



VILLAGE INFRASTRUCTURE COMMITTEE
Minutes of meeting on 6 September 2018
 at The Academy Suite, Holmes Chapel Community Centre, CW4 8AA



Part I – Public and Press present

1. Attendance	Cllr A Armitt Cllr B Bath Cllr R Parry Cllr M Street Cllr M Ranger	Mrs S Davies – Clerk to the Council Cllr J Clowes (non committee member) 2 members of the public.		
2. Chairman	RESOLVED (VI18/19/32) that Cllr Bath take the chair in the absence of Cllr Blomeley, the committee chairman.			
3. Apologies	RESOLVED (VI18/19/33) to accept apologies from Cllr M Blomeley (holiday) Cllr D Savage (family) and Cllr K O'Regan (work)			
4. Declarations of Interest	None			
5. Public Speaking	A Holmes Chapel resident, who has relevant experience through former employment, raised that he would like to become more involved in highways issues in the village. He expressed various concerns regarding safety issues around the new puffin crossing, both during installation and the ongoing operation and usage. He has been invited to attend the next meeting of the Traffic and Transport working group.			
6. Committee minutes	RESOLVED (VI18/19/34) to approve the minutes of the meeting held on 5 July 2018 parts I and II.			
7. Matters Arising	<ol style="list-style-type: none"> 1. Library Path – The Clerk reported that a formal application has been submitted to Cheshire East Council (CEC) via the library service. 2. Street Sign replacement – No further update has been heard from Streetscape. The Committee RESOLVED (VI18/19/35) <ol style="list-style-type: none"> I. To write to David Gifford, clerk of Congleton Town Council, for an explanation of the situation. II. To remind John Tickle, CE Highways, of his promise to chase up the order. 			
8. Planning applications	<p>The committee considered the application listed below and RESOLVED (VI18/19/36) to comment as follows:</p> <table border="1" data-bbox="459 1630 1484 1803"> <tr> <td data-bbox="459 1630 805 1803">18/4013C 21 West Way CW4 7DG.</td> <td data-bbox="805 1630 1484 1803">Side two storey extension and rear single storey extension No Objection</td> </tr> </table>		18/4013C 21 West Way CW4 7DG.	Side two storey extension and rear single storey extension No Objection
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9. Highways Issues	<ol style="list-style-type: none"> 1. Highways Meeting (John Tickle) – The committee RESOLVED (VI18/19/37) <ol style="list-style-type: none"> I. To receive the notes of the meeting on 16 August 2018, and to approve actions including the following: <ol style="list-style-type: none"> I. Balmoral Drive resurfacing – chase CE Highways re Dunbar Close and cul-de-sacs. II. Brown signs – establish responsibility for cleaning; 			

	<p>Knutsford Road cited as an example</p> <ol style="list-style-type: none"> 2. Puffin Crossing Installation – A meeting has been arranged with CE Highways engineer in two weeks to discuss the issues with the newly installed crossing. The Clerk will compile a list of issues to raise. 3. Outstanding highways issues –The committee noted the updated list of outstanding highways issues. RESOLVED (VI18/19/38) <ol style="list-style-type: none"> I. To receive the report. II. To chase all outstanding items with CE Highways. III. Compile a list of signs that are covered by foliage.
10. Members of Public	The two members of the public left the meeting.
11. Parish Street Lighting	<p>The Committee was updated by the Clerk on matters relating to the streetlights historically owned by the Parish Council. A meeting was held with Ian Darlington of CE Highways, Lighting, to establish current ownership and responsibility. Information is still awaited clarifying CEC ownership of some lights, prior to being able to complete the report.</p> <p>RESOLVED (VI18/19/39) to receive the report.</p>
12. SIDs and Speedwatch	<ol style="list-style-type: none"> 1. The Clerk informed the committee that CE Highways are at present not supplying a quotation for the new SID post installation as they argue that this is not current policy. 2. Speedwatch – The group are not undertaking many monitoring sessions; partly due to group members having other commitments and also because the Police are doing a lot more enforcement in the area. <p>RESOLVED (VI18/19/40)</p> <ol style="list-style-type: none"> I. To accept the report II. The Clerk to write to CE Highways to argue the need for SID posts on Manor Lane. III. For Cllr Armitt to maintain communication with the Police for the prosperity of the Speedwatch group. IV. For Cllr Armitt to discuss validity of the Speedwatch group with Cllr Blomeley, prior to the next VI meeting.
13. Police Matters	<p>The Committee :</p> <ol style="list-style-type: none"> 1. Noted the beat report for July and August 2018, with comments that the new detail and format included in the August report was much appreciated. 2. Noted the Cluster Meeting minutes held on 30th July 2018. 3. Noted that the increased Police presence in the Dane valley is having a marked positive effect on the area. 4. That the Parish office is regularly being used for drop-in beat meetings. 5. Noted that letters have been sent from the parish council to companies who repeatedly contravene the HGV restrictions in the Village. The Police are also sending similar letters. <p>RESOLVED (VI18/19/41) to accept the report, and to publicise traffic enforcement data on the website and Facebook.</p>
14. CCTV Reports	The committee RESOLVED (VI18/19/42) to note the reports for the first quarter of 2018, and to thank Stuart Hobson, CCTV manager, for the improved reports.

<p>15. Lengthsman</p>	<p>The Committee were updated with recent activities of the Lengthsman, provided by Streetscape, which include general weeding and tidying in the village centre and installation of the PSPO and Dane Meadow signage. Other sources are being used for some of the maintenance work, due to varying standards of work from Streetscape. No invoices have been received for work this year.</p> <p>RESOLVED (VI18/19/43) To monitor the situation.</p>
<p>16. Benches</p>	<p>The condition of the public benches in the village was debated by the committee, especially the one situated in Brookfield Drive.</p> <p>RESOLVED (VI18/19/44)</p> <ul style="list-style-type: none"> I. To pursue further quotes for the repair of the bench on Brookfield Drive, investigating possible use of other materials, such as plastic. II. To investigate costs to replace the bench on Brookfield Drive III. For Cllr Street and office staff to update the 2016 bench report. IV. To issue the memorial bench policy as a press release, to increase awareness of bench donations.
<p>17. Best Kept Village</p>	<p>The committee debated the supplied report, recommending that the decision of the committee regarding entering the competition be submitted to Full Council.</p> <p>RESOLVED (VI18/19/45)</p> <ul style="list-style-type: none"> I. To recommend to Full Council for further consideration and approval II. To circulate the information and form around to all members.
<p>18. Garden Competition</p>	<p>Cllr Street updated the committee with the work undertaken in selecting the shortlisted gardens. The judges will select the winner from the shortlist next week. The trophies and gift vouchers for the prizes have been ordered. The prizes will be presented at the next Council meeting on 27 September 2018.</p> <p>RESOLVED (VI18/19/46) to accept the report.</p>
<p>19. Rail Report</p>	<p>Cllr Street updated the committee with the following developments:</p> <ul style="list-style-type: none"> 1. Vicky Cropper has now left Northern rail, and her position is being advertised. 2. Automatic ticket machines are now operational at the station. One machine was vandalised within two days of the installation. 3. CCTV is due to be installed imminently on both platforms. 4. Pam Williams, Northern Rail area manager, has requested photographic evidence of the state of the railway station, and a volunteer has suggested that it would be opportune for the Parish Council to contact her with the views of the Council. 5. "Cheshire Best Kept Station" competition is asking for nominations by 29 September 2018. 6. Northern Rail have trimmed the hedge on Station Road back to the edge of the footpath. <p>RESOLVED (VI18/19/47)</p> <ul style="list-style-type: none"> I. To accept the report II. For Cllr Street and the Clerk to contact Pam Williams regarding the condition of the station buildings.

20. Big Red Poppies	<p>The council have received 48 big red poppies, which will be installed by Councillors and volunteers by the 2nd week in October 2018. Once removed after Remembrance Day, they will be stored in the Parish office (loft) for use in future years.</p> <p>RESOLVED (VI18/19/48) to accept the report.</p>
21. Named Bricks	<p>Further to intervention from CE Planning, the bricks embellished with names of Parish Councillors in the area have been removed from the Grade 2 listed viaduct structure. The bricks are at present being stored temporarily by a Holmes Chapel councillor.</p> <p>RESOLVED (VI18/19/49) to contact the “owner” of each brick and arrange for them to collect if desired.</p>
22. Project List	<p>The committee noted the updated project list. This item was deferred until the next meeting when Mike Blomeley (chair) will be present.</p>
23. Public Speaking	<p>None</p>
24. Future Agenda Items	<ol style="list-style-type: none"> 1. Bus Stop seats - 11 October 2018 2. Speedwatch – 11 October 2018
25. Chairman and Clerk’s reports	<p>The Clerk informed members</p> <ul style="list-style-type: none"> • Of the dates for Flu clinics – Saturday 13 October and Saturday 10 November 2018 • The Parish Council Facebook page is now up and running. • The funeral of local youth, Liam Slattery, is to be held at 11am in St Luke’s church.
Part II	<p>That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted</p>
1. Highways Issues	<p>The committee considered proposals received from CEC and the response to be submitted.</p>
<p>The meeting closed at 8.45p.m.</p>	

These minutes will be submitted for approval at the next Village Infrastructure Committee meeting scheduled for 11 October 2018

Signed as Chairman of the Committee as a true and accurate record:

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