



VILLAGE INFRASTRUCTURE COMMITTEE
Minutes of meeting on 26 April 2018
 at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



Part I – Public and Press present

Mr Stuart Hobson, CCTV manager, had been due to give an update prior to the meeting starting. Unfortunately, due to travel difficulties, Mr Hobson was unable to attend at 7:00pm but contacted the committee at this time to inform that he would try and attend prior to the meeting concluding. It was agreed that the Village Infrastructure meeting should commence and, if Mr Hobson managed to attend, the meeting be suspended at that point in order to hear his presentation. Mr Hobson arrived at 7:20 – see item 8.

1. Attendance	Cllr A Armitt Cllr M Blomeley Cllr M Ranger Cllr M Street.	Mrs S Davies – Clerk to the Council		
2. Apologies	RESOLVED (VI17/18/66) to accept apologies from Cllr B Bath (holiday), Cllr P Cotton, (unavailable) Cllr R Parry (recovering from surgery) and to note the non-attendance of Cllr K O'Regan.			
3. Declarations of Interest	No declarations of interest from councillors present. However, It was noted that the planning applicant in item 8 has a relationship with the Parish Council (via the memorial bench for Jill Cope).			
4. Public Speaking	None.			
5. Committee minutes	RESOLVED (VI17/18/67) to approve the minutes of the meeting held on 1 March 2018			
6. Matters Arising	Green amenity area Westway – see item 9. Grass verge damage – see item 9. Sustainable modes of transport to schools consultation – this was passed on to the schools.			
7. Planning applications	The Committee considered the application listed below and RESOLVED (VI17/18/68) to comment as follows: <table border="1" data-bbox="459 1525 1487 1765"> <tr> <td data-bbox="459 1525 767 1765">18/1746C 4 Bramhall Drive CW4 7EJ</td> <td data-bbox="767 1525 1487 1765">Proposed demolition of existing garage and erection of new garage utility wash room and kitchen extension with additional bedroom and ensuite above garage only. NO OBJECTION</td> </tr> </table>		18/1746C 4 Bramhall Drive CW4 7EJ	Proposed demolition of existing garage and erection of new garage utility wash room and kitchen extension with additional bedroom and ensuite above garage only. NO OBJECTION
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8. CCTV Q & A	Stuart Hobson, CCTV manager, arrived at 7.20pm. Whilst the long term aim is to have the camera presently situated at the rear of the library relocated to the Chester Road/London Road crossroads, due to a further spate of ASB in the village centre, it has been very useful to have both cameras in action at the precinct. Once the redesign of the crossroads has been established, then plans to relocate the camera to this junction will recommence. Stuart agreed to trial different reporting options, to pass as much useful			

	<p>information as possible to the Council via more frequent reports. It was also requested that priority information be passed to the Council in advance of the reports, when and if possible.</p> <p>The committee agreed it had been very useful to have an update from Stuart, thanked him for his time and agreed to meet at 6 monthly intervals in the future.</p> <p>Mr Stuart Hobson left the meeting at 7.40pm and the Village Infrastructure Committee meeting resumed.</p>
<p>9. Highways Issues</p>	<ol style="list-style-type: none"> 1. The Clerk has contacted Brereton Parish Council regarding a timescale for the joint work to request speed limit extensions and reductions on the A50 London Road. Their responses are awaited. 2. The committee noted the conclusion of the petition initiated by Holmes Chapel Partnership in regard to pedestrian safety, where 942 signatures were obtained. It has subsequently been passed to CE leader Cllr Rachel Bailey. 3. A further meeting with Rob Welch, Design and Road Safety, CE Highways, is currently being organised. 4. The committee received the notes of a meeting with John Tickle (Senior Highways Officer) and Lee Glover of Cheshire East Highways held on the 15th March 2018. Installation of signage to discourage parking on grass verges was debated. 5. The committee received and discussed the notes from a meeting with Ian Darlington, CE Lighting, held on the 5th April 2018. 6. Cllr Blomeley presented the new summation report of outstanding Highways issues. This document will be shared with the VI chairman office staff, being continually updated as a record of Highways actions. <p>RESOLVED (VI17/18/69)</p> <ol style="list-style-type: none"> I. to receive the report. II. To write to CE officer Chris Hindle, Head of Strategic Infrastructure, confirming the Parish Council request for involvement in the design process of the junction, copied to Cllr Rachel Bailey and the highways portfolio holder. III. To obtain quotes for signs which could be affixed to lampposts to deter parking on grass verges. IV. A review of streetlights owned by the Parish Council to be undertaken, and a status report brought back to the next VI meeting. V. To receive the actions from the Highways Issues log.
<p>10. SIDs and Speedwatch</p>	<ol style="list-style-type: none"> 1. The mobile SID on loan from the Cheshire Constabulary has been recently installed on Manor Lane for data collection, as requested. It has also been used in the 20mph school limit zone on Chester Road, and has proved that the 20ph limit is not being adhered to. Data will be downloaded from the parish owned SIDs in the near future, and a new location schedule be drafted. 2. The Speedwatch group have been undertaking sessions recently, with many contraventions being noted, including HGVs speeding and also passing through the restricted areas. All the data has been passed to the PCSO for follow-up action. <p>RESOLVED (VI17/18/70)</p> <ol style="list-style-type: none"> I. to receive the report II. To establish with the Police if the 20mph school limit is enforceable or a recommendation only.

<p>11. Police Matters</p>	<p>The Committee noted the beat report for February and March 2018, along with the notes of the Cluster meeting on 9th April 2018.</p> <p>RESOLVED (VI17/18/71)</p> <ol style="list-style-type: none"> I. to receive the reports. II. To enquire about advance notice of details of the PCSO surgeries logged in the beat reports. III. To request more visual presence of the PCSO in the village. IV. To note the next joint meeting with the ward parishes has been provisionally set for 9th July 2018
<p>12. Best Kept Village Competition</p>	<p>The committee debated the process to put in place a working group with the relevant organisations to progress an entry into the Best Kept Village Competition in 2019.</p> <p>RESOLVED (VI17/18/72) to recommend inclusion of the Amenities Committee in the process as a joint project.</p>
<p>13. Dog Fouling</p>	<p>Public Space Protection Officers Keith Davies and Gary Swindells (CEC), advised the office on matters relating to dog fouling issues in Holmes Chapel during a recent visit, explaining measures which could be taken to help improve the situation. They brought examples of new signage available, and explained that enforcement was directly linked to the number of complaints received.</p> <p>RESOLVED (VI17/18/73)</p> <ol style="list-style-type: none"> I. To inform the officers that the stickers do not fit on the new style lampposts II. Pass the organisation of signage for the Dane Meadow to the Amenities Committee. III. Request a number of A4 signs to be installed throughout the village. IV. Advertise the need to report dog fouling to Cheshire East Council.
<p>14. Street signs</p>	<p>The committee noted the updated quotes for replacement of street signs, agreed at the last meeting.</p> <p>RESOLVED (VI17/18/74)</p> <ol style="list-style-type: none"> I. To raise the order for Streetscape to proceed with the work. II. To touch up other signs as required using suitable paint to improve the appearance of these.
<p>15. Parish Mile Posts</p>	<p>The committee considered the supplied report, detailing the condition of some of the mile posts and future maintenance arrangements.</p> <p>RESOLVED (VI17/18/75) to initially raise with Rob Welch. CE Highways, at the upcoming meeting.</p>
<p>16. Additional Flowering Plants</p>	<p>The committee considered how the money budgeted for additional flowering plants in the Village Centre should be spent.</p> <p>RESOLVED (VI17/18/76) to delegate to the clerk in consultation with the chairman to organise the detail of the additional containers.</p>

17. CCTV	This agenda item previously covered in item 8. There were no further matters.
18. Public Speaking	None
19. Future Agenda Items	<ol style="list-style-type: none"> 1. Library path – Initial design ideas will be sought in preparation for discussion at the next VI committee meeting and to enable a specification to be drawn up. 2. Christmas Lights – requests for quotes will be chased up in time for the next meeting. 3. Bus Stop seats
20. Chairman and Clerk's reports	<p>The Clerk reported</p> <ol style="list-style-type: none"> 1. On the dementia friendly initiative, and the desire for the parish Council to become Friends of Dementia. A date will be arranged with the HC partnership for a session in the office. 2. Notified the committee that two swings have gone missing from the Elm Drive play area. This has been reported to CEC. 3. Informed the committee of the new CE local transport plan, with information events running from the 8th May – 15th June 2018. This item will be put on the agenda at the next Full Council meeting on the 24th May.
The meeting closed at 9.15p.m.	

These minutes will be submitted for approval at the next Village Infrastructure Committee meeting scheduled for 7 June 2018

Signed as Chairman of the Committee as a true and accurate record:

.....Date.....