



# Holmes Chapel Parish Council

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**1 Church Walk, Holmes Chapel, Cheshire, CW4 7AZ**

## TECHNICAL SERVICES

**TO ALL MEMBERS OF THE COMMITTEE** – Cllr M Blomeley, Cllr A Armit, Cllr D Grice, Cllr RC Parry, Cllr M Ranger, Cllr D Savage and Cllr MJ Street.

You are summoned to attend a meeting of the Technical Services Committee on **Thursday 22 September 2016** at 1 Church Walk, Holmes Chapel, commencing at 7.00 p.m.

## AGENDA:

1. **Apologies** - to approve any apologies for absence.
2. **To receive Declarations of any**
  - a) **disclosable pecuniary interests**
  - b) **any other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Forum** - The Chairman will adjourn the meeting to allow questions from members of the public to last no more than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Minutes** - to approve the minutes of the Committee meeting held on 28 July 2016 - copies circulated
5. **Matters arising** – To receive verbal reports on any matters arising from the above minutes:
  - **Sutton Oaks** – parking permit – no further information.
  - **Hermitage bridge** – an email has been received from CEC:  
We have attended site now to retrieve the bridge blocks from the river and to also re-implement the restrictions over the bridge. The Bridge team are now developing a forward scheme to undertake the repairs to the bridge. This needs input from English Heritage amongst others.

You will appreciate that having only recently taken ownership of the bridge, funds to undertake the extensive repairs will not have been part of our initial bid. We have now included money in April 2017's bid to undertake full restorative repairs. I trust this is acceptable.

6. **Planning applications** – To consider any applications on lists recently circulated.

- **16/4451C** – 8 Rydal Close, CW4 7JR Single storey side extension.
7. **Highways Issues Review** - To consider the following issues raised at previous meetings:
    - a) **HGV Re-routing** – some enforcement has taken place by the police. A meeting is being arranged for early October with CEC to review the scheme. Additional signs are due to be erected further out from the village in September 2016.
    - b) **CEC Highways Town & Parish meeting** has been arranged for Monday 24 October at 5.30 p.m. at HCCC – see email from Cllr David Brown. See appendix 1.
    - c) **Road sign cleaning** – to consider an audit on road signs to send to CEC. Some photos will be brought to the meeting.
  8. **Street Lighting** – to report that a faulty light on Sutton Oaks / Westway has been repaired and a new LED light installed. Councillors to review the light to determine if all the Parish Council lights should be changed to LED. In addition, new fittings may be required to replace damaged older fittings.
  9. **Hedge cutting** – following a meeting with John Tickle and Richard Cooper (CEC) areas were identified for work and items clarified.
    - A request for hedge cutting along Jubilee Walk and on the A50 near the cemetery have been made by residents. The church has cut the hedge along the cemetery. A quote has been received for Jubilee Walk. See appendix 2.
    - A proforma letter has been produced which the Parish Council can send out to householders in the village requesting they cut their hedges or overhanging trees. CEC information on trees and hedges is also included in appendix 3.
  10. **SIDs and Speedwatch** – to receive a report on:
    - a. **Repair of faulty SID** - this has been completed but data has been lost. Cllr Blomeley to give a verbal report.
    - b. **SID movements and data collection**
    - c. **30mph repeater signs** – a quote has been received from TWM. See appendix 4.
    - d. **Speedwatch update** – see comments from Church Minshull Parish Council at appendix 5.
  11. **Handyman / Ranger services** - to consider a specification for a handyman / ranger to carry out work in the village. See attached specification.
  12. **Village competition** – to receive feedback from Cllr Street on the winners and presentation prior to Full Council on 6 October 2016.
  13. **Christmas Tree and Lights** – Cllr Street – prices to go on budget work and confirmation of the timetable with GP Green.
  14. **Chairman and clerk's report**

**Nicola Clarke**  
**Clerk of the Council**  
**16 September 2016**

## **Appendix 1**

Good morning,

I am pleased to contact you regarding our Cheshire East Highways engagement events for 2016. Our events provide the opportunity for you to meet with us face to face and find out more about the highways services being delivered across Cheshire East.

Previous years have seen us hold events in the north and south of the Borough involving staff from areas such as street lighting, network management, asset management, capital delivery and maintenance operations.

These events are intended to engage communities in the highways issues that matter locally, and this year, we are contacting Elected Members, Town Councils and Parish Councils to ensure they are as relevant as possible.

We intend to hold four events throughout September / October, distributed as evenly as possible throughout Cheshire East. **We want to visit your area, and we are looking for your help to recommend a suitable venue and suggest the topics to be addressed at each event.**

You can expect a short presentation from senior members of the Cheshire East Highways team, followed by a drop in session with individual teams on hand to discuss those topics of your choice.

If you want us to visit your local venue, please contact Katie Lennie ([katie.lennie@cheshireeasthighways.org](mailto:katie.lennie@cheshireeasthighways.org)) **before 12<sup>th</sup> August 2016**. Any suggestions for highways topics to be covered will also need to be provided by this date, and could include:

- **Design and road safety** (minor works programmes, traffic signals, new traffic regulation orders, route management studies, safety schemes)
- **Network management** (street works coordination, permit scheme, utility management)
- **Asset management** (condition surveys, future scheme identification and prioritisation, highway status records, highway adoption)
- **Capital delivery** (highway investment programme and delivery of capital improvements)
- **Revenue Recovery** (investigating and reporting damage to highway infrastructure)
- **Communications** (notification of works activities, promotion of Cheshire East Highways, events and campaigns)
- **Structures** (routine and reactive structures repairs, bridge / structures improvements)
- **Flood risk management** (Local Flood Risk Management Strategy, flood investigation and enforcement, emergency flood planning)
- **Street lighting** (LED upgrades, street lighting repairs, lighting routine inspections and testing)
- **Maintenance and operations** (customer relations, grass cutting and weed spraying, trees and hedges, gully emptying, winter maintenance, safety inspections, emergency response)

All topics will be considered and chosen in accordance with the most common suggestions received for each area. Venues will be assessed for suitability and the events will then be publicised for all to attend.

This is your opportunity for your highways service to visit you in your area and address highway matters that are most relevant to you. Please take this opportunity and engage with your highways service in your local area.

Kind regards,

**Cllr David Brown, Portfolio Holder for Highways and Infrastructure**

Suggested items to put forward to the meeting include:

- School Crossing Middlewich Road
- Improved pedestrian crossing provision London Rd/Chester Rd/StationRd
- Saltersford Bridge damage, Macclesfield Rd.
- Gulley emptying - too many leaf / weed filled gulleys.

## **Appendix 2**

Alan Bethell - Quotation number 1381 Date 19/08/16

Client details: Holmes chapel parish council

<b>Description of work</b>	<b>Cost</b>
<b>Hedge trimming along the jubilee court passageway - trim side and top</b>	
<b>+VAT</b>	£300
<b>Total</b>	£60
	£360

Additional notes

The branches and timber will be processed and removed unless otherwise stated.

We have public liability insurance to 5 million pounds which can be seen upon request.

Payment to be made within 7 days of completion of the work.

## **Appendix 3**

Template letter for hedge / tree cutting

**Re: HEDGE OVERHANGING THE HIGHWAY WHICH AREA CAUSING AN OBSTRUCTION/NUISANCE TO HIGHWAY USERS**

It has been drawn to our attention that a hedge standing at the boundary of your land along the ..... are causing an obstruction to the footways (please see enclosed location plan)

We are therefore requesting that work is carried out on the hedge to allow residents to pass unimpeded along the pavement especially for those using prams or motorbility scooters.

We must advise that Cheshire East Council, as Highway Authority has a duty to ensure that potential dangers to highway users are removed with the minimum of delay.

Your urgent co-operation would be appreciated

Kind regards

Holmes Chapel Parish Council

## **CEC website information**

### Roadside trees and hedges

We prune roadside trees and cut roadside hedges to keep roads and pavements safe and free from obstructions. This work is planned to cause least disruption to wildlife and the environment.

### **Roadside trees**

We are responsible for trees located in the highway. We will:

- Inspect trees to identify hazards to ensure the safety of highway users and adjacent property
- Carry out works that are deemed necessary as a result of tree inspections
- Deal with tree-related emergencies
- Undertake a modest programme of tree planting in the highway, maintainable at the public expense, in co-operation with Borough and Parish Councils

We will not remove or prune roadside trees for the benefit of television reception or due to leaf-fall, fruiting bodies, sap or bird fouling or lack of light.

### **Roadside hedges**

For roadside hedges within our responsibility, our hedge cutting programme is delivered in November and is usually scheduled for four weeks.

### **Roadside trees and hedges that are not our responsibility**

Trees and hedges that grow on the edge of the highway and mark a boundary with private land or property are the responsibility of the adjacent landowner or occupier to maintain.

Owners and occupiers are required to:

- Trim trees and hedges so growth does not obscure the view of road signs
- Trim roadside trees and hedges to maintain visibility for road users, particularly at junctions and on the inside of bends
- Trim any hedge that directly abuts a road, footway, cycleway or public right of way so that growth does not prevent the passage or affect the safety of highway users, including cyclists and pedestrians

- Remove dead or decaying trees and other growth that may fall across the highway. If a tree from your property falls across the highway, you can either arrange for a contractor of your choice to remove it or contact us 24 hours a day to complete the work on your behalf. We will expect you to meet all costs incurred in carrying out the work, including those associated with any traffic management measures or road closures implemented as a result of the fallen tree. You can elect to retain the arisings yourself or we can arrange to dispose of them for a charge.
- Remove branches and other growth that may prevent the passage of high sided vehicles or obstruct light from a street light
- Ensure the highway (including the footway and drainage features) is left clear of debris from the cutting operations.

We are empowered to ensure that owners and occupiers carry out their legal duties in respect of roadside hedges and trees under the [Highways Act 1980 \(section 154\)](#). We possess the necessary powers to prune, lop or fell trees that are deemed to be creating a nuisance or hazard. In such cases, it is normal practice to recover the costs of these works from the owner of the hedge(s) or tree(s) in question.

#### **Appendix 4**

##### TWM quote

Reference to your recent enquiry regarding vehicle activated speed limit sign, please find below the following quote options and current information for your further consideration.

##### Speed Limit Roundel above SLOW DOWN Safety message

230V powered LED Vehicle Activated Sign displaying when activated by an integral MVD (Microwave Vehicle Detector) a 450mm diameter Diagram 670 (30mph) in red & white LED's above a SLOW DOWN safety message in white LEDs. The sign body is to be of black powder coated aluminium construction with channel to rear to allow for post mounting.

@ £2270.00 each.

##### Speed Limit Roundel intermingled SLOW DOWN Safety message

230V powered LED Vehicle Activated Sign displaying alternately when activated by an integral MVD (Microwave Vehicle Detector) a 450mm diameter Diagram 670 (30mph) in red & white LED's and a "SLOW DOWN" safety message in white LED's. Unit to be of black powder coated aluminium construction with channel to rear to allow for post mounting.

@ £2270.00 each.

##### Solar Power Assembly

60W post top mounted solar panel (mounting bracket fits over the top of a standard 89mm (Client to confirm post size with order) sign post and an IP rated battery box containing a 75Amp/hr battery, solar regulator and mounting clips, see note below regarding solar locations

@ £750.00 each.

##### Optional Radar Upgrades

###### Data Collection Radar Upgrade

Our Mini 300 range of signs can be fitted with a data recording Radar, which records the number of vehicles, average speeds, percentile speeds, time & date stamps, and other information, this can be downloaded to your computer via our free TrafficApp Software. The TrafficApp software can the export the information into chart format giving that professional finish to your evaluated statistics or an excel spreadsheet. Downloading the data is done via a hardwire USB interface

@£275.00 each

## TWM Smart Scan Upgrade

Our TWM Smart Scan system enables you to configure or download data (Data Collection Radar required) from your sign remotely. The TWM Smart Scan system uses cellular network (GPRS) and your home or office internet connection to enable you to configure and download data from your sign.  
@£245.00 each

TWM Smart Scan (Best Signal) PAYG Sim with £20 Credit @ £25.00 each

TWM Smart Scan (Best Signal) 12 Month Contract Sim @ £79.00 each per year

Install and Commission in the Cheshire area @ £150.00 per sign

## **Appendix 5**

### Speedwatch comments

Hi Nicola.

I am responding to a request made on your behalf on the Chalc Weekly Bulletin dated 5th August.

Church Minshull is a small (425 pop )village with a traffic problem, as it is a "rat run" between Middlewich and Nantwich and Winsford/Crewe.

We have had a Speedwatch campaign ongoing for a few years now and currently have a Team of 14 Volunteers working in pairs taking 2 weeks each Team to do as many or as few checks as they can/ wish during their rota slot. As the Parish Councillor responsible for this, I co-ordinate the Rotas etc.

We try to concentrate on parts of the Village where there are the most vulnerable I.e kids and the elderly and whilst it is difficult to plot exactly the success or otherwise of our campaign, it is clear that just by being out there and very visible does make traffic slow and puts a question in their minds as to whether we are going to be there or not at any one time.

It also has to be said that Speedwatch is only one element in our campaign to tackle our traffic issues. A traffic calming scheme has been put into place in the last 2 years involving chicanes and warning signs, and we are currently campaigning for a "step" approach to speed limits in the Neighbourhood, as at present the speed limit goes from 30mph in the centre of the Village to national speed limit of 60mph immediately beyond the boundary which is ridiculous.

One tangible benefit is that we have built up an excellent rapport with our local PCSO /Police constable who not only help with the speed checks but as a result of their work in this area have developed closer links with other aspects of our Village life, Church, Parish Council, events etc.

Hope this is of some help to you. Please contact me if you think I can be of further assistance

Regards.  
Chris Challoner.