr Street – to note the suggestions for additional lights in the village centre and to propose the amount is included in the budget for 2017/18 and future years. See appendix 3 and attached spread sheet.
12. **Wish List** – to recommend projects on the Wish List to be put forward to the 2017/18 budget with an indicative cost. See attached.
13. **Future Agenda items**
14. **Chairman and clerk's report**
15. **Public Speaking.**

**Nicola Clarke**  
**Clerk of the Council**  
**25 November 2016**

## Appendix 1 – Feedback from CEC Highways

a) **Pedestrian crossing at Middlewich Road Primary School** – Response from CEC: Following a stage 1 road safety audit the location of the proposed crossing has been changed to an alternative location. However the design remains a Zebra, as this location does not meet the current Department for Transport criteria for a signalised crossing.

b) **HGV re-routing signs** – Response from CEC Highways to questions on re-routing.

The advance direction sign on London Road (A50) northbound was to be reviewed as it shows a direction to Knutsford which is unavailable to HGVs.

As long as the A50 runs through the middle of Holmes Chapel it has to be signed as such. There is no justification in sending non HGV traffic around the alternative route, which now also has the benefit of blue advisory and dedicated black HGV route signs.

Map type sign at the bottom will be removed by H/Way Maintenance – Mr Tickle dealing with.

The advance direction sign, Knutsford Road (A50) southbound. The sign requires replacing as it is illegible.

This has already been replaced by a sign assembly closer to the junction nearer the top of the hill which gives further advice to HGV drivers.

c) **Junction of Middlewich Road / Chester road** – Cllr Gilbert has requested for a feasibility study on re-routing the priority at the junction.

d) **Residential road resurfacing** – to note the response from CEC regarding the poor state of the residential estate roads in Holmes Chapel.

*From assessing the sites and also the intelligence we have within our in-house asset management system, I can confirm that the Balmoral estate and Selkirk Drive have been programmed within our 2018/19 micro asphalt programme.*

*With regards Riverside, Danefield and Brookfield Drive we will continue to monitor these roads through our asset management strategy but pleased be assured in accordance with our code of practice we will continue to keep these sections of road safe for road users ahead of any further investment.*

## Appendix 2

### **Policy Related to Remembrance Features in public places**

#### **Objectives**

Some members of the public are keen to remember loved ones by providing a permanent reminder in the surrounding which they were familiar. This can also be to the benefit of the community if the memorial is either useful or attractive. The aim of this policy is to ensure:

a) That any memorial is appropriate for the location in which it is placed

Memorials in public areas should be of use or interest to the community at large. It would not for example be appropriate to erect a memorial stone to an individual in a public place but street furniture, trees or shrubs which can be enjoyed by all would be suitable. However, such features need to be sited to satisfy both the donor and general public.

b) That the costs of supply and installation are carried by the donor of the memorial

The parish council will give advice and organise supply of a memorial. The parish council will not cover any costs of materials or installation.

- c) That the responsibility for the maintenance of any memorial is clearly defined.  
As these memorials will be in public places their maintenance is an important consideration. To ensure control, any agreed memorials will become the property of the parish council and maintained by the council. In the event of serious damage due to vandalism, accidents or becomes unsafe the parish council will reserve the right not to replace the memorial.
- d) That permanent features such as planters, benches or trees will enhance the street scene and maintain the character of the area  
The parish council will be responsible for identifying the locations where any memorial can be located. Without control there is a risk that too many memorials would be out of keeping with a normal street scene. The parish council will have a map showing vacant spaces for benches and trees. In the case of other types of memorial the parish council will consider whether a suitable location is available.
- e) That any wording associated with a memorial is of a suitable size, colour and type face.  
Any plaques or plates on which there is an inscription will be appropriate to the memorial and should not dominate the memorial. For example, small brass plates let into benches would be acceptable. Plaques associated with trees can be a problem as they are easily lost or vandalised so a fixing arrangements should be agreed.

## Policy

1. The location on public land of any memorials to private individuals will be agreed with the Parish Council and Cheshire East Council or other public body where appropriate.
2. Memorials should have some community benefit either as street furniture or by enhancing the appearance of the village.
3. Benches or trees must be of the type specified by the council in order to co-ordinate with any other benches or trees already situated in the intended area.
4. The cost of supply and installation of any memorial will be covered by the donor and must be paid for by the applicant prior to purchase and installation by the council.
5. The parish council will only consider memorials to individuals. Applications for deceased pets will not be considered.
6. Once installed the memorial cannot be repositioned.
7. Any plaques or wording must be agreed with the parish council in advance.
8. Once supplied the item will become the property of the parish council and any routine maintenance costs covered by the parish council.
9. In the event of serious damage by accident, vandalism or becomes unsafe and beyond economical repair the parish council reserve the right to remove and not replace the item.
10. Any plaques will remain the property of the donor and must be maintained in good condition if damaged, removed.
11. This policy will be reviewed every four years (term of the Council).

### Additional information

The parish council will keep a record of any memorials supplied including the donor's name and contact details.

The parish council will maintain a plan, which can be supplied to the public, showing all potential locations for additional seats or trees around the village.

Name of Donor	
Name on Memorial	
Address, Email and phone	
Description of memorial Information to allow purchase	
Text on plaque (maximum ... letters)	
Preferred Location	1. 2.
Cost of supply and installation	
Signatories	
Parish Council	
Donor	
Date	

Please return the completed form to:

Clerk of the Council  
 Holmes Chapel Parish Council  
 1 Church Walk  
 Holmes Chapel  
 Cheshire  
 CW4 7AZ

01477 533934  
[clerk@holmeschapelparishcouncil.gov.uk](mailto:clerk@holmeschapelparishcouncil.gov.uk)

## Appendix 3

### Christmas lights

#### Background

For many years the Village Volunteers installed and maintained the Christmas lights in Holmes Chapel. However, with the lights ageing and new technology (LEDs) it was decided that control would be transferred to the Parish Council.

A working group was established to source new lights and a contractor to erect, maintain and store them during the year. Costs were established with the purchase of new lights over a three year period.

#### Current

All old lights have now been replaced and additional areas in the village centre are now being considered. Cllr Mike Street met the contractor GP Green to identify suitable locations. The following have been agreed which provide an electrical source and are considered safe (i.e. do not cross highways):

- Around the back of the library
- Around the doctors surgery
- On the side of Bridgefords (near the Fire Station)
- Don Albertos
- Mandevilles and extension area of Barclays
- Church Walk
- Alleyway opposite St. Luke's to Co-op car park

Paul Green is unable to obtain quotes until after the Christmas rush but he suggested using the information previously supplied as a guide line and adding around 10%.

#### Action required

To rank which areas to consider and allocate costs to put forward to the Finance Committee.