



Holmes Chapel Parish Council

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1 Church Walk, Holmes Chapel Cheshire, CW4 7AZ

TO ALL MEMBERS OF THE VILLAGE INFRASTRUCTURE COMMITTEE

You are summoned to attend a meeting of the Village Infrastructure Committee on **Thursday 18th January 2018 at 7.00pm** at the Academy Suite, Holmes Chapel Community Centre.

Prior to the meeting, there will be a presentation by Mr Stuart Hobson, CCTV manager of Cheshire East, followed by a question and answer session.

AGENDA:

1. **Apologies** - to receive any apologies for absence.
2. **To receive Declarations of any**
 - a) **disclosable pecuniary interests**
 - b) **any other disclosable interests****as required under Chapter 7 of the Localism Act 2011.**
3. **Public Speaking** - The Chairman will adjourn the meeting to allow questions from members of the public to last no more than 15 minutes. After questions the Chairman will reconvene the meeting.
4. **Committee minutes** – to approve the minutes of the meeting held on 23rd November 2017 – copy circulated.
5. **Matters arising –**
 - Hermitage Bridge – update
 - Update on the parking on the green amenity area at the end of Westway causing rutting from vehicle tyres.
 - Power washing outside Barclays Bank and Mandeville's – To note that Cheshire East have been contacted regarding the 'stripey' result.
6. **Planning applications** – To consider any applications on lists recently circulated. None received.
7. **Highways issues**
 - 7.1. To receive the minutes (circulated separately) and to receive a verbal update on the progress of actions raised at the meeting with R. Welch of Cheshire East Highways on the 14th November.

- 7.2. To receive a verbal update on the progress of the installation of the pedestrian crossing on Middlewich Road.
8. **SIDs and Speedwatch** – To receive verbal reports from Cllr Blomeley and Cllr Armitt including:
- 8.1. Movement of SIDs and the purchase of further poles.
 - 8.2. Speed limit reduction on London Road
 - 8.3. Speedwatch activities.
9. **Police Matters** –
- 9.1. To receive a verbal report on a meeting held between the PCSO, the Clerk, Cllr Blomeley and Cllr M Ranger on Tuesday, 19th December.
 - 9.2. To receive the Beat report for December 2017 (See appendix 1)
 - 9.3. To receive the draft minutes and any matters arising from the Cluster Meeting held 15th January 2018, HCCC (draft minutes to be circulated next week).
10. **Lengthsman Activities:** To consider and agree future lengthsman activities.
11. **2018 Photography Competition:** – To consider the 2018 competition, to receive a report from Cllr Blomeley and to consider a proposal from the Partnership.
12. **Environmental Report for Holmes Chapel** – To receive a report from Mr Nick Kelly of Cheshire East Council. (To be circulated separately upon receipt.)
13. **CCTV** – To note any matters or actions arising as a result of the presentation by Mr Stuart Hobson. To also note that one visit has been completed to the CCTV centre in Macclesfield (attended by Cllr Clowes and Cllr M Ranger) with another being planned for late January 2018.
14. **Office** – Update on the review and improvement to the office appearance including potential removal of the shutters (see appendix 2).
15. **Social Media** - To consider and agree the use of social media by the Parish Council and to consider whether the Media policy should be updated to include social media. (Report to be circulated separately.)
16. **To consider and agree the use of email to disseminate current news in the Community** (Report to be circulated separately).
17. **Public Speaking.**
18. **Future agenda items** –
- Website update.
 - Photography competition
 - Consideration of Fire Station staffing
 - SID purchase – consideration of SID type required in the future
19. **Chairman and clerk's report**

Sue Davies
Clerk of the Council
12th January 2018

Appendix 1

Beat managers report	
Reporting period	December 2017
Completing officer	PCSO 22590 CHESTERS
Ward	Dane Valley & Brereton Rural
Community Engagement undertaken	<ul style="list-style-type: none"> - Community event at Hermitage Primary School - Community meetings in Holmes Chapel community centre and Costa Coffee - Traffic enforcement – Operation Regimental - School patrols
Priority/Problems	<ul style="list-style-type: none"> - Anti-social behaviour (Holmes Chapel) - Weight Restriction (Holmes Chapel) - School parking (Holmes Chapel and Brereton) - Theft from business
Supporting evidence & validation (incident/ crime statistics, phone calls, intelligence, etc)	<ul style="list-style-type: none"> - Raised as a priority at Beat Meetings - Complaints via email to the LPU mailbox - Phone calls and intelligence provided from local residents
Objectives/Aims (to address the priority. What is to be achieved?)	<ul style="list-style-type: none"> - To reduce vehicles contravening weight restrictions - Improve road signs in Holmes Chapel area for weight restriction - Increase levels of confidence - Reduce levels of Anti-Social Behaviour - Creating youth club for children in area
Consultation (who has been involved in ?)	<ul style="list-style-type: none"> - Parish councils - Holmes Chapel Comprehensive - Anti-Social Behaviour Co-ordinators - Residents
Action Plan (what are you planning to do to solve the priority/ problem?)	<ul style="list-style-type: none"> - Hi visibility patrols in problem areas regarding Anti-Social Behaviour - Reassurance and advice provided to local businesses regarding theft - Traffic Enforcement operations - Liaise with community groups and partnerships to create new project for youth club - Presentations at schools regarding incidents reported with youths
Abstractions (leave/ sickness/trng, etc.)	<p>PCSO CHESTERS -</p> <ul style="list-style-type: none"> - Operation Hombre (Crewe) x 2 days - Annual leave x 6 days - Sickness x 2 days <p>PC EVANS</p> <ul style="list-style-type: none"> - RETIRED
Noteable contact with:	
1. Partners	<ul style="list-style-type: none"> - Holmes Chapel Parish Council - Cheshire East Council - ASB Co-ordinators - Early Access Team

Appendix 1

		<ul style="list-style-type: none"> - Schools
	2. Members of the Community	<ul style="list-style-type: none"> - Local speed watch volunteers - Residents
	Outputs (e.g. hours of foot patrol, meetings attended, problem-solving initiatives recorded, alcohol seized, FPNs completed)	PCSO CHESTERS <ul style="list-style-type: none"> - 34 hours of patrol - Meetings with residents regarding concerns in area - Meetings with schools to exchange information - Meetings with parish council - Meetings with community engagement officer at Cheshire East Council
	Outcomes (e.g. levels of crime and ASB, fear of crime, confidence in the police)	<ul style="list-style-type: none"> - Reduced issues with anti-social behaviour - Confidence/feeling of safety in the area - Confidence of public from presence of police on social media/in public
	Other activities carried out on beat area	
	Feedback (how have you made the community aware of what you have done?)	<ul style="list-style-type: none"> - Social media - Word of mouth - Community newsletters - Community magazines - PCSO surgeries in local businesses

MONTHLY INCIDENTS/CRIMES/ISSUES OF NOTE

Crimes (to be taken from saved searches)	Dane Valley	Brereton Rural
Burglary in dwelling	0	0
Burglary other	1	0
Theft from motor vehicle	1	0
Theft of motor vehicle	0	0
Public order	1	0
Shoplifting	1	0
Violence with injury	2	0
Violence without injury	0	0

Appendix 2

From: richard.cussons
Sent: 13 December 2017 13:20
To: Sue McKay
Subject: 1 Church walk, Holmes Chapel

Dear Sue,

Thank you for your email. The shutters were originally fitted by a previous tenant, Bond Associates, who kept confidential documents on the premises, and thus when the lease was taken out by the Parish Council, the shutters were part of the fixtures and fittings that you took over. They therefore belong to you, and as such, you do not require my permission to remove them, or need to store them for future use should you wish to remove them. Please make good any holes as a result of removal. My only comment would be that the Parish Council undoubtedly have confidential documents they may wish to protect with the added security that shutters give, but that is a decision for the council.

Best regards,
Richard Cussons M.A.