

**VILLAGE INFRASTRUCTURE COMMITTEE**  
**Minutes of meeting on 22 November 2018**  
 at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



**Part I – Public and Press present**

<b>1. Attendance</b>	Cllr M Blomeley Cllr B Bath Cllr R Parry Cllr M Street	Mrs S Davies – Clerk to the Council		
<b>2. Apologies</b>	<b>RESOLVED (VI18/19/68)</b> to accept apologies from Cllr A Armitt, Cllr K O'Regan, Cllr D Savage and Cllr M Ranger.			
<b>3. Declarations of Interest</b>	None			
<b>4. Public Speaking</b>	None			
<b>5. Committee minutes</b>	<b>RESOLVED (VI18/19/69)</b> to approve the minutes of the meeting held on 11 October 2018.			
<b>6. Matters Arising</b>	<ol style="list-style-type: none"> <li>1. Street Sign Maintenance/Replacement – Cheshire East Council (CEC) Highways have informed the office that the damaged street signs are now scheduled for replacement.</li> <li>2. Library Path – No further progress. The Clerk was asked to pursue the meeting with CEC.</li> <li>3. Crossing by the Library – No further news – to request further information from the PCSO.</li> <li>4. Milestones – Cllr Blomeley informed the committee that the stone on Middlewich road had been straightened by CEC. There has been no further action on the other two milestones. .</li> <li>5. Bench restoration and repair – The committee noted that the brown slats are on order and due during December. The committee noted the offer of a reduction on a new bench as compensation for the delivery delay but agreed to continue with refurbishing the old bench.</li> </ol>			
<b>7. Planning applications</b>	<p>The committee considered the application listed below and <b>RESOLVED (VI18/19/70)</b> to comment as follows:</p> <table border="1" data-bbox="459 1592 1484 1760"> <tr> <td data-bbox="459 1592 805 1760"><b>18/5603C</b> 8 Northway CW4 7EF</td> <td data-bbox="805 1592 1484 1760">Single storey rear extension and two storey side extension to domestic semi-detached property.  <b>NO OBJECTION</b></td> </tr> </table>		<b>18/5603C</b> 8 Northway CW4 7EF	Single storey rear extension and two storey side extension to domestic semi-detached property.  <b>NO OBJECTION</b>
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<b>8. Allotments</b>	<p>The communication from ANSA re allotments was considered. The general feel of the committee that there is no demand for allotments, based on the responses to the Neighbourhood Plan survey, and it would be preferred as recreational space.</p> <p><b>RESOLVED (VI18/19/71)</b></p> <ol style="list-style-type: none"> <li>I. For the Clerk to compile a response with Cllrs Bath and Blomeley.</li> <li>II. To consult with residents on this matter during the Neighbourhood Plan update.</li> </ol>			

<p><b>9. Village planting</b></p>	<p>The committee noted the suggested inclusion of the four beds at the entrances to the village for future summer planting, as the village Volunteers can no longer supply plants. It was agreed this planting should not be paid for if it results in an increase to the budget (below).</p> <p><b>RESOLVED (VI18/19/72) to</b></p> <ul style="list-style-type: none"> <li>I. Note to budget an overall cost for plants for 2018/19 of £1000</li> <li>II. Note to budget a cost for maintenance for 2018/19 of £1500</li> </ul>
<p><b>10 Christmas Lights</b></p>	<p>The committee noted the request from shopkeepers on London Road to have white lights in the Village, and that the scheme for 2018/19 is now installed, with the tree due to arrive on Friday 23 November 2018. The lights will be switched on then.</p> <p><b>RESOLVED (VI18/19/73) to accept the report.</b></p>
<p><b>11. Street Lighting and letter of complaint to Cheshire East.</b></p>	<p>The Clerk reported that there has been no information received from CEC regarding lighting ownership of those currently on the Parish Council Asset register.</p> <p>An email from CEC Highways (lighting department) has been received that indicates that the Parish Council would need to pay for any new lighting in the identified dark spots. The cost for each light would be between £1500 to £2500 with future maintenance and electricity costs to consider.</p> <p>The Committee noted the letter of complaint sent to Cheshire East and MP Fiona Bruce, prompted by the poor responses to issues being received from Cheshire East Highways.</p> <p><b>RESOLVED (VI18/19/74) to accept the report.</b></p>
<p><b>12. Bus Stops</b></p>	<p>The committee noted the continued lack of progress with cleaning and maintenance of the bus shelters, including the faulty light and the need to establish the correct contact.</p> <p><b>RESOLVED (VI18/19/75) to Clerk to establish the correct line of contact and to pursue the issues.</b></p>
<p><b>13. SIDs and Speedwatch</b></p>	<ol style="list-style-type: none"> <li>1. Cllr Blomeley updated the committee following the meeting with D. Chan of CEC Highways, requesting an additional SID post on Manor Lane. CEC have an emerging policy of not installing new SID posts. Cllr Gilbert is pursuing the arrangement of a meeting with the portfolio holder.</li> <li>2. Damaged post on London Road: CEC have informed that a roofing company in Macclesfield have admitted liability for the accident. The Clerk to pursue with CEC as to having the post re-installed, with the possibility of installing in the other side of the road.</li> <li>3.. Data has been downloaded, with summaries noted by the committee and the following points raised:  Knutsford Road – Higher speeds are recorded, possibly due to early detection. The Clerk was asked to contact TWM to ask if the radar could be adjusted to prevent this.  Macclesfield Road – The data confirms a speeding problem westbound requiring continuing police enforcement.</li> </ol> <p>Cllr Blomeley updated the committee with various device problems which are being addressed. The Clerk was asked to investigate the Knutsford Road SID</p>

	<p>having a larger solar panel installed as the power depletes too quickly due to high volume of traffic. The SID from the post knocked over on London Road will require relocating.</p> <p>4. The Speedwatch group – update deferred until the next meeting.</p> <p><b>RESOLVED (VI18/19/76)</b> to accept the report.</p>
<b>14. Lengthsman</b>	<p>The Committee were updated on recent tasks performed by the lengthsman service, which include general tidying and cutting back in the Village. The service is running better than in recent months and will continue to be monitored.</p> <p><b>RESOLVED (VI18/19/77)</b> to accept the report.</p>
<b>15. Project List</b>	<p>The committee noted the updated project list, with the following updates to be made:</p> <ul style="list-style-type: none"> <li>• Phase 2 village centre – No plan to progress at the moment</li> <li>• Christmas Lights – possible further extension</li> <li>• Library path – funding needed for possible alternatives.</li> <li>• Bus stop seat – funding to provide a seat only due to difficulty in arranging a bus stop.</li> <li>• SID equipment – not buying a new SID.</li> </ul> <p><b>RESOLVED (VI18/19/78)</b> to accept and update the report.</p>
<b>16. 2019/20 Budget</b>	<p>The committee reviewed the budget for 2019/20, making the following comments:</p> <ul style="list-style-type: none"> <li>• Lighting repairs / maintenance to be included on 5 year plan.</li> <li>• Reduce lengthsman budget to £6000</li> <li>• For future consideration – extension to CCTV to include play areas; with this being a possible submission for 2<sup>nd</sup> round of New Homes Bonus scheme.</li> </ul> <p><b>RESOLVED (VI18/19/79)</b> to accept the report.</p>
<b>17. Highways Review</b>	<ol style="list-style-type: none"> <li>1. Highways Issues log report – the updated fault logging report was noted, including progress with the drainage issues on Sutton Oaks.</li> <li>2. Outstanding Highways Issues: The log of issues was noted. See Appendix 1.</li> <li>3. CEC Speed Reports - A50/A54 – none have been formally received issued by CEC yet.</li> <li>4. Proposed double yellow road markings; The committee were updated on progress with the alterations. The consultation is due to start soon during which time the Parish Council could submit further comments. The Clerk stated that she will ensure that the public are aware of the consultation.</li> </ol> <p><b>RESOLVED (VI18/19/80)</b> to accept the report</p>
<b>18. Police Matters</b>	<p>The Committee :</p> <ol style="list-style-type: none"> <li>1. Noted the beat report for October 2018.</li> <li>2. Received the notes from the recent Cluster meeting on Monday 12 November 2018 at 7.30pm. The next meeting is on 4 February 2019. The PCSO to be thanked for her excellent reporting.</li> </ol>

	<p>3. Drop in surgeries are being held most weeks – next on 23 November at Community Centre</p> <p>4. Any other Police issues: The PCSO is visiting the schools regularly with encouraging results.</p> <p><b>RESOLVED (VI18/19/81)</b> to accept the report.</p>
<b>19. Rail Report</b>	<p>The committee were updated with railway matters:</p> <ol style="list-style-type: none"> <li>1. CCTV has been installed at the station but is not yet operational.</li> <li>2. Evidence of vandalism to the ticket machines has been received by the Police.</li> <li>3. Lack of Saturday services is an issue due to RMT strike action.</li> </ol>
<b>20. Public Speaking</b>	None
<b>21. Future Agenda Items</b>	<ol style="list-style-type: none"> <li>1. Air Quality report – results for Holmes Chapel.</li> <li>2. Roundabout proposals for Chester Road/London Road.</li> </ol>
<b>22. Chairman and Clerk's reports</b>	<p>The Clerk informed members of</p> <ul style="list-style-type: none"> <li>• the Everybody Junior Awards event at Wilmslow on 24 November – Cllr Bath due to attend and present an award</li> <li>• The Connected communities hubs are being launched in Goostrey and Holmes Chapel on Saturday 24 November 2018</li> <li>• The APM has been rearranged to Tuesday 19 March due to another booking in the Brooklands building, if this suits members.</li> <li>• Arrangements for the open office at the Christmas market are progressing.</li> <li>• An event at the Co-op to celebrate 1st Holmes Chapel Scouts receiving their share of the Co-op Community Funding, on Saturday 24 November at 10am.</li> <li>• The art exhibition in St Lukes Church hall on Saturday 24 November</li> </ul> <p>The Chairman thanked the Clerk for her support while at Holmes Chapel Parish Council.</p>
<b>The meeting closed at 9.25pm</b>	

These minutes will be submitted for approval at the next Village Infrastructure Committee meeting scheduled for 17 January 2018

Signed as Chairman of the Committee as a true and accurate record:



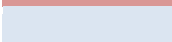

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Appendix 1

CEC REF	START DATE	ISSUE	CURRENT STATUS	NOTES
	03/10/2016	Pedestrian crossing phase at traffic lights for Chester Rd	Refused due to traffic flow implications	Revised proposal on Chester Rd near The Drive (see below)
	06/07/2017	Pedestrian crossing on Manor Lane near Aldi	Refused by CEC due to insufficient usage	
	17/08/2017	Pedestrian crossing requested on Knutsford Rd adjacent to The Hawthornes	Rejected due to insufficient usage	Survey results provided verbally by Rob Welch
	17/08/2017	Pedestrian crossing requested on Chester Rd adjacent to The Drive	Rejected due to insufficient usage	Survey results provided verbally by Rob Welch
	17/08/2017	P.C. consider new lamp post on Macclesfield Rd requires re-siting	Not possible due to footway width & services restrictions	
	15/03/2018	Westway green amenity area. Vehicle parking	Underground services precludes any planting	No further action
	03/10/2016	Road repairs: Balmoral Drive & Closes, Selkirk Drive, Brookfield Drive, Crofter's Court	Patching works completed May 2018.	Resuracing of Balmoral completed October 2018
	03/10/2016	Pedestrian Crossing – Middlewich Rd at Primary School	Completed Q1/2018	
	03/10/2016	Saltersford Bridge	Reflectors, signage and road markings installed 2017	
	03/10/2016	20mph limits on residential roads	CEC will only consider these near schools	Illuminated signs installed near all schools summer 2017
	03/10/2016	Parking restrictions	CEC to install restrictions on Sandiford Rd, Bessancourt & Brookfield Drive to restrict parking	Completed 2017
	03/10/2016	HGV restriction signage	Additional signs requested	New signs installed A50/54 Jn, Chester Rd, Middlewich Rd Jn, Knutsford Rd,(2017). Macclesfield Rd, Manor Lane 2018
	06/07/2017	Pedestrian crossing upgrade London Rd, village centre	Installed Aug 2018	
	06/07/2017	Heritage light fault opposite St Lukes Church	Completed	
	17/08/2017	Removal of Red route signs on A50 northbound	Completed 2017	Linked to tasks below
	17/08/2017	Removal of redundant road sign on Knutsford Road	Completed 2017	Delayed due to underground services queries
	17/08/2017	Relocation of SID post on Knutsford Road	Completed 2017	Delayed due to underground services queries
	17/08/2017	Gully maintenance review	Works schedule & maps provided	See Highways Hour summary for more info.
	14/11/2017	New bus stops Marsh Lane	S106 funded from Bellway development	One installed but can't fit one to the other side of the road.
	15/03/2018	Missing HGV restriction sign on Macclesfield Road at Saltersford roundabout	Completed September 2018	
	15/03/2018	Hermitage Lane being used as a through route	Gate at top refurbished & signs installed	Barry Poole is handling (Public Rights of Way, Network management and Enforcement Officer.
	16/04/2018	Missing streetlight following RTC	CEC to replace.	Completed Sept 2018
	01/05/2018	Ownership of hedge - London Road by Chester Road lights	CEC to identify if owned by Highways or Millingfield properties to establish responsibility for maintenance	Cheshire East have no acknowledged ownership.
AHG 1272	03/10/2016	Chester Rd / Middlewich Rd junction priority	For review by Area Highways Group	Review (turning count) done by CEC and will be no change in priority as a result. Options still being investigated.
	23/05/2017	Sandiford Road access-only review	Awaiting response from CEC Portfolio holder	Meeting with MP & Council Leader 01/12/18
	06/07/2017	Road surface condition and road markings at mini roundabouts	Completed November 2018	
	06/07/2017	Light on bus shelter, London Rd southbound faulty	Awaiting repairs	Highlighted to Ian Darlington as outstanding
	06/07/2017	Pedestrian crossing on London Rd, south of T lights near Health Centre	Refused by CEC due to insufficient usage	Parish Council survey to assess usage MR/AA

	06/07/2017	Propose speed limit review for Middlewich Rd near Cottons Farm	May be considered as part of new housing development	Draft report issued October 2018 (via Les Gilbert). No changes proposed
	06/07/2017	Propose speed limit review for A50 London Rd to Sanofi entrance	Would require developer funding. May not meet criteria in CEC Highways Speed Management Policy	Waiting for CEC Highways speed limits review report
	17/08/2017	Right turn lane Chester Rd to London Rd southbound	Rejected as impractical	CEC propose roundabout to improve junction Await meeting to discuss layout & pedestrian safety issues
	17/08/2017	New pedestrian crossing, Middlewich Road at Cotton Farm development	S106 funded from Persimmon development	Under construction October 2018
	17/08/2017	Hermitage Bridge repairs	Main works completed. Awaiting pointing on both sides	Delayed due to bats roosting under bridge.
	17/08/2017	Traffic survey – all routes	Deferred until M6 Smart works completed Q1/2019	
	17/08/2017	Request for bus stop sign – corner Chester Rd & Brookfield Drive	Outstanding	Chasing TSS, possibility of just having benches being considered as unlikely to get bus stops here.
	14/11/2017	Abnormal load routes	Response received from Ian MLauchlan	Will require major review of bridges & structures for any route changes. To obtain information on no of loads and times.
	14/11/2017	New bus stops Middlewich Road	S106 funded from Persimmon development	Not yet programmed in with CE - will keep chasing. Positions need to be established.
	02/01/2018	CEC proposal to replace traffic lights at London Rd/Chester Rd/Station Rd with a roundabout	Petition submitted to CEC by HC Partnership requesting local consultation on pedestrian safety	A meeting has been held with CEC to discuss concerns. Awaiting design proposals
	15/03/2018	Replacement of damaged street name signs	Awaiting CEC to confirm those they will replace. Funding approved by Parish Council	Work has been done by Streetscape, Congleton TC, but still awaiting the Cheshire East repairs.
	15/03/2018	Grass verge damage	Supply list of sites to J Tickle for remedial work	10 logged on CE Portal with photographs . PC considering signage
	15/03/2018	Verge opp Co-op petrol station damaged by HGV parking	Propose bollards as part of Persimmon crossing works	Not close enough to crossing for S106 to be used. Rob Welch has suggested pursuing with the police/PCSO
	15/03/2018	Modify road markings on A50 approaching traffic lights to stop overtaking	Logged on highways portal for review / action	R Welch has informed that not possible - due to regulations. Consider further during roundabout proposal.
	15/03/2018	Proliferation of private signs on highway / street furniture	Submit photos to portal for review / action	Rob Welch can supply definitive list of permitted signs
	15/03/2018	Additional lighting column required on Station Road to eliminate dark spot	Raised with Ian Darlington for review	To be replaced
	15/03/2018	Keep left bollard on Parkway not illuminated	Raised with Ian Darlington for action	
	15/03/2018	7 dark spots identified throughout Holmes Chapel	Ian Darlington agreed to investigate	Chase up via Ian Darlington
	15/03/2018	Heritage lights need repair in village centre	Raised with Ian Darlington for action	
	15/03/2018	Shrubbery covering road signs	Log on Highways portal + photos to J Tickle	Lengthsman cut back Chester Road corner March 2018 and planned again in June 2018
	15/03/2018	Heritage lighting upgrade to LED	Not part of current replacement programme	Awaiting future funding
	17/03/2018	Blocked gullies as a result of leak from manhole below.	Logged with Cheshire East 3326760 and 3326761	CEC Drainage Manager inspected site October 2018. Response awaited via Les Gilbert
	17/04/2018	Leak from manhole in road outside Sandringham Court and blocked gullies	Reported to United Utilities	
	01/05/2018	Parking restrictions on Selkirk Drive adjacent to Portree Drive and Crofters Court	Draft proposals issued by CEC Highways Oct 2018	Initiated by les Gilbert
	01/05/2018	Consistent blocked gulley - Sutton Oaks	John Tickle has agreed to pursue this. Now passed to Gillian Kidd. CEC Drainage Manager inspected site October 2018 & will report back to Les Gilbert Jetting undertaken Nov 2018	

	01/05/2018	Consistent blocked gulley - opposite Mandevilles bakery Macc Road	Keep logging with no progress	
	14/08/2018	Milestones - maintenance	Contact the milestone society for advice. CEC advise they do not maintain milestones.	Requested CEC to re-set milestone on Middlewich Rd during Toucan crossing installation
	14/08/2018	Signs obscured by foliage	Report & photos to be sent to John Tickle	Clerk to progress
	14/08/2018	Wall damaged at entrance to Bessancourt	Logged with Cheshire East	
	14/08/2018	Redundant road sign removal	Photos of signs submitted to Cheshire East for removal	Response received. Agreed to remove except for HGV advance signs which have to remain until motorway work complete.
	14/08/2018	A54 carriageway flooding in heavy rain approaching Jn 18 M6	To pursue with Highways England	
	14/08/2018	Entrance to station car park/business parks - pedestrian hazard	To be raised with Rob Welch as a pedestrian safety matter	Being considered by T & T Task Group
	15/03/2018	Church Walk resurfacing	No permission needed from CEC unless excavation greater than 50mm	Risk of harm to underground services over 50mm deep Possible NHB funding

<b>KEY</b>		<b>Completed</b>
		<b>Refused / No action</b>
		<b>Pending (waiting decision / work scheduling or in progress)</b>
		<b>Awaiting action</b>

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